

JERSEYVILLE PUBLIC LIBRARY

Board of Trustees meeting

Tuesday, April 15, 2014 @ 6:30 p.m.

Meeting room @ 105 North Liberty Street

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Juan Lingow, Jerry Schleper, Helen Gubser, Scott Peabody, Michelle Lyons, Andy Thomas, Beth Smilack, Ruth Ficker, and Anita Driver.

On motion by J. Schleper, 2nd by R. Ficker, the agenda was accepted. Motion carried unanimously.

On motion by A. Thomas, 2nd by S. Peabody, the consent agenda including minutes of the March 25, 2014 meeting and the following treasurer’s report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$160,544.92 Reported balance February 28, 2014
 531.89 Corporate replacement tax
 4.28 Interest income
 1,080.00 Non-resident fees
 1,061.15 Fines
 56.69 Fines—e-pay
 431.90 Copies
 25.50 Scans to email
 220.00 Meeting room fees
 86.98 Lost materials
 198.00 Fax income
 40.95 Fax income—e-pay
25.00 Miscellaneous income
 164,307.26 Total balance and MTD income
 32,324.03 Less expenses for March 2014
\$131,983.23 Balance March 31, 2014*

*\$52,601.76 Checking
 140.00 On hand
 7,174.55 Illinois Funds—e-pay
 72,066.92 Illinois Funds

GIFTS & MEMORIALS

\$10,573.73 Checking
 2,640.47 Illinois Funds

SPECIAL RESERVE

\$115,193.24 Illinois Funds

The following check register was presented by Anita:

| Check # | Date | Payee | Cash Account | Amount |
|---------|---------|--------------------------------|--------------|----------|
| 9366 | 4/10/14 | Anita Driver | 1000 | 100.00 |
| 9367 | 4/10/14 | Chris Maness | 1000 | 100.00 |
| 9368 | 4/10/14 | Payroll | 1000 | 7,350.95 |
| 9369 | 4/10/14 | Chelsea Sams | 1000 | 100.00 |
| 9372 | 4/15/14 | American Library Association | 1000 | 198.00 |
| 9373 | 4/15/14 | Baker & Taylor, Inc. | 1000 | 2,243.51 |
| 9374 | 4/15/14 | City of Jerseyville | 1000 | 8,873.84 |
| 9375 | 4/15/14 | Direct Energy Business | 1000 | 2,068.98 |
| 9376 | 4/15/14 | East Alton Public Library Dist | 1000 | 36.94 |
| 9377 | 4/15/14 | Gale/CENGAGE Learning | 1000 | 204.60 |

| | | | | |
|--------------|---------|------------------------------------|------|------------------|
| 9378 | 4/15/14 | Gardner Media LLC | 1000 | 311.46 |
| 9379 | 4/15/14 | Gaylord Bros. | 1000 | 325.99 |
| 9380 | 4/15/14 | Grafton Technologies, Inc. | 1000 | 171.32 |
| 9381 | 4/15/14 | Greene/Jersey Shoppers | 1000 | 203.50 |
| 9382 | 4/15/14 | Illinois Heartland Library System | 1000 | 60.00 |
| 9383 | 4/15/14 | Illinois Library Association | 1000 | 30.00 |
| 9384 | 4/15/14 | Ingram Library Services | 1000 | 21.55 |
| 9385 | 4/15/14 | Jerseyville Water Department | 1000 | 118.50 |
| 9386 | 4/15/14 | Kids Reference Company | 1000 | 26.88 |
| 9387 | 4/15/14 | Lazerware, Inc. | 1000 | 262.41 |
| 9388 | 4/15/14 | Midwest Tape | 1000 | 556.76 |
| 9389 | 4/15/14 | Payroll | 1000 | 7,371.71 |
| 9390 | 4/15/14 | Random House, Inc. | 1000 | 30.00 |
| 9391 | 4/15/14 | Reader Service | 1000 | 17.36 |
| 9392 | 4/15/14 | Recorded Books, Inc. | 1000 | 173.20 |
| 9393 | 4/15/14 | Tricounty FS, Inc. | 1000 | 58.44 |
| 9394 | 4/15/14 | Card Services | 1000 | 1,904.19 |
| 9395 | 4/15/14 | VOID | 1000 | |
| 9396 | 4/15/14 | VOID | 1000 | |
| 9397 | 4/15/14 | VOID | 1000 | |
| 9398 | 4/15/14 | VOID | 1000 | |
| 9399 | 4/15/14 | Williams Office Products, Inc. | 1000 | 441.61 |
| 9400 | 4/29/14 | City of Jerseyville | 1000 | 12,939.23 |
| 9401 | 4/29/14 | Direct Energy Business | 1000 | 1,175.32 |
| 9402 | 4/29/14 | Anita Driver | 1000 | 100.00 |
| 9403 | 4/29/14 | Chris Maness | 1000 | 100.00 |
| 9404 | 4/29/14 | Payroll | 1000 | 7,544.56 |
| 9405 | 4/29/14 | Petty Cash | 1000 | 157.24 |
| 9406 | 4/29/14 | Robert (Bob) Sanders Waste Systems | 1000 | 34.32 |
| 9407 | 4/29/14 | Chelsea Sams | 1000 | 100.00 |
| Total | | | | 55,512.37 |

On motion by J. Schleper, 2nd by S. Peabody, the bills will be paid. Motion carried unanimously.

Librarian A. Driver announced Max Steckel as her choice to fill the open clerk/page position. Max will be a senior at JCHS next fall and plans to go to college locally. He will start next Monday.

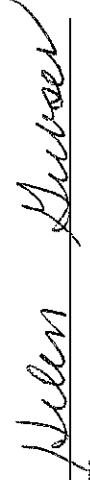
On motion by S. Peabody, 2nd by J. Schleper, the fax fee will be changed to \$1.00 per page. Motion carried unanimously.


The proposed budget for 2015-16 was presented and discussed.

On motion by S. Peabody, 2nd by J. Lingow, the salary schedule for fiscal year 2014-15 was approved. Motion carried unanimously.

Paying Sunday staff to start work at 12:30 instead of 1:00 was tabled. M. Lyons will email tables comparing the salary line item with the extra half hour vs Sunday payroll as it currently stands.

On motion by S. Peabody, 2nd by J. Schleper, the meeting was adjourned at 8:20 p.m.


Secretary


Assistant Secretary