

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 21, 2015 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street
MINUTES**

The meeting of the Jerseyville Public Library Board of Trustees was called to order at 6:30 p.m. by President Kent Hake. Others in attendance were Jerry Schleper, Ruth Ficker, Michelle Lyons, Helen Gubser, Andy Thomas, Beth Smilack, Juan Lingow, and Anita Driver. Scott Peabody reported he would not be there.

On motion by R. Ficker, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by A. Thomas, the consent agenda including minutes of the March 17, 2015 meeting and the following Treasurer's Report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$185,941.56 Reported balance February 28, 2015
 443.76 Corporate replacement tax
 5.56 Interest income
 1,120.00 Non-resident fees
 420.00 Non-resident fees—E-pay
 926.79 Fines
 76.07 Fines—E-pay
 368.15 Copies
 32.90 Copies—E-pay
 22.50 Scans to email
 340.00 Meeting room fees
 110.88 Lost books
 12.00 Lost books—E-pay
 5.00 Gifts
 3.00 Coffee house income
 155.00 FAX income
 11.00 FAX income—E-pay
 1.00 Miscellaneous income
 9.60 Miscellaneous income—E-pay (no email with account)
 190,004.77 Total balance and MTD income
 31,709.59 Less expense for March 2015
 \$158,295.18 Balance March 31, 2015*

*\$74,137.30 Checking
 140.00 On hand
 11,946.00 Illinois Funds—E-pay
 72,071.88 Illinois Funds—Working cash

GIFTS & MEMORIALS

\$14,475.73 Checking
 2,640.75 Illinois Funds

SPECIAL RESERVE

\$178,211.53 Illinois Funds

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
9826	4/9/15	Direct Energy Business	1000	1,975.63
9827	4/9/15	Anita Driver	1000	100.00
9828	4/9/15	Chris Maness	1000	100.00
9829	4/9/15	Payroll	1000	7,789.76
9830	4/9/15	Reaching Forward South	1000	350.00
9831	4/9/15	Robert (Bob) Sanders Waste Systems	1000	35.50
9832	4/9/15	Chelsea Sams	1000	100.00
9833	4/14/15	Anita Driver	1000	100.00
9834	4/14/15	Chris Maness	1000	100.00
9835	4/14/15	Carla Murphy	1000	317.50

9836	4/14/15	Payroll	1000	7,779.22
9837	4/21/15	American Library Association	1000	205.00
9838	4/21/15	Baker & Taylor, Inc.	1000	1,080.76
9839	4/21/15	Chatham Area Public Library	1000	25.00
9840	4/21/15	City of Jerseyville	1000	4,260.00
9841	4/21/15	Demco, Inc.	1000	812.08
9842	4/21/15	Direct Energy Business	1000	867.49
9843	4/21/15	Gale/CENGAGE Learning	1000	453.44
9844	4/21/15	Gardner Media LLC	1000	124.83
9845	4/21/15	Grafton Technologies, Inc.	1000	174.76
9846	4/21/15	Greene/Jersey Shoppers	1000	89.54
9847	4/21/15	Ingram Library Services	1000	8.38
9848	4/21/15	Jerseyville Water Department	1000	63.45
9849	4/21/15	Kids Reference Company	1000	88.95
9850	4/21/15	Midwest Tape	1000	1,550.45
9851	4/21/15	OverDrive	1000	5.00
9852	4/21/15	The PAC	1000	50.00
9853	4/21/15	Penguin Random House LLC	1000	63.75
9854	4/21/15	Petty Cash	1000	100.47
9855	4/21/15	R.P. Lumber Co., Inc.	1000	68.30
9856	4/21/15	Reader Service Robert (Bob) Sanders Waste Systems	1000	78.76
9857	4/21/15	Systems	1000	71.00
9858	4/21/15	Chelsea Sams	1000	100.00
9859	4/21/15	Three Rivers Public Library	1000	25.00
9860	4/21/15	Trico Electrical Contractors, Inc.	1000	615.28
9861	4/21/15	Trico County FS, Inc.	1000	58.44
9862	4/21/15	Card Services	1000	1,216.03
9863	4/21/15	VOID	1000	
9864	4/21/15	VOID	1000	
9865	4/21/15	Williams Office Products, Inc.	1000	361.09
9866	4/29/15	City of Jerseyville	1000	12,492.26
9867	4/29/15	Lazerware, Inc.	1000	4,505.95
9868	4/29/15	Chris Maness	1000	100.00
9869	4/29/15	Payroll	1000	7,974.83
Total				56,437.90

On motion by J. Schleper, 2nd by R. Ficker, the bills will be paid. Motion carried unanimously.

Librarian's report:

Anita reminded the Board that the May meeting is the last Tuesday of May not the third.

Our application for any possible State of Illinois construction money was submitted on April 9, 2015. Anita pointed out that with this cycle our grant index has been adjusted from .61539387 to .59071231. This means we would receive less money from the State and have a larger local share, \$1,181,211. At this time no money is available.

The ISP will be upgraded tomorrow.

On motion by A. Thomas, 2nd by J. Schleper, we will offer free FAX and/or scan to email for job applications in the future when The Job Center is not open. Motion carried unanimously.

J. Schleper, Finance Committee chair, presented their proposed budget for fiscal year 2016-17. The proposed budget will be voted on at the May 2015 meeting.

The Committee also presented the following salary schedule for 2015-16:

EMPLOYEE	2014-15		1.5%		(1/2% PER		2014-15	HEALTH	INSURANCE
	CURRENT	BASE	PERCENT	NEW	YEAR MAX 10%)	HOURLY			
Anita Driver	23.30	21.18	1.5%	21.50	10.0%	2.15	23.65	49,186.74	13,200
Chris Maness	17.36	15.78	1.5%	16.02	10.0%	1.60	17.62	37,745.32	13,200
Laurie Ingram	15.19	14.00	1.5%	14.21	9.0%	1.28	15.49	29,958.47	13,200

Beth Tittle	15.19	13.94	1.5%	0.21	14.15	9.5%	1.34	15.49	33,189.33	5,760
Chelsea Sams	9.53	9.34	1.5%	0.14	9.48	-	-	9.48	18,645.76	5,760
Adam Hurley	9.25	9.25	1.5%	0.14	9.39	-	-	9.39	16,205.63	
Brandi Pohlman	8.50	8.50	1.5%	0.13	8.63	-	-	8.63	8,432.34	
Max Steckel	8.50	8.50	1.5%	0.13	8.63	-	-	8.63	8,432.34	
Marcella Reynolds	10.00	10.00	1.5%	0.15	10.15	-	-	10.15	5,278.00	
*	8.50	8.50			8.50	-	-	8.50	4,420.00	

211,493.92 51,120

EMPLOYEE **SUNDAY** **SUNDAY** **3.5**
DIFF **RATE** **SUNDAYS**

Anita Driver		26.17	1,099.11	
Chris Maness	8.81			
Laurie Ingram	7.74	22.93	963.25	
Beth Tittle	7.75	22.94	963.34	
Chelsea Sams	4.74	14.27	899.01	
Adam Hurley		9.25	582.75	
Brandi Pohlman		8.50	357.00	
Max Steckel		8.50	357.00	
Judy Nurnberger		-	-	

HEALTH INSURANCE:

Single \$ 480.00
Family \$ 1,100.00

On motion by A. Thomas, 2nd by B. Smilack, the new salary schedule for fiscal year 2015-16 was approved. Motion carried unanimously.

On motion by H. Gubser, 2nd by J. Lingow, we will upgrade our cable service to include cable television viewing for \$5.00 per month. Motion carried unanimously.

Anita reported for the Friends of the Library on the Breakfast with the Easter Bunny fundraiser. If Laurie Ingram had not purchased the breakfast supplies, we would not have made much money. But, many in attendance expressed that their children had a wonderful time and they hoped we would repeat.

Kathy Plough reported EBay sales income of over \$200 again for the month of March.

The Friends need set-up help for the book sale on Wednesday, April 22 starting at 9:00 a.m.

The Board instructed Anita to get a cost estimate for the preliminary estimate, preliminary drawing phase of the downsized building expansion project from AAIC.

The ribbon cutting for the newly remodeled kids' play area will be Friday, May 15 at 4:00 p.m. Anita asked for Board and staff to contribute refreshments.

On motion by J. Lingow, 2nd by A. Thomas, the meetings for fiscal year 2015-16 will be held the 3rd Tuesday of each month except for May when it shall be the last Tuesday at 6:30 p.m. Motion carried unanimously.

On motion by A. Thomas the meeting was adjourned at 7:25 p.m.

Secretary



Assistant Secretary