

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, APRIL 17, 2018 @ 6:30 p.m.  
Meeting room @ 105 North Liberty Street**

**MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Other present: Helen Gubser, Ruth Ficker, Andy Thomas, Michelle Lyons, Steve LeBlanc, Beth Smilack, Jerry Schleper and Anita Driver. Juan Lingow reported he would be absent.

No public comment.

**On motion** by B. Smilack, 2<sup>nd</sup> by A. Thomas, the agenda was approved. Motion carried unanimously.

**On motion** by R. Ficker, 2<sup>nd</sup> by S. LeBlanc, the consent agenda including the minutes of the March 20, 2018 regular meeting, the March 27, 2018 Finance Committee and the following treasurer's report as of March 31, 2018 was approved. Motion carried unanimously.

**BUDGET ACCOUNT**

\$214,282.44	Reported balance 02/28/2018
972.71	Corporate replacement tax
99.37	Interest income
1,229.00	Non-resident fee
155.00	Non-resident fee—E-pay
1,155.48	Fines
136.00	Fines—E-pay
666.15	Copies
28.35	Copies—E-pay
13.00	Scans to email
176.92	Lost items
6.00	Magazine & Book sales—E-pay
48.20	Gifts & Memorials
2.00	Coffee house
347.10	FAX
25.00	FAX—E-pay
29.00	Miscellaneous
259,581.44	Total balance + MTD income
21,989.63	Less expenses for March 2018
\$197,382.09	Balance March 31, 2018*

*\$116,588.99	Checking
140.00	On hand
7,668.20	Illinois Funds—E-pay
72,984.90	Illinois Funds

**GIFTS & MEMORIALS**

\$15,298.71	Checking
21,988.68	Illinois Funds

**SPECIAL RESERVE**

\$306,516.93	Illinois Funds
1,917.83	Checking

The following check register was presented by A. Driver.

Check #	Date	Payee	Cash Account	Amount
11221	4/17/18	Amateur Sports Promotion	1000	129.00
11222	4/17/18	American Library Association	1000	213.00
11223	4/17/18	ATIS Elevator Inspections	1000	202.50
11224	4/17/18	Baker & Taylor, Inc.	1000	1,906.06
11225	4/17/18	Bethalto Public Library District	1000	50.00
11226	4/17/18	Brockman Co.	1000	22.66
11227	4/17/18	Campbell Publications	1000	214.70
11228	4/17/18	Cavendish Square	1000	195.54
11229	4/17/18	City of Jerseyville	1000	21,300.00
11230	4/17/18	Demco	1000	325.32
11231	4/17/18	Diamond Lake Book Co	1000	683.97
11232	4/17/18	Anita Driver	1000	100.00
11233	4/17/18	Gale/CENGAGE Learning	1000	403.83
11234	4/17/18	Gardner Media LLC	1000	532.52
11235	4/17/18	GC Lorton Inc.	1000	910.00
11236	4/17/18	Grafton Technologies, Inc.	1000	403.49
11237	4/17/18	Greene/Jersey Shoppers	1000	189.06
11238	4/17/18	Hayner Public Library District	1000	35.00
11239	4/17/18	Illinois Heartland Library System	1000	144.00
11240	4/17/18	Ingram Library Services	1000	38.32
11241	4/17/18	Jerseyville Water Department	1000	73.60
11242	4/17/18	Kids Reference Company	1000	107.93
11243	4/17/18	Chris Maness	1000	100.00
11244	4/17/18	Midwest Tape	1000	999.12
11245	4/17/18	Payroll	1000	17,647.28
11246	4/17/18	Penguin Random House LLC	1000	67.50
11247	4/17/18	The Penworthy Company	1000	226.53
11248	4/17/18	Reaching Forward South	1000	375.00
11249	4/17/18	Reader Service	1000	82.26
11250	4/17/18	Robert (Bob) Sanders Waste Systems	1000	62.50
11251	4/17/18	Chelsea Sams	1000	85.00
11252	4/17/18	Trico Electrical Contractors, Inc.	1000	439.70
11253	4/17/18	Tricounty FS, Inc.	1000	60.19
11254	4/17/18	Zoobean	1000	795.00
11255	4/17/18	Chris Maness	1000	18.19
11256	4/17/18	Reader Service	1000	35.94
11257	4/17/18	Card Services	1000	1,000.37
11258	4/17/18	VOID	1000	
11259	4/17/18	VOID	1000	
11260	4/27/18	City of Jerseyville	1000	30,195.12

**On motion by J. Schleper, 2<sup>nd</sup> by M. Lyons, the bills, including payroll, payroll deductions and Direct Energy Business, will be paid. Motion carried unanimously.**

Librarian's report:

- Our Per Capita Grant on the Controller's website shows pending for \$6,572.56 with a voucher date of 05-08-2017.
- The Storywalk® boards have been installed.
- Stats for March 2018: 7,594 circulation; 2,278 holds placed; 2,057 holds filled; 306 items added to SHARE; Hoopla circulation 167; 7,435 visits
- Jersey County HCE won an award for their community project with us to make available the American Girl dolls and all the outfits they made for the dolls.

Finance Committee:

- The proposed budget for fiscal year 2019/20 was presented by M. Lyons.
- **On motion by B. Smilack, 2<sup>nd</sup> by A. Thomas, the salary schedule for 2018/19 was approved. Motion carried unanimously. Here are the new hourly rates:**

Anita Driver	\$24.73
Chris Maness	18.43
Laurie Ingram	16.35
Beth Tittle	16.27
Christie Meyer	10.68
Adam Hurley	10.60
Brandi Pohlman	10.33


Colleen Dooley	8.84
Judy Nurnberger	8.50
Bree Wock	8.50
Marcella Reynolds	10.35
Max Steckel (summer)	8.63

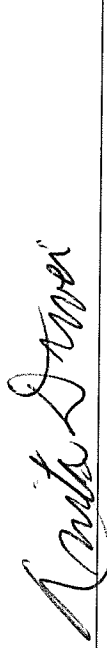
Building and Grounds Committee:

- New arrangements need to be made for cleaning.
- **On motion** by S. LeBlanc, 2<sup>nd</sup> by J. Schleper, the proposal from AAIC will be tabled and design/build will be investigated. Motion carried unanimously.
- **On motion** by S. LeBlanc, 2<sup>nd</sup> by J. Schleper, we will advertise for bids on demolishing the house at 309 West Pearl Street. Motion carried unanimously.

The Friends of the Library spring book sale made \$1,446.57.

**On motion** by A. Thomas, 2<sup>nd</sup> by R. Ficker, the meeting was adjourned at 7:45.

  
Secretary

  
Assistant Secretary