

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, AUGUST 21, 2018 at 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Other members present: Helen Gubser, Ruth Ficker, Juan Lingow, Steve LeBlanc, Beth Smilack, Andy Thomas, Jerry Schleper, and Anita Driver.

No public comment.

On motion by J. Schleper, 2nd by J. Lingow, the agenda was approved. Motion carried unanimously.

On motion by B. Smilack, 2nd by J. Lingow, the consent agenda including minutes of the July 17, 2018 meeting and the following treasurer's report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$49,518.52	Reported balance June 30, 2018
1,588.19	Corporate replacement tax
12.08	Interest income
1,395.00	Non-resident fees
310.00	Non-resident fees—E-pay
822.87	Fines
51.30	Fines—E-pay
300.98	Copies
47.30	Copies—E-pay
11.50	Scans to email
79.97	Lost items
1.30	Gift
70.00	Program income
4.00	Coffee house income
159.00	FAX income
20.00	FAX income—E-pay
56.00	Miscellaneous income
10.00	Miscellaneous income—E-pay
54,458.01	Total balance and MTD income
43,162.34	Less expenses for July 2018
\$ 11,295.67	Balance July 31, 2018*

*\$7,626.57	Checking
140.00	On hand
2,321.65	Illinois Funds—E-pay
1,207.45	Illinois Funds—Working cash

GIFTS & MEMORIALS

\$ 8,193.19	Checking
22,121.24	Illinois Funds

SPECIAL RESERVE

\$308,364.81	Illinois Funds
1,918.15	Checking

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
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11371	8/21/18	Amateur Sports Promotion	1000	129.00
11372	8/21/18	Baker & Taylor, Inc.	1000	694.00
11373	8/21/18	Brockman Co.	1000	82.98
11374	8/21/18	Campbell Publications	1000	22.96
11375	8/21/18	Centralia Regional Library	1000	22.99
11376	8/21/18	Church's Lawn Care	1000	180.00
11377	8/21/18	City of Jerseyville	1000	4,260.00
11378	8/21/18	Demco	1000	197.93
11379	8/21/18	Direct Energy Business	1000	1,102.55
11380	8/21/18	Ebsco Information Services	1000	1,020.03
11381	8/21/18	Gale/CENGAGE Learning	1000	161.68
11382	8/21/18	Gardner Media LLC	1000	461.43
11383	8/21/18	Gaylord Bros.	1000	25.25
11384	8/21/18	Grafton Technologies, Inc.	1000	198.44
11385	8/21/18	Greene/Jersey Shoppers	1000	32.56
11386	8/21/18	GRP Mechanical Company, Inc.	1000	809.00
11387	8/21/18	Hayner Public Library District	1000	19.95
11388	8/21/18	Illinois Library Association	1000	85.00
11389	8/21/18	Ingram Library Services	1000	25.15
11390	8/21/18	Jerseyville Water Department	1000	95.56
11391	8/21/18	Kids Reference Company	1000	260.86
11392	8/21/18	Loellike Plumbing, Inc.	1000	375.00
11393	8/21/18	Mahomet Public Library	1000	18.98
11394	8/21/18	Midwest Tape	1000	1,283.79
11395	8/21/18	Motion Picture Licensing Corporation	1000	132.60
11396	8/21/18	Payroll	1000	18,503.23
11397	8/21/18	Penguin Random House LLC	1000	60.00
11398	8/21/18	R.P. Lumber Co., Inc.	1000	119.59
11399	8/21/18	Reader Service	1000	82.26
11400	8/21/18	Robert (Bob) Sanders Waste Systems	1000	62.50
11401	8/21/18	The Telegraph	1000	260.00
11402	8/21/18	Twin L Clean	1000	375.00
11403	8/21/18	Whitworth-Horn-Goetten	1000	51.00
11404	8/21/18	World Trade Press	1000	300.00
11405	8/21/18	Card Services	1000	492.88
11406	8/21/18	VOID	1000	
11407	8/21/18	VOID	1000	
11408	8/21/18	VOID	1000	
11409	8/21/18	VOID	1000	

On motion by S. LeBlanc, 2nd by J. Lingow, the bills listed will be paid plus 4 additional entries.
Motion carried unanimously.

Librarian's report:

- Stats for July: circulation 8,108; holds placed 1,788; holds satisfied 1,622; items added to the database 240.
- Summer reading club for all ages and locations including Unit 100 with Judy Numburger, went very well. Program attendance was up from last year.
- Anita reported that a back-to-school party is planned for next week.

S. LeBlanc presented the asbestos inspection report for the house at 409 West Pearl conducted by Springfield Analytical, Inc.

On motion by A. Thomas, 2nd by J. Lingow, the library will pay Springfield Analytical, Inc. to remove the asbestos. Motion carried unanimously.

On motion by J. Lingow, 2nd by B. Smilack, bids will be let to demolish the house at 409 West Pearl. Motion carried unanimously.

Anita reported for the Friends of the Library that the fall book sale is October 11-13. Any help will be appreciated.

Correspondence:


- Jersey Community Hospital, per Steve LeBlanc, thanked the library for use of the tent.

On motion by J. Schleper, 2nd by S. LeBlanc, a new telephone system (ESI-50L Digital Office Bundle) costing \$2,433.00 will be paid for out of the 2018-19 McCauley-Brown Endowment Fund. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by R. Ficker, a special meeting to replace the social media librarian will be held on Tuesday, August 28 at 6:30 p.m. Motion carried unanimously.

No public comment.

On motion by J. Schleper, 2nd by S. LeBlanc, the meeting was adjourned at 7:37 p.m.


Secretary


Assistant Secretary