

**Jerseyville Public Library
Board of Trustees meeting
Tuesday, December 16, 2014 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street
MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Andy Thomas, Beth Smilack, Juan Lingow, Jerry Schleper, Helen Gubser, and Anita Driver. Ruth Ficker and Scott Peabody reported they would be absent.

Minutes of the meeting were recorded by Beth Smilack.

On motion by B. Smilack, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by A. Thomas, the consent agenda containing minutes of the October 21, 2014 and November 18, 2014 meetings was approved as corrected. Motion carried unanimously.

On motion by J. Lingow, 2nd by B. Smilack, the following treasurer' report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$375,692.04 Reported balance October 31, 2014
15,885.74 Real estate taxes
1,752.00 Corporate replacement tax
14.20 Interest income
420.00 Non-resident fees
140.00 Non-resident fees—e-pay
866.49 Fines
68.70 Fines—e-pay
233.53 Copies
23.50 Copies—e-pay
4.50 Scans
80.00 Meeting room
35.98 Lost books
97.00 FAX income
22.93 Miscellaneous income
395,336.61 Total balance and MTID income
30,434.82 Less expenses for November 2014
63,000.00 Less levied \$ transferred to Special Reserve
\$301,901.79*

*\$220,105.19 Checking
140.00 On hand
9,588.18 Illinois Funds—e-pay
72,068.42 Illinois Funds

GIFTS & MEMORIALS

\$17,247.23 Checking
2,640.65 Illinois Funds

SPECIAL RESERVE

\$178,202.92 Illinois Funds

On motion by J. Lingow, 2nd by A. Thomas, the following check register and payment for invoices for the book return and installation were approved. Motion carried unanimously.

Check #	Date	Payee	Cash Account	Amount
9664	12/3/14	Jersey County Business Association	1000	50.00
9665	12/3/14	Chris Maness	1000	100.00
9666	12/3/14	Payroll	1000	7,901.51
9667	12/3/14	Chelsea Sams	1000	100.00
9668	12/3/14	Scheffel Boyle	1000	2,340.00
9669	12/10/14	Angela Cox	1000	96.90
9670	12/10/14	Anita Driver	1000	100.00
9671	12/10/14	Payroll	1000	11,811.47
9672	12/10/14	Petty Cash	1000	89.41
9673	12/16/14	Abraham Lincoln Presidential Library	1000	90.76
9674	12/16/14	Baker & Taylor, Inc.	1000	804.08
9675	12/16/14	Campbell Publications	1000	198.00
9676	12/16/14	City of Jerseyville	1000	3,780.00
9677	12/16/14	Diamond Lake Book Co	1000	691.41
9678	12/16/14	Gale/CENGAGE Learning	1000	214.90
9679	12/16/14	Gaylord Bros.	1000	234.54
9680	12/16/14	Grafton Technologies, Inc.	1000	176.36
9681	12/16/14	Greene/Jersey Shoppers	1000	48.84
9682	12/16/14	Highsmith Inc.	1000	15.63
9683	12/16/14	Ingram Library Services	1000	21.55
9684	12/16/14	Jerseyville Water Department	1000	76.65
9685	12/16/14	Lammers Floral	1000	47.00
9686	12/16/14	Midwest Tape	1000	2,081.28
9687	12/16/14	Judy Numberger	1000	50.00
9688	12/16/14	Pass Security	1000	282.00
9689	12/16/14	Quill Corporation	1000	55.47
9690	12/16/14	R.P. Lumber Co., Inc.	1000	23.32
9691	12/16/14	Random House, Inc.	1000	26.25
9692	12/16/14	Reader Service	1000	52.30
9693	12/16/14	Robert (Bob) Sanders Waste Systems	1000	35.50
9694	12/16/14	Schindler Elevator Corporation	1000	796.98
9695	12/16/14	The Buzz	1000	125.00
9696	12/16/14	Traube Tent and Structures	1000	375.00
9697	12/16/14	Williams Office Products, Inc.	1000	264.23
telephone-1	12/17/14	Card Services	1000	2,922.49
9698	12/24/14	Direct Energy Business	1000	630.32
9699	12/24/14	Anita Driver	1000	100.00
9700	12/24/14	Jersey County Business Association	1000	350.00
9701	12/24/14	Payroll	1000	7,883.94
9702	12/24/14	Chelsea Sams	1000	100.00
Total				45,143.09

Librarian's report:

As suggested at the November board meeting, \$25 in Friends-of-the-Library book bucks are being given to those purchasing non-resident cards in December as an incentive for people to gift non-resident library cards.

The Polaris software upgrade called Leap will take place Friday, December 26. After discussion it was decided that it would be best to be closed during the upgrade. We can circulate off line but could not tell patrons due dates for materials from other libraries, reserve materials, check in materials, etc.

Attendance for the December programs is good.

Chris Maness organized a quilt raffle and craft show/flea market to raise funds for repair of the 1902 grandfather clock. Priscilla Kanallakan donated the quilt. Debbie Wedding, Debbie Owens, Mary Smith, and others donated items for the craft show/flea market.

Chris also held a trivia night at her home to raise funds in memory of her sister Becky Zipprich Mulvaney for remodeling the children's room play area. She raised \$883.00.

Building and Grounds Committee:

- Anita reported that the book return, purchased with McCauley-Brown funds, has been installed.
- There was a squirrel in the attic dome for the second time this year. We have also had birds and there are bird droppings all over the dome glass. At some point in the future we need to research repair of the dome.

Anita reported for the Friends that their Christmas book sale is going very well. Also, Kathy Plough has agreed to sell materials on E-Bay for the Friends.

We have received two bills from New Wave, our new internet provider who bought out CASS. Anita has contacted New Wave multiple times to ask if they would be donating our internet as CASS did but has had no reply. Both of the bills we have received have had a zero balance due.

A card was received from former board member Marguerite Davis's daughter thanking us for the flowers we sent to her in November.

A certificate of insurance was received.

Old business:

- Copies of the revised 2014-15 working budget sent to City Hall were received by the finance committee by email.
- J. Lingow will represent the board on the new foundation. Anita is to verify with M. Lyons that she too will be on that board. If she cannot, B. Smilack agreed to serve.

Anita is sending out thank you cards to volunteers with book sale bucks. Regularly scheduled volunteers will receive \$25 JCBA certificates along with their thank you. In April during National Volunteers Week, Anita is planning a catered dinner for all our volunteers including the Board of Trustees.

On motion by H. Gubser, 2nd by J. Lingow, the meeting was adjourned.



Secretary Pro-tem



Assistant Secretary