

**Jerseyville Public Library
Board of Trustees meeting
Tuesday, February 26, 2019 @ 3:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Vice President Jerry Schleper called to order the February meeting of the Jerseyville Public Library Board of Trustees at 3:30 p.m. Others present: Helen Gubser, Josh Hileman, Steve LeBlanc, Michelle Lyons, Juan Lingow, Laura Woodring and Anita Driver. Kent Hake and Ruth Ficker reported they would be absent.

No public comment.

Vice President Schleper welcomed the two new trustees: Laura Woodring and Josh Hileman. Secretary Helen Gubser administered the oath of office. Laura and Josh signed the oath statement.

On motion by M. Lyons, 2nd by J. Lingow, the agenda was accepted. Motion carried unanimously.

On motion by J. Lingow, 2nd by S. LeBlanc, the consent agenda including minutes for October 2018 and November 2018 and treasurer's reports for October 2018 and November 2018 was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by L. Woodring, the following treasurer's report for January 2019 was accepted. Motion carried unanimously.

BUDGET ACCOUNT

\$244,385.24 Balance December 31, 2018
19,096.28 Real Estate Taxes
168.09 Interest
155.00 Non-resident fees
155.00 Non-resident fees—E-pay
1,035.13 Fines
41.30 Fines—E-pay
787.23 Copies
23.85 Copies—E-pay
12.00 Scans
20.00 Meeting room
20.00 Meeting room—E-pay
7.99 Lost items—E-pay
12.50 Book sale room—E-pay
7.50 Gifts
5.00 Coffee house
137.25 Fax
29.00 Fax—E-pay
100.00 Storywalk sponsorship
12.85 Miscellaneous income
266,211.21 Total balance and MTD income
45,975.08 Less expense for January 2019
\$220,236.13 Balance January 31, 2019*

*\$140,470.35 Checking
140.00 Cash on hand
5,942.97 Illinois Funds—E-pay
73,682.81 Illinois Funds—Working cash fund

GIFTS AND MEMORIALS

\$22,366.45 Illinois Funds
9,869.04 Checking

SPECIAL RESERVE

\$352,018.75 Illinois Funds
34,712.14 Checking

The check following register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
11602	2/22/19	Card Services	1000	961.75
11603	2/22/19	VOID	1000	
11604	2/22/19	VOID	1000	
11605	2/26/19	Baker & Taylor, Inc.	1000	1,283.79
11606	2/26/19	Brockman Co.	1000	77.88
11607	2/26/19	Cavendish Square Publishing, LLC	1000	215.56
11608	2/26/19	City of Jerseyville	1000	3,780.00
11609	2/26/19	Demco	1000	120.54
11610	2/26/19	Diamond Lake Book Co	1000	236.98
11611	2/26/19	Direct Energy Business	1000	1,469.99
11612	2/26/19	Fire Safety Inc.	1000	76.50
11613	2/26/19	Gale/CENGAGE Learning	1000	1,932.69
11614	2/26/19	Gardner Media LLC	1000	151.11
11615	2/26/19	Grafton Technologies, Inc.	1000	196.69
11616	2/26/19	Ingram Library Services	1000	19.16
11617	2/26/19	Jerseyville Water Department	1000	72.60
11618	2/26/19	Kids Reference Company	1000	170.91
11619	2/26/19	Lazenware, Inc.	1000	4,649.46
11620	2/26/19	Midwest Tape	1000	2,725.65
11621	2/26/19	Payroll	1000	26,972.57
11622	2/26/19	Penguin Random House LLC	1000	78.75
11623	2/26/19	Reader Service	1000	82.26
		Robert (Bob) Sanders Waste Systems	1000	62.50
11624	2/26/19	Systems	1000	10.89
11625	2/26/19	Tricounty FS, Inc.	1000	625.00
11626	2/26/19	Twin L Clean	1000	539.88
11627	2/26/19	Wall Street Journal	1000	219.73
11628	2/26/19	Watts Copy Systems, Inc.	1000	
Total				46,732.84

On motion by M. Lyons, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.
 Librarian's report:

- Stats for January 2019: circulation-7,373; holds placed-1,834; holds satisfied-1,787; 302 items added to the database; visits-6,129.
- Since the City of Jerseyville/Rec Department is having a pancake breakfast and Willow Rose Nursing Home an egg hunt, library staff will be doing something different this year for Easter.

Materials, Bylaws and Policy will meet Wednesday, March 6 at 4:00 p.m. to write a readers' advisory policy and to revise the reference policy.

Building and Grounds will seek a bid on additional tuck pointing.

The Friends made \$120 on E-bay in November and December 2018.

Andy Thomas's letter of resignation was read by Anita.

On motion by J. Lingow, 2nd by M. Lyons, it was accepted with regret.

On motion by J. Hileman, 2nd by L. Woodring, the meeting was adjourned at 4:40 p.m. Motion carried unanimously.

Melissa Dubois

Secretary

Anita Thomas