

JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES Meeting
Tuesday, September 15, 2015 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street
MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Juan Lingow, Ruth Ficker, Beth Smilack, Helen Gubser, Jerry Schleper, Michele Lyons and Anita Driver. Andy Thomas reported he would not be present.

On motion by B. Smilack, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by R. Ficker, 2nd by J. Lingow, the consent agenda, including the minutes of the August 18, 2015 meeting and the following Treasurer’s reports, was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$ 74,171.67	Reported balance June 30, 2015
2.62	Interest income
3,075.00	Non-resident fees
930.00	Non-resident fees—E-Pay
1,291.95	Fines
39.35	Fines—E-pay
368.00	Copies
24.65	Copies—E-pay
35.00	Scans to email
90.00	Meeting room fees
203.75	Lost books
.70	Gifts
629.20	Program income
232.30	FAX income
40.30	FAX income—E-pay
3.50	Miscellaneous income
81,137.99	Total balance and MTD income
41,314.91	Less expenses for July 2015
\$ 39,823.08	Balance July 31, 2015*

*\$25,597.65	Checking
140.00	On hand
14,009.61	Illinois Funds—E-pay
75.82	Illinois Funds

GIFTS & MEMORIALS

\$28,653.16	Checking
2,641.01	Illinois Funds

SPECIAL RESERVE

\$178,230.13	Illinois Fund
--------------	---------------

SEPTEMBER 15, 2015

BUDGET ACCOUNT

\$ 39,823.08	Balance July 31, 2015
325,247.71	Real estate taxes
1,830.30	Corporate replacement tax
8.61	Interest income
1,085.00	Non-resident fees

310.00 Non-resident fees—E-pay	
837.30 Fines	
55.00 Fines—E-pay	
437.35 Copies	
21.75 Copies—E-pay	
14.50 Scans to email	
80.00 Meeting room fees	
174.82 Lost books	
3.50 Magazine & book sales—E-pay	
.70 Gifts	
172.50 FAX income	
16.00 Miscellaneous income	
370,118.11 Total balance and MTD income	
45,408.11 Less expenses for August 2015	
<u>\$324,710.00 Balance August 31, 2015*</u>	
*\$238,092.50 Checking	
140.00 Cash on hand	
14,400.54 Illinois Funds—E-pay	
72,076.96 Illinois Funds	
GIFTS & MEMORIALS	
\$28,453.16 Checking	
2,641.13 Illinois Funds	
SPECIAL RESERVE	
\$178,238.61 Illinois Funds	

The following check register was presented by A. Driver.

Check #	Date	Payee	Cash Account	Amount
10028	9/1/15	City of Jerseyville	1000	11,571.33
10029	9/1/15	Anita Driver	1000	100.00
10030	9/1/15	Payroll	1000	8,171.13
10031	9/1/15	Petty Cash	1000	125.55
10032	9/1/15	Chelsea Sams	1000	100.00
10033	9/15/15	Amateur Sports Promotion	1000	129.00
10034	9/15/15	Baker & Taylor, Inc.	1000	1,086.84
10035	9/15/15	Campbell Publications	1000	90.00
10036	9/15/15	Church's Lawn Care	1000	111.00
10037	9/15/15	City of Jerseyville	1000	3,780.00
10038	9/15/15	Demco, Inc.	1000	110.01
10039	9/15/15	Direct Energy Business	1000	1,237.17
10040	9/15/15	Findaway World, LLC	1000	39.99
10041	9/15/15	Gale/CENGAGE Learning	1000	49.38
10042	9/15/15	Grafton Technologies, Inc.	1000	172.93
10043	9/15/15	Greene/Jersey Shoppers	1000	62.27
10044	9/15/15	Ingram Library Services	1000	4.79
10045	9/15/15	Jerseyville Water Department	1000	87.45
10046	9/15/15	Kids Reference Company	1000	536.20
10047	9/15/15	Chris Maness	1000	100.00
10048	9/15/15	Midwest Tape	1000	2,506.86
10049	9/15/15	Newwave Communications	1000	140.00
10050	9/15/15	Payroll	1000	8,137.73
10051	9/15/15	Penguin Random House LLC	1000	135.00
10052	9/15/15	Reader Service	1000	78.76
10053	9/15/15	Sentimental Productions	1000	30.00
10054	9/15/15	St. Louis Post-Dispatch	1000	360.05
10055	9/15/15	The Telegraph	1000	208.57
		Trico Electrical Contractors,		
10056	9/15/15	Inc.	1000	851.30
10057	9/15/15	Tricounty FS, Inc.	1000	58.44
10058	9/15/15	Card Services	1000	987.84
10059	9/15/15	VOID	1000	

10060	9/15/15	VOID	1000
10061	9/15/15	VOID	1000
10062	9/15/15	William F. Brockman Co.	52.14
10063	9/15/15	Williams Office Products, Inc.	250.26
10064	9/15/15	Anita Driver	100.00
Total			41,561.99

On motion by J. Schleper, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian’s report: Anita passed out the circulation statistics for August 2015.

For Building and Grounds, Anita gave status on the fence between Library and attorney’s office, staff cleaning project, and building remodel drawings.

Anita reported on research thus far on a new HVAC system. Chris Maness prepared a packet for each board member with pictures from the libraries they visited as well as a best systems rating article. She reported that City Engineer Bob Kincaid and Mayor Bill Russell have agreed to assist us in writing an RFP for the project.

Anita reported for the Finance Committee that as soon as the City audit is complete, we will transfer unexpended 2014-15 funds and \$ levied for 2015-16 for capital improvements to Special Reserve.

For the Technology Committee, Anita reported that Susan Hamilton from GTI said they are working on the infrastructure for fiber optics. She said we should be able to do just fiber and drop NewWave as back up. Susan said they hope to complete this project by the end of the year.

The Friends annual fall book sale is coming up October 1-3. Anita requested that anyone who can help should email her.

A letter was read from Chelsea Sams submitting her resignation. Her resignation was accepted with regret.

Anita plans to fill her vacancy with an applicant from a previous round of hire.

The meeting was adjourned at 7:20 p.m. following by a tour.



Secretary

Assistant Secretary