

JERSEYVILLE PUBLIC LIBRARY**BOARD OF TRUSTEES Meeting****Tuesday, October 20, 2015 @ 6:30 p.m.****Meeting room @ 105 North Liberty Street****MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Andy Thomas, Jerry Schleper, Michelle Lyons, Juan Lingow and Anita Driver. Beth Smilack and Ruth Ficker reported they would be absent.

On motion by J. Schleper, 2nd by A. Thomas, the agenda was approved as corrected. Motion carried unanimously.

On motion by J. Lingow, 2nd by M. Lyons, the consent agenda including minutes of the September 15, 2015 meeting and the following Treasurer's report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$324,710.00 Reported balance September 30, 2015

247.75 Corporate Replacement Tax

12.76 Interest Income

620.00 Non-Resident Fees

465.00 Non-Resident Fees

804.72 Fines

41.20 Fines—E-pay

430.39 Copies

3.75 Copies—E-pay

11.50 Scans to email

208.84 Lost Items

5.55 Magazine & Books sales—e-pay

174.50 FAX Income

5.00 FAX Income—E-pay

11.70 Miscellaneous Income

327,752.06 Balance plus MTD Income39,008.33 Less expense for September 2015

\$288,743.73 Balance September 30, 2015*

*\$201,626.17 Checking

140.00 On Hand

14,897.84 Illinois Funds—E-pay

72,079.72 Illinois funds

GIFTS & MEMORIALS

\$29,098.16 Checking

2,641.23 Illinois Funds

SPECIAL RESERVE

\$178,245.44

Librarian Driver presented the following check register.

Check #	Date	Payee	Cash Account	Amount
10065	10/1/15	Direct Energy Business	1000	1,081.80
10066	10/1/15	Anita Driver	1000	100.00
10067	10/1/15	Chris Maness	1000	100.00
10068	10/1/15	Payroll	1000	7,790.78
10069	10/15/15	Anita Driver	1000	100.00
10070	10/15/15	Elite Event Services, LLC	1000	175.00
10071	10/15/15	Chris Maness	1000	100.00
10072	10/15/15	Carol Moore	1000	100.00
10073	10/15/15	Payroll	1000	7,643.20
10074	10/15/15	Petty Cash	1000	100.67
10072V	10/15/15	Carol Moore	1000	-100.00
10075	10/20/15	Baker & Taylor, Inc.	1000	861.89

10076	10/20/15	Cavendish Square	1000	840.41
10077	10/20/15	Church's Lawn Care	1000	148.00
10078	10/20/15	City of Jerseyville	1000	3,780.00
10079	10/20/15	Diamond Lake Book Co	1000	573.45
10080	10/20/15	Enfold Systems, Inc	1000	432.00
10081	10/20/15	Findaway World, LLC	1000	79.99
10082	10/20/15	Gale/CENGAGE Learning	1000	332.70
10083	10/20/15	Grafton Technologies, Inc.	1000	173.64
10084	10/20/15	Greene/Jersey Shoppers	1000	61.05
10085	10/20/15	Illinois Heartland Library System	1000	3,005.00
10086	10/20/15	Ingram Library Services	1000	4.79
		Jerseyville Public Libr Special Reserve	1000	102,816.00
10087	10/20/15	Reserve	1000	74.25
10088	10/20/15	Jerseyville Water Department	1000	362.52
10089	10/20/15	Kids Reference Company	1000	188.00
10090	10/20/15	Liberty Office Products	1000	94.31
10091	10/20/15	Library Store	1000	74.95
10092	10/20/15	Little Free Library	1000	147.44
10093	10/20/15	Loellke Plumbing, Inc.	1000	100.00
10094	10/20/15	Chris Maness	1000	834.32
10095	10/20/15	Midwest Tape	1000	140.00
10096	10/20/15	Newwave Communications	1000	831.73
10097	10/20/15	OverDrive	1000	24.00
10098	10/20/15	Penguin Random House LLC	1000	78.76
10099	10/20/15	Reader Service	1000	
		Robert (Bob) Sanders Waste Systems	1000	35.50
10100	10/20/15	Systems	1000	79.80
10101	10/20/15	Smart Apple Media	1000	45.00
10102	10/20/15	Smith's Pest Control	1000	
10103	10/20/15	Card Services	1000	1,248.48
10104	10/20/15	VOID	1000	
10105	10/20/15	VOID	1000	
10106	10/20/15	William F. Brockman Co.	1000	52.14
10107	10/20/15	Williams Office Products, Inc.	1000	218.38
		TOTAL		\$134,929.95

On motion by A. Thomas, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian's report:

- The annual Halloween Festival will be Saturday, October 24. Any help between 8:00 a.m. and 2:00 p.m. will be appreciated.
- Shirley Schultz is interested in paying for the construction of a Free Little Library. Anita has applied for an official sign. She will approach the High School teachers to see if any of the groups there could construct the Free Little Library. We looked at samples that were shaped like clocks and barns.
- Anita handed out the statistical summary for September 2015. Circulation was 8,227 and there were 6,001 visits.

On motion by J. Lingow, 2nd by A. Thomas, the library will close at 6:00 p.m. on Thanksgiving Eve. Motion carried unanimously.

Under Building and Grounds there were discussions of the border fence on the north side, HVAC, carpet cleaning, the DVD room, and Anita's suggestion for converting the north side Carnegie fireplace room to a secondary meeting room.

The Friends of the Library book sale total was \$1,428.99 and their E-Bay sales for September 2015 were \$229.

Jerry Schleper sign the bond rider.

On motion by A. Thomas, 2nd by J. Lingow, the meeting was adjourned at 7:25 p.m.



Secretary

Assistant Secretary