

JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES Meeting
Tuesday, November 17, 2015 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street
MINUTES

Vice President Michele Lyons called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Andy Thomas, Ruth Ficker, Juan Lingow, Beth Smilack, and Anita Driver. Kent Hake and Jerry Schleper reported they would be absent.

On motion by R. Ficker, 2nd by J. Lingow, the agenda was approved. Motion carried unanimously.

On motion by A. Thomas, 2nd by R. Ficker, the consent agenda including minutes of the October 20, 2015 meeting, as corrected, and the following treasurer's report for October 2015 was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$288,743.73 Reported balance October 31, 2015
 199,309.20 Real estate taxes
 1,847.96 Corporate replacement tax
 56.32 Interest income
 1,240.00 Non-resident fees
 310.00 Non-resident fees—E-pay
 833.25 Fines
 13.00 Fines—E-pay
 404.12 Copies
 3.00 Copies—E-pay
 28.50 Scans to email
 100.00 Meeting room fees
 24.99 Lost books
 1,005.00 Program income (Halloween Festival)
 3.00 Coffee house income
 149.00 FAX income
 10.00 FAX income—E-pay
 1.00 Miscellaneous income
 494,082.07 Total balance and MTD income
 32,578.07 Less expenses for October 2015
102,816.00 Less transfer to Special Reserve
 \$358,688.00 Balance October 31, 2015*

*\$271,238.75 Checking
 140.00 On hand
 15,226.78 Illinois Funds—E-pay
 72,082.47 Illinois Funds

GIFTS & MEMORIALS

\$29,173.16 Checking
 2,641.33 Illinois Funds

SPECIAL RESERVE

\$281,068.68 Illinois Funds

The following bill list was presented by A. Driver.

Check #	Date	Payee	Cash Account	Amount
10111	11/17/15	Baker & Taylor, Inc.	1000	1,050.56

10112	11/17/15	BookPage Campbell	1000	720.00
10113	11/17/15	Publications	1000	58.30
10114	11/17/15	Church's Lawn Care	1000	119.00
10115	11/17/15	City of Jerseyville	1000	3,780.00
10116	11/17/15	Kenneth Conrady	1000	80.00
10117	11/17/15	Demco, Inc.	1000	794.25
10118	11/17/15	Diamond Lake Book Co	1000	546.60
10119	11/17/15	Direct Energy Business	1000	1,012.52
10120	11/17/15	Anita Driver	1000	200.00
10121	11/17/15	Dugger Cleaning Service	1000	450.00
10122	11/17/15	Gale/CENGAGE Learning	1000	309.27
10123	11/17/15	Technologies, Inc. Greene/Jersey	1000	173.70
10124	11/17/15	Shoppers Ingram Library	1000	113.96
10125	11/17/15	Services Jerseyville Water Department	1000	37.74
10126	11/17/15	Department	1000	68.25
10127	11/17/15	Lazerware, Inc.	1000	2,255.49
10128	11/17/15	Chris Maness	1000	200.00
10129	11/17/15	Midwest Tape Newwave	1000	1,044.85
10130	11/17/15	Communications	1000	140.00
10131	11/17/15	Payroll Penguin Random House LLC	1000	16,263.69
10132	11/17/15	House LLC	1000	67.50
10133	11/17/15	Reader Service Robert (Bob) Sanders Waste Systems	1000	78.76
10134	11/17/15	Systems	1000	71.00
10135	11/17/15	Smart Apple Media	1000	476.83
10136	11/17/15	Smith's Pest Control	1000	45.00
10137	11/17/15	The Telegraph	1000	90.00
10138	11/17/15	Tricounty FS, Inc.	1000	58.44
10139	11/17/15	Upstart	1000	205.12
10140	11/17/15	Card Services	1000	2,156.75
10141	11/17/15	VOID	1000	
10142	11/17/15	VOID	1000	
10143	11/17/15	VOID William F. Brockman Co.	1000	22.84
10144	11/17/15	Brockman Co.	1000	
10145	11/17/15	Williams Office Products, Inc.	1000	291.07

Total**32,981.49**

On motion by B. Smilack, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Anita is working on the edge assessment, capital needs survey, and the ILL survey.
- PLA conference is April 5-9. Anita is rooming with Jenna Nurnberger Dauer to make the trip more economical.
- Beth Titile has run "dusty" lists for DVDs, young adult and adult non-fiction in preparation for upcoming collection shifts.
- Christie Meyer made new shelf markers for juvenile magazines and music.
- Brandi Pohlman has a very neat No Shave November mustache display in the teen and adult fiction rooms.

A vote was not taken on a door and enclosure for the Carnegie meeting room. Anita needs to price installation.

On motion by A. Thomas, 2nd by J. Lingow, a 1% equalization assessment will be granted to each employee with a minimum of \$50.00. Motion carried unanimously.

On motion by B. Smilack, 2nd by R. Ficker, the meeting was adjourned at 7:15 p.m. Motion carried unanimously.

Helen Gubser
Secretary

Assistant Secretary