

Jerseyville Public Library
 Board of Trustees meeting
 Tuesday, April 19, 2016 @ 6:30 p.m.
 Meeting room @ 105 North Liberty Street

MINUTES

President Kent Hake called to order at regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Jerry Schleper, Andy Thomas, Beth Smilack, Ruth Ficker, Juan Lingow, Steve LeBlanc, Michelle Lyons, and Anita Driver.

On motion by A. Thomas, 2nd by R. Ficker, the minutes March 15 Board of Trustees, Building and Grounds Committee and Finance Committee meetings were approved as corrected. Motion carried unanimously.

The following treasurer's report was presented by J. Schleper.

BUDGET ACCOUNT

\$219,742.20 Reported balance February 29, 2016

590.15 Corporate replacement tax	
25.45 Interest income	
1,085.00 Non-resident fees	
775.00 Non-resident fees—e-pay	
1,320.44 Fines	
32.60 Fines—e-pay	
495.95 Copies	
29.55 Copies—e-pay	
17.00 Scans to email	
120.00 Meeting room fees	
252.82 Lost books	
34.20 Gifts & memorials	
30.00 Gifts & memorials—e-pay—transfer	
208.50 FAX income	
7.00 FAX income—e-pay	
18.00 Miscellaneous income	
224,783.86 Total balance and MTD income	
<u>31,446.04</u> Less expense for March 2016	
\$193,337.82 Balance March 31, 2016*	

*103,132.05 Checking

140.00 On hand

17,932.03 Illinois Funds—e-pay

72,133.74 Illinois Funds

GIFTS & MEMORIALS

\$15,391.64 Checking

21,656.31 Illinois Funds

SPECIAL RESERVE

\$281,268.81 Illinois Funds

On motion by J. Scheleper, 2nd by B. Smilack, the report was approved. Motion carried unanimously.

The following check register was presented by A. Driver.

Check #	Date	Payee	Cash Account	Amount
10294	4/1/16	Direct Energy Business	1000	1,567.84
10295	4/1/16	Anita Driver	1000	100.00
10296	4/1/16	Effingham Public Library	1000	85.00
10297	4/1/16	Payroll	1000	7,969.68
10161V	4/1/16	Kids Reference Company	1000	-473.97
10298	4/1/16	Kids Reference Company	1000	473.97
10299	4/19/16	American Library Association	1000	209.00
10300	4/19/16	Baker & Taylor, Inc.	1000	609.75
10301	4/19/16	Ed Traylor	1000	22.82
10302	4/19/16	City of Jerseyville	1000	3,780.00
10303	4/19/16	Da-com Corporation	1000	415.80
10304	4/19/16	Gale/CENGAGE Learning	1000	508.78
10305	4/19/16	Grafton Technologies, Inc.	1000	165.86
10306	4/19/16	Greene/Jersey Shoppers	1000	85.47
10307	4/19/16	Illinois Library Association	1000	1,164.55
10308	4/19/16	Ingram Library Services	1000	19.47
10309	4/19/16	Jerseyville Water Department	1000	67.05
10310	4/19/16	Kids Reference Company	1000	463.91
10311	4/19/16	Liberty Office Products	1000	189.00
10312	4/19/16	Chris Maness	1000	280.00
10313	4/19/16	Midwest Tape	1000	455.57
10314	4/19/16	Newwave Communications	1000	140.00
10315	4/19/16	The PAC	1000	50.00
10316	4/19/16	Payroll	1000	8,110.10
10317	4/19/16	Penguin Random House LLC	1000	26.25
10318	4/19/16	Reader Service	1000	78.76
10319	4/19/16	Salem Press, Inc.	1000	467.06
10320	4/19/16	Chelsea Sams	1000	80.00
10321	4/19/16	Smart Apple Media	1000	99.75
10322	4/19/16	Tricounty FS, Inc.	1000	58.44
10323	4/19/16	Card Services	1000	1,788.29
10324	4/19/16	VOID	1000	
10325	4/19/16	VOID	1000	
10326	4/19/16	VOID	1000	
10327	4/19/16	VOID	1000	
10328	4/19/16	William F. Brockman Co.	1000	22.66
10329	4/19/16	Williams Office Products, Inc.	1000	262.25
10330	4/26/16	City of Jerseyville	1000	18,719.74
10331	4/26/16	Anita Driver	1000	100.00
10332	4/26/16	Jersey County Business Association	1000	25.00
10333	4/26/16	Chris Maness	1000	100.00
10334	4/26/16	Payroll	1000	8,048.60
10335	4/26/16	Petty Cash	1000	162.30
10336	4/26/16	Womack Heating & Cooling Inc.	1000	260.50
Total				56,759.25

On motion by J. Lingow, 2nd by J. Schleper, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Chris Maness, Laurie Ingram, and Aaron Turner cleaned out the Vine Street storage.
- Please look at new displays and feel free to contribute to staff picks.
- Anita presented a summary of her trip to PLA annual conference.
- SF/HGS participated in an Earth Day event assisting us in recycling approximately 200 books.
- A subpoena was received for information on a vehicular hit-and-run on our parking lot. Available information was supplied.
- Anita gave the monthly circulation statistics.

On motion by J. Schleper, 2nd by S. LeBlanc, a fence separating the library parking lot from the Strang/Parrish lot will be purchased from Garden Gate and we will pay for half of the total bill. Motion carried unanimously.

On motion by J. Scheleper, 2nd by R. Ficker, requests for design build HVAC will be published. Motion carried unanimously.

The proposed levy/budget for fiscal year 2017-18 was presented by J. Schleper.

On motion by J. Schleper, 2nd by M. Lyons, the proposal will be tabled. Motion carried unanimously.

Anita reported for the Friends: EBay sales for March, April book sale, and status on the Foundation.

Correspondence:

- Per Capita award letter
- US Bank collateral letter
- Church's Lawn Care letter for appreciation in continuing their service
- Subpoena

On motion by J. Schleper, 2nd by S. LeBlanc, the meeting was adjourned at 7:50 p.m.

Secretary

Assistant Secretary
