

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Tuesday, April 25, 2017 @ 6:30 p.m.  
Meeting Room @ 105 North Liberty Street**

**MINUTES**

President Kent hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees. Others present included: Helen Gubser, Andy Thomas, Michelle Lyons, Ruth Ficker, Jerry Schleper, Beth Smilack, Juan Lingow, and Anita Driver.

**On motion** by B. Smilack, 2<sup>nd</sup> by R. Ficker, the agenda was approved. Motion carried unanimously.

**On motion** by J. Schleper, 2<sup>nd</sup> by M. Lyons, the minutes of the March 21, 2017 meeting were approved. Motion carried unanimously.

**On motion** by A. Thomas, 2<sup>nd</sup> by R. Ficker, the following Treasurer's Report was approved. Motion carried unanimously.

**BUDGET ACCOUNT**

\$144,986.26	Balance February 28, 2017
1,066.55	Corporate replacement tax
59.02	Interest income
1,705.00	Non-resident fees
155.00	Non-resident fees—E-pay
1,503.84	Fines
65.90	Fines—E-pay
525.90	Copies
37.90	Copies—E-pay
32.50	Scans to email
20.00	Meeting room fees
180.88	Lost items
44.05	Lost items—E-pay
19.50	Magazine & Book Sales—E-pay
12.00	Gifts
5.00	Coffee House
291.95	FAX income
9.00	FAX income—E-pay
<u>52.00</u>	Miscellaneous (proctoring-\$50)
150,772.25	Total balance and MTD income
<u>26,084.20</u>	Less expenses for March 2017
\$124,688.05	Balance March 31, 2017*

*\$28,748.72	Checking
140.00	Cash on Hand
23,405.53	Illinois Funds—E-pay
72,393.80	Illinois Funds (working cash)

**GIFTS & MEMORIALS**

\$ 4,841.96	Checking
21,752.99	Illinois Funds

**SPECIAL RESERVE**

\$325,306.47	Illinois Funds
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The following bill list was presented by A. Driver.

Check #	Date	Payee	Cash Account	Amount
10752	4/13/17	Direct Energy Business	1000	1,017.19
10753	4/13/17	Anita Driver	1000	100.00
10754	4/13/17	Chris Maness	1000	100.00
10755	4/13/17	Payroll	1000	16,524.53
10756	4/13/17	Chelsea Sams	1000	90.00
10757	4/25/17	American Library Association	1000	210.00
10758	4/25/17	ATIS Elevator Inspections	1000	202.50
10759	4/25/17	Baker & Taylor, Inc.	1000	565.66
10760	4/25/17	Church's Lawn Care	1000	149.00
10761	4/25/17	City of Jerseyville	1000	13,601.02
10762	4/25/17	Demco	1000	372.93
10763	4/25/17	Gale/CENGAGE Learning	1000	380.88
10764	4/25/17	Gardner Media LLC	1000	366.00
10765	4/25/17	Grafton Technologies, Inc.	1000	202.43
10766	4/25/17	Greene/Jersey Shoppers	1000	350.02
10767	4/25/17	Ingram Library Services	1000	22.15
10768	4/25/17	Jersey County Business Association	1000	250.00
10769	4/25/17	Jerseyville Water Department	1000	104.45
10770	4/25/17	Kavanaugh, Scully, Sudow, White, & Fred	1000	105.00
10771	4/25/17	Lazerware, Inc.	1000	3,054.82
10772	4/25/17	Chris Maness	1000	100.00
10773	4/25/17	Midwest Tape	1000	1,024.68
10774	4/25/17	Payroll	1000	8,098.50
10775	4/25/17	Penguin Random House LLC	1000	56.25
10776	4/25/17	Reader's Digest	1000	21.36
10777	4/25/17	Reader Service	1000	60.90
10778	4/25/17	Robert (Bob) Sanders Waste Systems	1000	47.50
10779	4/25/17	The Telegraph	1000	100.00
10780	4/25/17	Tricounty FS, Inc.	1000	98.13
10781	4/25/17	Unique Concrete Concepts, Inc.	1000	500.00
10782	4/25/17	William F. Brockman Co.	1000	22.66
10783	4/25/17	Williams Office Products, Inc.	1000	430.06
10784	4/25/17	Wittman & Lorton, P.C.	1000	150.00
EFT 04/17				
VISA	4/25/17	Card Services	1000	3,709.79
10785	4/25/17	Campbell Publications	1000	55.92
10786	4/25/17	City of Jerseyville	1000	22,656.35
10787	4/25/17	Pefty Cash	1000	76.45

**On motion by J. Schleper, 2<sup>nd</sup> by B. Smilack, the bills will be paid. Motion carried unanimously.**

Librarian's report:

- \$1,345 was donated to the library in memory of Betty Ritter. Dr. Eileen Abbott donated \$120 for teen gaming and praised Adam for what he did for the teens.
- May is the launch month for Christie's new monthly newsletter. It look great. You may pick up paper copies here or sign up to receive the electronic version.
- Staff enjoyed the Reaching Forward South conference. The Board discussed information brought back by B. Tittle concerning having 1 email account for board members to receive their documents or staying with their personal emails as we currently do.
- The seventh and eighth grade students from St. Francis/Holy Ghost School made quick work of recycling the book sale leftovers.
- Laurie Ingram had many students come through this spring for tour/Storytime programs.
- C. Maness, C. Meyer, and L. Ingram with the help of the HCE ladies have launched a new library materials, American Girl Dolls. The HCE ladies made 30+ outfits for our 7 girl dolls and 1 boy doll. They had a tea party to launch this new material.
- C. Meyer is starting what she will call Techie Tuesdays after Summer Reading Club is over. Every Thursday she'll present a techie how-to on Facebook.

**On motion by A. Thomas, 2<sup>nd</sup> by J. Lingow, the \$650 price will be accepted from R&B Landscaping to remove the sod and put in rock along the parking lot fence line. Motion carried unanimously.**

**On motion** by M. Lyons, 2<sup>nd</sup> by J. Lingow, the proposed salary schedule for 2017-18 will be accepted. Motion carried unanimously.

The proposed budget/levy request for FY2018-19 was presented by the Finance Committee.

The Friends made over \$1,800 on their book sale.

Correspondence was read from the State Library stating we will be receiving the annual Per Capita Grant and 2 thank you notes.

**On motion** by J. Schleper, 2<sup>nd</sup> by R. Ficker, the meeting was adjourned at 7:30 p.m.

  
Secretary

  
Assistant Secretary