

**Jerseyville Public Library  
Board of Trustees meeting  
Tuesday, July 15, 2014 @ 6:30 p.m.  
Meeting room @ 105 North Liberty Street  
MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Juan Lingow, Michelle Lyons, Jerry Schleper and Anita Driver. Ruth Ficker, Andy Thomas, Beth Smilack and Scott Peabody all reported they would be absent.

**On motion** by J. Lingow, 2<sup>nd</sup> by J. Schleper, the agenda was approved. Motion carried unanimously.

**On motion** by J. Lingow, 2<sup>nd</sup> by J. Schleper, the consent agenda including the minutes of the June 2014 meeting was approved. Motion carried unanimously.

**On motion** by M. Lyons, 2<sup>nd</sup> by J. Lingow, the following treasurer's report was approved. Motion carried unanimously.

**BUDGET ACCOUNT**

|                  |   |
|------------------|---|
| \$70,731.90      | Reported balance 05/31/2014                                   |
| 2.71             | Interest income   |
| 3,044.36         | Non-resident fees   |
| 405.00           | Non-resident fees—e-pay                                       |
| 638.36           | Fines   |
| 42.14            | Fines—e-pay   |
| 331.35           | Copies  |
| 28.50            | Scans to email  |
| 80.00            | Meeting room fees   |
| 27.93            | Lost items  |
| 4.75             | Lost items  |
| 3.75             | Magazine and book sales                                       |
| 165.00           | FAX income  |
| 70.00            | FAX income—e-pay  |
| <u>84.00</u>     | Miscellaneous income (\$79 refund <i>Reader's Advantage</i> ) |
| 75,659.75        | Total balance and MTD income                                  |
| <u>30,887.23</u> | Less expenses for June 2014                                   |
| \$44,772.52      | Balance June 30, 2014*  |
| <br>             |   |
| *\$36,504.67     | Checking  |
| 140.00           | On hand   |
| 8,059.57         | Illinois Funds—e-pay  |
| 68.28            | Illinois Funds  |

**GIFTS & MEMORIALS ACCOUNT**

\$10,828.73 Checking  
2,640.55 Illinois Funds

**SPECIAL RESERVE**

\$115,197.09 Illinois Funds

**On motion** by J. Schleper, 2<sup>nd</sup> by J. Lingow, the following bills will be paid. Motion carried unanimously.

| Check # | Date    | Payee                          | Cash Account | Amount   |
|---------|---------|--------------------------------|--------------|----------|
| 9485    | 7/15/14 | Baker & Taylor, Inc.           | 1000         | 1,989.97 |
| 9486    | 7/15/14 | Church's Lawn Care             | 1000         | 105.00   |
| 9487    | 7/15/14 | City of Jerseyville            | 1000         | 3,780.00 |
| 9488    | 7/15/14 | Dewayne Hargrave International | 1000         | 133.10   |
| 9489    | 7/15/14 | Direct Energy Business         | 1000         | 899.58   |
| 9490    | 7/15/14 | Gale/CENGAGE Learning          | 1000         | 375.52   |
| 9491    | 7/15/14 | Gardner Media LLC              | 1000         | 202.19   |

|              |         |                                   |      |                  |
|--------------|---------|-----------------------------------|------|------------------|
| 9491         | 7/15/14 | Gardner Media LLC                 | 1000 | 202.19           |
| 9492         | 7/15/14 | Grafton Technologies, Inc.        | 1000 | 174.83           |
| 9493         | 7/15/14 | Greene/Jersey Shoppers            | 1000 | 338.31           |
| 9494         | 7/15/14 | Illinois Heartland Library System | 1000 | 455.00           |
| 9495         | 7/15/14 | The State Fire Marshal            | 1000 | 75.00            |
| 9496         | 7/15/14 | Ingram Library Services           | 1000 | 21.55            |
| 9497         | 7/15/14 | JanWay Company USA, Inc.          | 1000 | 276.10           |
| 9498         | 7/15/14 | Jerseyville Water Department      | 1000 | 59.85            |
| 9499         | 7/15/14 | Julie's Graphics Kids Reference   | 1000 | 167.40           |
| 9500         | 7/15/14 | Company                           | 1000 | 65.93            |
| 9501         | 7/15/14 | Chris Maness                      | 1000 | 100.00           |
| 9502         | 7/15/14 | Midwest Tape                      | 1000 | 336.84           |
| 9503         | 7/15/14 | My Heritage (USA) Inc.            | 1000 | 500.00           |
| 9504         | 7/15/14 | Payroll R.P. Lumber Co., Inc.     | 1000 | 8,034.47         |
| 9505         | 7/15/14 | Inc.                              | 1000 | 31.93            |
| 9506         | 7/15/14 | Random House, Inc.                | 1000 | 34.00            |
| 9507         | 7/15/14 | Reader Service Robert (Bob)       | 1000 | 127.56           |
| 9508         | 7/15/14 | Sanders Waste Systems             | 1000 | 34.32            |
| 9509         | 7/15/14 | Chelsea Sams                      | 1000 | 100.00           |
| 9510         | 7/15/14 | Smith's Pest Control              | 1000 | 40.00            |
| 9511         | 7/15/14 | Thomson Reuters - West            | 1000 | 78.00            |
| 9512         | 7/15/14 | Card Services                     | 1000 | 1,962.17         |
| 9513         | 7/15/14 | VOID                              | 1000 |                  |
| 9514         | 7/15/14 | VOID                              | 1000 |                  |
| 9515         | 7/15/14 | VOID                              | 1000 |                  |
| 9516         | 7/15/14 | William F. Brockman Co.           | 1000 | 25.48            |
| 9517         | 7/15/14 | Williams Office Products, Inc.    | 1000 | 449.18           |
| 9518         | 7/23/14 | Anita Driver                      | 1000 | 100.00           |
| 9519         | 7/23/14 | Payroll                           | 1000 | 8,281.76         |
| 9520         | 7/23/14 | Petty Cash                        | 1000 | 110.19           |
| 9521         | 7/23/14 | Chelsea Sams                      | 1000 | 100.00           |
| 9523         | 7/23/14 | Pere Marquette Riding Stables     | 1000 | 175.00           |
| 9522         | 7/23/14 | TreeHouse Wildlife Center         | 1000 | 28.00            |
| 9524         | 7/31/14 | Anita Driver                      | 1000 | 100.00           |
| 9525         | 7/31/14 | Petty Cash                        | 1000 | 92.85            |
| <b>Total</b> |         |                                   |      | <b>29,961.08</b> |

#### Librarian's report:

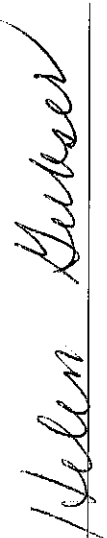
- Youth SRC registration and program attendance is up while teen and adult clubs are small but active. Anita reported that she had 43 adults registered yet only 12 are active. She had both day and evening programming. She asked the club for suggestions.
- Anita hired Dylan Settles as a 9 hour per week, temporary page till August 16. She was happy to say that daily shelving with SRC has gotten so big that it is difficult to complete shelving prior to closing time. With Dylan we will not start the day behind.


Anita presented an estimate from Lorton for constructing 2 study rooms. Since two members of the building and grounds were absent, we will look closer at the estimate next meeting.

The Friends of the Library, Wanda Ridenbark and Chris Maness, are having a yard sale/book sale during the teen tent sale. The proceeds will go to help with the two teen fieldtrips. Please bring items from home you wish to donate.

Correspondence from a neighbor about cigarette butts and trash in her yard was discussed. We will order a larger trash can for the west side of the building as well as a cigarette butt receptacle. Anita will look into a sign that would state the littering law similar to the handicap signs if applicable.

On motion by J. Schleper, 2<sup>nd</sup> by M. Lyons, the meeting was adjourned at 7:05 p.m.

  
Secretary

  
Assistant Secretary