

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, JULY 17, 2018 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street**

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Jerry Schleper, Juan Lingow, Michelle Lyons, Ruth Ficker and Anita Driver

Andy, Thomas, Beth Smilack and Steve LeBlanc reported they would be absent.

No public comment

On motion by M. Lyons, 2nd by J. Lingow, the agenda was approved. Motion carried unanimously.

On motion by R. Ficker, 2nd by J. Schleper, the minutes of the June 26, 2018 meeting were approved. Motion carried unanimously.

The following treasurer's report was presented by Anita:

BUDGET ACCOUNT

\$119,951.14 Reported balance May 31, 2018
 26.71 Interest income
 155.00 Non-resident fees
 620.00 Non-resident fees—E-pay
 430.24 Fines
 13.30 Fines—E-pay
 206.50 Copies
 30.25 Copies—E-pay
 23.00 Scans to email
 14.99 Lost items
 45.00 Gifts & Memorials
 2.00 Coffee house
 62.00 FAX
 200.00 Storywalk sponsorship
149.87 Miscellaneous income
 121,931.00 Total balance and MTD income
72,412.48 Less expenses for May and June 2018
 \$ 49,518.52 Balance June 30, 2018*

*\$39,867.56 Checking
 140.00 On hand
 8,905.42 Illinois Funds—E-pay
 1,205.54 Illinois Funds

GIFTS & MEMORIALS

\$ 8,799.57 Checking
 22,084.97 Illinois Funds

SPECIAL RESERVE

\$307,859.16 Illinois Funds
 1,918.07 Checking

On motion by J. Schleper, 2nd by M. Lyons, the report was approved. Motion carried unanimously.
 The following check register was presented by Anita:

Check #	Date	Payee	Cash Account	Amount
11339	7/11/18	Christie Meyer	1000	50.00
11340	7/11/18	Melinda Radcliff	1000	50.00
11341	7/11/18	Margie Sinclair-Parish	1000	50.00
11342	7/17/18	Baker & Taylor, Inc.	1000	802.50

11343	7/17/18	Campbell Publications	1000	69.90
11344	7/17/18	Church's Lawn Care	1000	935.00
11345	7/17/18	City of Jerseyville	1000	4,260.00
11346	7/17/18	Anita Driver	1000	200.00
11347	7/17/18	Friends of Hoesch Memorial Public Lib	1000	44.00
11348	7/17/18	Gale/CENGAGE Learning	1000	357.05
11349	7/17/18	Grafton Technologies, Inc.	1000	195.49
11350	7/17/18	IHLS-OCLC	1000	970.57
11351	7/17/18	Illinois Heartland Library System	1000	10,444.58
11352	7/17/18	Ingram Library Services	1000	20.36
11353	7/17/18	Jerseyville Water Department	1000	92.28
11354	7/17/18	Chris Maness	1000	100.00
11355	7/17/18	Midwest Tape	1000	1,622.04
11356	7/17/18	Payroll	1000	18,630.02
11357	7/17/18	Penguin Random House LLC	1000	33.75
11358	7/17/18	Reader Service Robert (Bob) Sanders Waste Systems	1000	82.26
11359	7/17/18	Systems	1000	62.50
11360	7/17/18	Smith's Pest Control	1000	45.00
11361	7/17/18	St. Louis Post-Dispatch	1000	533.00
11362	7/17/18	Card Services	1000	2,355.92
11363	7/17/18	VOID	1000	
11364	7/17/18	VOID	1000	
11365	7/17/18	VOID	1000	
11366	7/17/18	VOID	1000	

On motion by J. Schleper, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian's report:

- All three summer reading clubs have been well attended this year. Thanks to the Friends and Kiwanis for their donations for Laurie Ingram's program activities.
- Statistics: 7,104 visits, 8,419 circulation, 1,772 holds filled and 253 items added.

Anita reported for S. LeBlanc that Mr. Jeff Shourd conducted tests for contaminants in the Pearl Street house. After he receives the report and takes action on the results, we will be able to proceed with demolition of the house.

On motion by J. Schleper, 2nd by M. Lyons, Twin L Clean, janitorial cleaning Service, Paul and Melissa Lewis, will be engaged to clean the library building. Motion carried unanimously.

On motion by R. Ficker, 2nd by J. Schleper, the library will close at 8:30 p.m. instead of 9:00 p.m. on Monday through Thursday starting Monday, July 30, to accommodate new cleaning tasks for library staff. Motion carried unanimously.

On motion by M. Lyons, 2nd by J. Lingow, the library director is entitled to receive all information about library accounts. Motion carried unanimously.

On motion by M. Lyons, 2nd by R. Ficker, the president, secretary, treasurer and finance committee members are authorized to sign checks and/or move funds. Motion carried unanimously.

No public comment.

On motion by J. Schleper, 2nd by J. Lingow, the meeting was adjourned at 7:37 p.m.

Secretary





Assistant Secretary