

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, July 18, 2017
Meeting Room @ 105 North Liberty**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees to order at 6:30 p.m. Others present: Helen Gubser, Jerry Schleper, Andy Thomas, Juan Lingow, Ruth Ficker, Michelle Lyons, and Anita Driver. Beth Smilack and Steve LeBlanc reported they would be absent.

On motion by J. Schleper, 2nd by R. Ficker, the agenda was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by J. Schleper, the minutes of the June 2017 meeting were read and approved. Motion carried unanimously.

On motion by J. Schleper, 2nd by A. Thomas, the corrected May and June treasurer's reports were approved. Motion carried unanimously.

BUDGET ACCOUNT

\$47,364.53 Balance May 31, 2017
 4.22 Interest
 1,550.00 Non-resident fees
 155.00 Non-resident fees—E-pay
 648.35 Fines
 44.80 Fines—E-pay
 346.95 Copies
 46.05 Copies—E-pay
 14.00 Scans to email
 130.00 Meeting room
 115.90 Lost books
 3.00 Magazine & book sales—E-pay
 5.00 Gifts & memorials (Under \$100)
 100.00 Gifts & memorials (Transfer)
 270.00 Program income
 4.00 Coffee house
 240.80 FAX
 9.00 FAX—E-pay
 4.00 Miscellaneous income
 \$51,055.60 Total balance and MTD income
 32,430.32 Less expenses for June 2017
 \$18,625.28 Balance June 30, 2017*

*\$15,186.08 Checking
 140.00 On hand
 2,819.56 Illinois Funds—E-pay
 479.64 Illinois Funds

GIFTS & MEMORIALS

\$ 3,766.36 Checking
 21,797.19 Illinois Funds

SPECIAL RESERVE

\$300,929.31 Illinois Funds

The following check register was presented by A. Driver.

Check #	Date	Payee	Cash Account	Amount
10868	7/6/17	Jenna Dauer	1000	50.00
10869	7/6/17	Joan Dougherty	1000	50.00
10870	7/6/17	Anita Driver	1000	100.00
10871	7/6/17	Frank Lloyd Wright House Ebsworth Park	1000	220.00

10872	7/6/17	Payroll	1000	8,890.65
10873	7/6/17	Piasa Commercial Interiors	1000	1,012.00
10874	7/6/17	Chelsea Sams	1000	100.00
10875	7/6/17	Terry Wood	1000	50.00
10875V	7/17/17	Terry Wood	1000	-50.00
10876	7/18/17	Baker & Taylor, Inc.	1000	354.14
10877	7/18/17	Brockman Co.	1000	22.66
10878	7/18/17	Campbell Publications	1000	83.88
10879	7/18/17	Church's Lawn Care	1000	111.00
10880	7/18/17	City of Jerseyville	1000	4,260.00
10881	7/18/17	Classroom Library Company	1000	492.90
10882	7/18/17	Jenna Dauer	1000	94.20
10883	7/18/17	Demco	1000	40.52
10884	7/18/17	Direct Energy Business	1000	545.00
10885	7/18/17	Farm & Home Publishers, LTD.	1000	179.00
10886	7/18/17	Gale/CENGAGE Learning	1000	166.52
10887	7/18/17	Grafton Technologies, Inc.	1000	195.51
10888	7/18/17	Greene/Jersey Shoppers	1000	90.35
10889	7/18/17	IHLS-OCLC	1000	942.30
10890	7/18/17	Ingram Library Services	1000	35.93
10891	7/18/17	Jersey County Business Association	1000	250.00
10892	7/18/17	Jerseyville Water Department	1000	110.40
10893	7/18/17	Library Store	1000	62.80
10894	7/18/17	Sandy Meyer	1000	100.00
10895	7/18/17	Midwest Tape	1000	578.74
10896	7/18/17	The PAC	1000	50.00
10897	7/18/17	Payroll	1000	8,901.53
10898	7/18/17	Petty Cash	1000	174.86
10899	7/18/17	R.P. Lumber Co., Inc.	1000	283.64
10900	7/18/17	Reader Service	1000	82.26
10901	7/18/17	Robert (Bob) Sanders Waste Systems	1000	47.50
10902	7/18/17	Smith's Pest Control	1000	45.00
10903	7/18/17	Williams Office Products, Inc.	1000	358.25
10904	7/19/17	Card Services	1000	3,693.91
10905	7/19/17	VOID	1000	
10906	7/19/17	VOID	1000	
10907	7/19/17	VOID	1000	
Total				32,775.45

On motion by J. Schleper, 2nd by F. Ficker, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Teen and juvenile summer reading clubs wrap up this week, adult club next week.
- A. Driver showed a sample of Christie's Harry Potter letters. They sold 105 letters and had an additional 76 letters sent out to team members. There are 19 trivia teams registered and paid. Any help will be appreciated.
- There were 7,297 visits to the library in June. Circulation was 9,105. There were 2,317 holds placed for items, 2,130 delivered. C. Maness added 346 items to the data base.
- We are having an eclipse program on Monday, August 21.
- CNB Bank is donating a giant, blow up, outdoor movie screen. We should receive it in September after they have their logo placed on it.

On motion by M. Lyons, 2nd by J. Schleper, \$40,000 will be transferred from Illinois Funds Special Reserve to the checking account. Motion carried unanimously.

Friends of the Library made \$111.90 on Ebay this past month.

On motion by J. Lingow, 2nd by A. Thomas, the August meeting will be held on August 22, 2017.

On motion by A. Thomas, 2nd by J. Schleper, the meeting was adjourned at 7:15 p.m.

Secretary

Assistant Secretary