

**JERSEYVILLE PUBLIC LIBRARY
 BOARD OF TRUSTEES MEETING
 TUESDAY, JUNE 20, 2016 @ 6:30 P.M.
 MEETING ROOM @ 105 NORTH LIBERTY STREET**

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Ruth Ficker, Beth Smilack, Steve LeBlanc, Jerry Schleper, Michelle Lyons, and Anita Driver. Andy Thomas and Juan Lingow reported they would be absent.

On motion by B. Smilack, 2nd by R. Ficker, the agenda was approved. Motion carried unanimously.

On motion by R. Ficker, 2nd by J. Schleper, the consent agenda including minutes of the May 24, 2016 meeting and the following treasurer's report was approved as corrected. Motion carried unanimously.

BUDGET ACCOUNT

\$141,844.46	Reported balance
3,729.65	Corporate Replacement Tax
24.93	Interest Income
775.00	Non-resident Fees
155.00	Non-resident Fees—E-pay
638.14	Fines
30.50	Fines—E-pay
252.45	Copies
33.00	Copies—E-pay
22.00	Scans to email
140.00	Meeting room fees
46.94	Lost Books
3.75	Magazine & Book Sales—E-pay
101.50	FAX Income
3.00	FAX Income—E-pay
20.00	Miscellaneous Income (proctoring)
147,820.32	Total Balance and MTD Income
32,919.76	Less expenses for May 2016
\$114,900.56	Balance May 31, 2016*
*\$24,233.64	Checking
140.00	On Hand
18,357.57	Illinois Funds—E-pay
72,169.35	Illinois Funds (Working Cash Fund)

GIFTS & MEMORIALS

\$ 6,706.64 Checking
 21,667.01 Illinois Funds

SPECIAL RESERVE

\$281,407.51 Illinois Funds

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
10370	6/21/16	Baker & Taylor, Inc.	1000	948.24
10371	6/21/16	Campbell Publications	1000	194.60
10372	6/21/16	Church's Lawn Care	1000	111.00
10373	6/21/16	City of Jerseyville	1000	3,780.00
10374	6/21/16	Demco	1000	463.71
10375	6/21/16	Anita Driver	1000	200.00
10376	6/21/16	Ebsco Information Services	1000	915.00
10377	6/21/16	Findaway World, LLC	1000	8.97
10378	6/21/16	Gale/CENGAGE Learning	1000	405.43
10379	6/21/16	Grafton Technologies, Inc.	1000	166.73
10380	6/21/16	Greene/Jersey Shoppers	1000	179.08
10381	6/21/16	Illinois Heartland Library System	1000	9.95
10382	6/21/16	Ingram Library Services	1000	28.74

10383	6/21/16	JCHS	1000	120.00
10384	6/21/16	Jerseyville Water Department	1000	86.25
10385	6/21/16	Kids Reference Company	1000	259.00
10386	6/21/16	Chris Maness	1000	227.50
10387	6/21/16	Midwest Tape	1000	986.33
10388	6/21/16	Newwave Communications	1000	140.00
10389	6/21/16	Pass Security	1000	294.00
10390	6/21/16	Payroll	1000	16,754.96
10391	6/21/16	Penguin Random House LLC	1000	123.75
10392	6/21/16	Reader Service	1000	78.76
		Robert (Bob) Sanders Waste Systems	1000	47.50
10393	6/21/16	Systems	1000	47.50
10394	6/21/16	Chelsea Sams	1000	80.00
10395	6/21/16	Schindler Elevator Corporation	1000	851.46
10396	6/21/16	Tricounty FS, Inc.	1000	58.44
10397	6/21/16	Whitworth-Horn-Goetten	1000	126.00
10398	6/21/16	William F. Brockman Co.	1000	42.78
10399	6/21/16	Williams Office Products, Inc.	1000	426.84
10400	6/21/16	Direct Energy Business	1000	780.88
10401	6/21/16	Card Services	1000	3,659.77
10402	7/6/16	Chris Maness	1000	100.00
10403	7/6/16	Payroll	1000	8,627.52
10404	7/6/16	Petty Cash	1000	93.46
10405	7/6/16	Chelsea Sams	1000	100.00
10406	7/6/16	Restorative Solutions Counseling	1000	100.00

Total **41,576.65**

On motion by J. Schleper, 2nd by R. Ficker, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Kim Young, Experience Works employee, has left for a new job in her field.
- Staff now has name tags made by Christie and City employee name tags.
- Kim Hardin and Anita have completed the Rotary grant application for a television for the new meeting room.
- Stats were given

Bids from GRP and Loellke for the second floor HVAC system were opened and discussed.


On motion by M. Lyons, 2nd by J. Schleper, Building and Grounds chair Steve LeBlanc will interview both companies to make sure the scope of their work is the same. If it is, we will go back to GRP and renegotiate the price and work. Motion carried unanimously.

The Friends of the Library made \$177.00 in EBay sales.

On motion by J. Schleper, 2nd by R. Ficker, the annual report to the State Library was approved as presented. Motion carried unanimously.

On motion by J. Schleper, 2nd by B. Smilack, the nonresident fee based on City assessed value will remain the same at \$155.00 per household, per year.

On motion by J. Schleper, 2nd by B. Smilack, the meeting was adjourned at 7:40 p.m.


Secretary

Assistant Secretary