

JERSEYVILLE PUBLIC LIBRARY

Board of Trustees Meeting

Tuesday, March 17, 2015 @ 6:30 p.m.

Meeting room @ 105 North Liberty Street

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Helen Gubser, Jerry Schleper, Andy Thomas, Ruth Ficker, Beth Smilack, Juan Lingow, Michelle Lyons, and Anita Driver. Scott Peabody reported he would be absent.

On motion by B. Smilack, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by J. Schleper, the consent agenda including minutes of the February 17, 2015 meeting and the following treasurer's report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$219,421.46 Reported balance January 31, 2015

6.25 Interest income

700.00 Non-resident fees

280.00 Non-resident fees—E-pay

788.69 Fines

148.72 Fines—E-pay

416.70 Copies

12.30 Copies—E-pay

7.00 Scans to email

120.00 Meeting room fees

139.95 Lost materials

27.85 Gifts

4.50 Coffee house

167.15 FAX

12.00 Miscellaneous income

\$222,252.57 Total balance and MTD income

36,311.01 Less expenses for February 2015

\$185,941.56 Balance February 28, 2015*

*\$102,330.96 Checking

140.00 On hand

11,399.74 Illinois Funds—E-pay

72,070.86 Illinois Funds (Working Cash)

GIFTS & MEMORIALS

\$14,475.73 Checking

2,640.72 Illinois Funds

SPECIAL RESERVE

\$178,208.99 Illinois Funds

On motion by J. Schleper, 2nd by R. Ficker and presented by A. Driver, the bills will be paid. Motion carried unanimously.

| Check # | Date | Payee | Cash Account | Amount |
|---------|---------|------------------------|--------------|----------|
| 9791 | 3/5/15 | Direct Energy Business | 1000 | 2,188.27 |
| 9792 | 3/5/15 | Anita Driver | 1000 | 200.00 |
| 9793 | 3/5/15 | Chris Maness | 1000 | 100.00 |
| 9794 | 3/5/15 | Payroll | 1000 | 7,720.62 |
| 9795 | 3/17/15 | Baker & Taylor, Inc. | 1000 | 1,648.50 |

| | | | | |
|--------------|---------|--------------------------------|------|------------------|
| 9796 | 3/17/15 | Pam Bywater | 1000 | 100.00 |
| 9797 | 3/17/15 | City of Jerseyville | 1000 | 3,780.00 |
| 9798 | 3/17/15 | Demco, Inc. | 1000 | 215.97 |
| 9799 | 3/17/15 | Fire Safety Inc. | 1000 | 55.00 |
| 9800 | 3/17/15 | Gale/CENGAGE Learning | 1000 | 92.26 |
| 9801 | 3/17/15 | Gardner Media LLC | 1000 | 623.48 |
| 9802 | 3/17/15 | Grafton Technologies, Inc. | 1000 | 177.10 |
| 9803 | 3/17/15 | Greene/Jersey Shoppers | 1000 | 32.56 |
| | | Illinois Heartland Library | | |
| 9804 | 3/17/15 | System | 1000 | 137.50 |
| 9805 | 3/17/15 | Ingram Library Services | 1000 | 13.17 |
| 9806 | 3/17/15 | Jerseyville Water Department | 1000 | 65.85 |
| 9807 | 3/17/15 | Kids Reference Company | 1000 | 215.88 |
| 9808 | 3/17/15 | Linda Koenig | 1000 | 100.00 |
| 9809 | 3/17/15 | Lazerware, Inc. | 1000 | 2,094.59 |
| 9810 | 3/17/15 | Chris Maness | 1000 | 100.00 |
| 9811 | 3/17/15 | Midwest Tape | 1000 | 1,009.60 |
| 9812 | 3/17/15 | Payroll | 1000 | 7,921.72 |
| 9813 | 3/17/15 | Penguin Random House LLC | 1000 | 93.75 |
| 9814 | 3/17/15 | R.P. Lumber Co., Inc. | 1000 | 70.94 |
| 9815 | 3/17/15 | Rainbow Book Company | 1000 | 384.33 |
| 9816 | 3/17/15 | Reader Service | 1000 | 77.26 |
| 9817 | 3/17/15 | Recorded Books, Inc. | 1000 | 67.25 |
| 9818 | 3/17/15 | Chelsea Sams | 1000 | 100.00 |
| 9819 | 3/17/15 | Smith's Pest Control | 1000 | 45.00 |
| | | Tonsor Custom Awards & | | |
| 9820 | 3/17/15 | Decals | 1000 | 9.00 |
| 9821 | 3/17/15 | Card Services | 1000 | 945.92 |
| 9822 | 3/17/15 | VOID | 1000 | |
| 9823 | 3/17/15 | William F. Brockman Co. | 1000 | 26.15 |
| 9824 | 3/17/15 | Williams Office Products, Inc. | 1000 | 233.45 |
| | | World Book School and | | |
| 9825 | 3/17/15 | Library | 1000 | 1,049.00 |
| Total | | | | 31,694.12 |

Librarian's report:

- Email received from State Library stating deadline to apply for 2016 Public Library Construction Act Grant is April 15, 2015. Anita will file.
- Old puppet theater went to Raymond, IL.
- Brandi Pohlman has been working on a DVD project to divide the television section, making patron browsing easier. Staff continues to weed the collection.
- February Polaris statistic sheet was passed out.

Finance Committee will meet to develop the 2016-17 budget.

On motion by: J. Lingow, 2nd by A. Thomas, Chelsea Sams will be promoted to full time/36 hours which will entitle her to health insurance coverage. Motion carried unanimously.

On motion by: B. Smilack, 2nd by M. Lyons, a feasibility study including preliminary drawings for expansion will be investigated with the cost taken out of Special Reserve. Motion carried unanimously.

On motion by: R. Ficker, 2nd by J. Lingow, the meeting adjourned at 8:10 p.m.

Secretary



Assistant Secretary