

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 20, 2018 @ 6:30 P.M.
Meeting room @ 105 North Liberty Street**

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Andy Thomas, Helen Gubser, Michelle Lyons, Steve LeBlanc, Beth Smilack, Juan Lingow, Jerry Schleper, and Anita Driver. Ruth Ficker reported she would be absent.

No public comment.

On motion by B. Smilack, 2nd by S. LeBlanc, the agenda was accepted. Motion carried unanimously.

On motion by A. Thomas, 2nd by M. Lyons, the consent agenda including the following treasurer's report for February 2018 was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$259,581.44	Reported balance 1/31/2018
1,096.50	Corporate replacement tax
89.26	Interest
465.00	Non-resident fees
775.00	Non-resident fees—e-pay
450.56	Fines
37.55	Fines—e-pay
211.26	Copies
120.35	Copies—e-pay
5.50	Scans to email
12.00	Scans to email—e-pay
80.00	Meeting room fee
45.00	Gifts
50.00	Program
1.50	Coffee house
120.00	FAX
16.00	FAX—e-pay
10.00	Miscellaneous
.60	Miscellaneous—e-pay
263,167.52	Total balance and MTD income
48,885.08	Less expenses for February 2018
\$214,282.44	Balance February 28, 2018*
\$133,913.46	Checking
140.00	On hand
7,335.38	Illinois Funds—E-pay
72,893.60	Illinois Funds—Working cash

GIFTS & MEMORIALS

\$15,402.52 Checking
21,961.17 Illinois Funds

SPECIAL RESERVE

\$306,133.54 Illinois Funds
1,917.75 Checking

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
11188	3/7/18	Fischer Lumber Company	1000	751.40
11194	3/20/18	Baker & Taylor, Inc.	1000	240.16
11195	3/20/18	Brockman Co.	1000	54.72
11196	3/20/18	City of Jerseyville	1000	4,260.00
11197	3/20/18	Direct Energy Business	1000	1,160.19

11198	3/20/18	Anita Driver	1000	100.00
11199	3/20/18	Michael Frederick	1000	20.00
11200	3/20/18	Gale/CENGAGE Learning	1000	138.19
11201	3/20/18	Grey House Publishing	1000	134.10
11202	3/20/18	Ingram Library Services	1000	15.57
11203	3/20/18	Jerseyville Water Department	1000	113.60
11204	3/20/18	Kids Reference Company	1000	91.75
11205	3/20/18	Liberty Office Products	1000	390.00
11206	3/20/18	Loellke Plumbing, Inc.	1000	132.00
11207	3/20/18	Chris Maness	1000	100.00
11208	3/20/18	Midwest Tape	1000	1,055.86
11209	3/20/18	Payroll	1000	8,852.40
11210	3/20/18	Penguin Random House LLC	1000	33.75
11211	3/20/18	Reader Service Robert (Bob) Sanders Waste Systems	1000	46.32
11212	3/20/18	Systems	1000	62.50
11213	3/20/18	Safeguard	1000	155.15
11214	3/20/18	Chelsea Sams	1000	85.00
11215	3/20/18	Schindler Elevator Corporation	1000	2,233.00
11216	3/20/18	Smith's Pest Control	1000	45.00
11217	3/20/18	Card Services	1000	1,641.37
11218	3/20/18	VOID	1000	
11219	3/20/18	VOID	1000	
11220	3/20/18	Wood River Public Library	1000	52.00
Total				21,964.03

On motion by M. Lyons, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Anita passed around the March 2018 *JPL Newsletter* highlighting upcoming events. Help is needed for the Easter Egg-stravaganza on Thursday.
- February statistics: visits-5,855; circulation-7,235; Hoopla checkout-162; holds placed-1,923; holds filled 1,867 and 322 items added to the data base.
- Anita passed around the staff Fabio's birthday pictures which Christie posted on Facebook. She provides a nice comic touch to the library Facebook.
- Library staff and Friends are working with Jamie Kannallakan and East School to provide a little free library style shelf for the S.T.A.R. program, Sit Together and Read.


The Finance Committee will meet on Tuesday, March 27 at noon to discuss and prepare the 2019/20 budget.


Anita reported for the Friends that the biannual book sale is coming up Thursday, April 5 through Saturday, April 7. Help is needed.

The Board instructed A. Driver to check with City Commissioner of Finance Kevin Stork about the availability of any surplus TIF funds that may be used for expansion. They also instructed her to contact Chad Morris with AAIC about expansion plan updates.

No public comment.

On motion by J. Schleper, 2nd by J. Lingow, the meeting adjourned at 7:15 p.m.


Secretary


Assistant Secretary