

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
ANNUAL MEETING, MAY 26, 2015 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street
MINUTES**

The hand written minutes of the meeting were misplaced before Librarian Driver was able to record them. There was a quorum of members in attendance. Below is the minutes as constructed using the agenda.

The following items were approved unanimously:

- Minutes of the April 21, 2015 meeting
- Treasurer's report for April 2015 activity
- May 2015 Check register

Check #	Date	Payee	Cash Account	Amount
9870	5/26/15	Amateur Sports Promotion	1000	129.00
9871	5/26/15	Baker & Taylor, Inc.	1000	1,109.56
9872	5/26/15	Campbell Publications	1000	48.90
9873	5/26/15	Church's Lawn Care	1000	148.00
9874	5/26/15	City of Jerseyville	1000	4,260.00
9875	5/26/15	Demco, Inc.	1000	382.87
9876	5/26/15	Diamond Lake Book Co	1000	309.20
9877	5/26/15	Direct Energy Business	1000	718.13
9878	5/26/15	Anita Driver	1000	200.00
9879	5/26/15	First Bank	1000	35.00
9880	5/26/15	Gale/CENGAGE Learning	1000	205.31
9881	5/26/15	Gardner Media LLC	1000	193.93
9882	5/26/15	Grafton Technologies, Inc.	1000	179.57
9883	5/26/15	Greene/Jersey Shoppers	1000	32.56
		Hornsby Moving & Storage Co.	1000	206.00
9884	5/26/15	Illinois Heartland Library System	1000	10.00
9885	5/26/15	Ingram Library Services	1000	4.79
9886	5/26/15	Jerseyville Water Department	1000	68.25
9887	5/26/15	Kids Reference Company	1000	297.87
9888	5/26/15	Liberty Office Products	1000	268.00
9889	5/26/15	Chris Maness	1000	100.00
9890	5/26/15	Midwest Tape	1000	1,155.51
9891	5/26/15	My Heritage (USA) Inc.	1000	500.00
9892	5/26/15	Newwave Communications	1000	140.00
9893	5/26/15	Payroll	1000	15,829.76
9894	5/26/15	Penguin Random House LLC	1000	76.50
9895	5/26/15	Reader Service	1000	78.76
9896	5/26/15	Recorded Books, Inc.	1000	6.95
9897	5/26/15	Chelsea Sams	1000	100.00
9898	5/26/15	Smith's Pest Control	1000	45.00
9899	5/26/15	Updike's	1000	48.72
9900	5/26/15	William F. Brockman Co.	1000	52.63
9901	5/26/15	Williams Office Products, Inc.	1000	248.46
9902	5/28/15	Card Services	1000	2,017.00
9904	5/28/15	VOID	1000	
9905	5/28/15	VOID	1000	
9906	5/28/15	VOID	1000	
9907	5/28/15	VOID	1000	
9908	5/28/15	VOID	1000	
Total				29,206.23

- 2016/17 levy request/working budget
JERSEYVILLE PUBLIC LIBRARY EXPENDITURES 2016-2017

To be levied Fall 2015

FY	FY
2015/16	2016/17

Salaries	220,000	222,200	No minimum wage increase budgeted.
Payroll Deductions	41,000	42,000	Off Corporate Levy
Health Insurance	51,000	52,000	
Library Materials	52,000	52,000	
Electronic Materials	16,500	20,000	
Interlibrary Loan + Postage	3,000	2,500	
Library Supplies & Postage	11,500	10,000	
Library Furnishings	3,000	2,000	
Bldg. & Grounds-Main. & Supplies	16,000	14,000	Includes janitorial
Equipment/Automation & Maintenance	27,000	15,000	Moved Lazerware to Prof Services
Elevator & Maintenance	2,500	2,500	
Utilities	21,000	22,000	May change in high speed internet change
Insurance: Bldg., Liability & Bonds	12,000	12,000	Off Corporate Levy
Audit	2,500	2,500	Off Corporate Levy
Other Professional Services	500	12,500	Lazerware
Cont. Ed., Dues, Travel, & Mtgs.	4,000	2,500	
Programs: Adult & Juvenile	7,000	5,000	
Promotional Materials & PR	7,500	7,500	
Contingency	13,000	13,000	
CAPITAL IMPROVEMENT	105,000	105,000	
Totals	616,000	616,200	

ESTIMATED INCOME:

Per Capita Grant	8,600	8,600
Corporate Replacement Tax	8,000	8,000
Estimated Interest	250	75
Fines & Fees	36,000	38,000
Totals Estimated Income	52,850	54,675

Total Expenses	616,000	616,200
Total Income	-52,850	-54,675
Levy Request from Property Tax	563,150	561,525

LEVY DETAIL:

Corporate	507,650	505,025
Social Security & IMRF	41,000	42,000
Audit	2,500	2,500
Liability/Insurance	12,000	12,000
Total Request	563,150	561,525

- Financial Annual Report 2014-2015, sent to City

Anita shared Hayner PLD's method of taking pictures at programs, in the library, etc. and then using those pictures on Facebook, on the library's website, etc. She will post signs in the building, especially in the meeting room, with the following verbiage:

Sometimes photos may be taken in library and posted to our Facebook and/or website. If you do not wish to have your picture taken, please avoid the camera or tell the photographer. Otherwise, your participation at this library implies consent to be photographed.

Secretary

Assistant Secretary