

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES ANNUAL MEETING
TUESDAY, MAY 30, 2023, AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order the annual meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, Laura Woodring.

NO PUBLIC COMMENT

On motion by K. Weber, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by L. Woodring, 2nd by M. Adams, the consent agenda including minutes of the April 18, 2023 regular meeting, the May 16 Materials, Bylaws, and Policy Committee meeting, and the following Treasurer's report for April 2023 was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR APRIL 2023**

BUDGET ACCOUNT

\$358,613.64 Corrected Balance March 31, 2023

4,239.19 Corporate Replacement Tax

1,339.88 Interest

585.38 Fines

56.50 Fines-Epay

517.22 Copies

91.45 Copies-Epay

40.00 Meeting Room Fees

104.93 Lost Items

114.95 Fax

13.50 Fax-Epay

215.00 Program Fees

50.00 Storywalk Sponsorship

11.00 Book/Magazine Sales-Epay

327.07 Miscellaneous

366,319.71 Balance + MTD Income

32,827.68 Less Expenses

*333,492.03 Balance April 30, 2023

*240,419.03 Checking Account

140.00 Cash on Hand

18,619.77 Illinois Funds-Epay

74,313.23 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03 Checking

517.66 Illinois Funds

SPECIAL RESERVE

\$391,704.08 Checking

523.79 Illinois Funds

The following check register was presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
13048	5/15/23	Baker & Taylor	1000	3,452.99
13049	5/15/23	Brockman Co.	1000	134.72
13050	5/15/23	Cengage Learning Inc / Gale	1000	296.14
13051	5/15/23	Demco	1000	458.98
13052	5/15/23	Frost Supply	1000	242.14
13053	5/15/23	Illinois American Water	1000	116.89
13054	5/15/23	Kanopy, Inc.	1000	8.00
13055	5/15/23	Kelly Grizzle Construction	1000	1,200.00
13056	5/15/23	Kids Reference Company	1000	188.00
13057	5/15/23	Lazerware Inc.	1000	912.37
13058	5/15/23	Midwest Tape LLC	1000	1,010.05
13059	5/15/23	Republic Services	1000	83.89
13060	5/15/23	Tricounty FS, Inc.	1000	50.33
13061	5/15/23	VISA	1000	3,134.62
13061a	5/15/23	VOID	1000	
13061b	5/15/23	VOID	1000	
13061c	5/15/23	VOID	1000	
13061d	5/15/23	VOID	1000	
13062	5/15/23	Wall Street Journal	1000	35.00
13063	5/15/23	Watts Copy Systems, Inc.	1000	200.74
13064	5/26/23	Baker & Taylor	1000	1,008.71
13065	5/26/23	Cavendish Square Publishing	1000	186.03
13066	5/26/23	Cengage Learning Inc / Gale	1000	51.73
13067	5/26/23	City Directory, Inc.	1000	300.50
13068	5/26/23	City of Jerseyville	1000	16,581.36
13069	5/26/23	Demco	1000	134.82
13070	5/26/23	Farm & Home Publishers, LTD.	1000	195.75
13071	5/26/23	Grafton Technologies, Inc	1000	191.12
13072	5/26/23	Illinois Power Marketing dba	1000	575.27
13073	5/26/23	Illinois Library Association	1000	117.82
13074	5/26/23	Rusty Ingram	1000	641.93
13075	5/26/23	Lookout Books	1000	162.69
13076	5/26/23	Chris Maness	1000	750.00
13077	5/26/23	Midwest Tape LLC	1000	138.69
13078	5/26/23	Payroll	1000	29,950.04
13079	5/26/23	Republic Services	1000	83.89
13080	5/26/23	River County News	1000	90.72
13081	5/26/23	Royal Banks of Missouri	1000	35.00
13082	5/26/23	Elizabeth Smilack	1000	25.00
Total				62,745.93

On motion by M. Hopper, 2nd by M. Adams, the payment of the bills was approved. Motion carried unanimously.

Librarian Pruitt reported on statistics, professional development, collection management, building changes, programming, and upcoming events.

Materials, Bylaws and Policy Committee

Chairperson Gubser reported that library staff was satisfied with the changes made to the meeting room policy.

Building and Grounds/Expansion Project Committee

Steve LeBlanc presented an update on the expansion project and on upcoming building repairs and maintenance.

Director Pruitt updated the board on reallocation of space during the librarian's report.

Finance Committee

The annual financial report was presented by M. Hopper.

On motion by S. LeBlanc, 2nd by J. Schleper, it was approved and will be submitted to the city. Motion carried unanimously.

The appropriation request will be submitted to the city.

On motion by J. Schleper, 2nd by K. Weber, the new non-resident fee will be \$185 to begin July 1. Motion carried unanimously.

Technology Committee

M. Derrick and Director Pruitt reported that the library's fleet of public access computers was downsized from 11 to 7.

Friends of the Library

No report.

CORRESPONDENCE

Juan Lingow sent a thank-you for the gift card.

The library received notice of our \$12,297.08 FY2023-2024 per capita grant.

OLD BUSINESS

None

NEW BUSINESS

None

NO PUBLIC COMMENT

Meeting was adjourned at 7:24 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary