

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 15, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Lillie Knesel was also present. Matt Derrick was absent.

NO PUBLIC COMMENT

On motion by J. Schleper, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Adams, 2nd by S. LeBlanc, the consent agenda, including minutes of the March 18 board meeting and the treasurer's report for March, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR MARCH 2025**

BUDGET ACCOUNT

\$533,577.52 Balance February 28, 2025
939.03 Corporate Replacement Tax
1,968.97 Interest
582.00 Non-Resident Fees
194.00 Non-Resident Fees-Epay
228.37 Fines
39.69 Fines-Epay
310.80 Copies
53.85 Copies-Epay
199.96 Lost items
23.50 Fax
28.00 Fax-Epay
32.00 Coffee House
299.47 Gifts & Memorials
325.00 Gifts & Memorials-Epay
100.00 Storywalk Sponsorship
75.00 Miscellaneous
538,977.16 Balance + MTD Income

39,823.92 Less Expenses
\$499,153.24 Balance March 31, 2025*

*\$377,929.66 Checking Account
140.00 Cash on Hand
38,991.59 Illinois Funds-Epay
82,091.99 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 67,627.61 Checking
571.70 Illinois Funds

SPECIAL RESERVE

\$501,206.90 Checking
578.22 Illinois Funds

Building and Grounds/Expansion Project Committee

L. Knesel of SM Wilson provided a construction update, saying that the EIFS and some roof details are the last major projects being completed. Final walkthroughs and final inspection have occurred, and certificate of occupancy has been granted.

J. Pruitt reported on the updates in the existing building and the furniture order and shelving installation.

Materials, Bylaws and Policy Committee

No report.

Finance Committee

Librarian J. Pruitt presented the April check registers.

Check #	Date	Payee	Cash Account	Amount
1216	3/18/25	Science Kinetics	1000	7,100.00
1217	3/18/25	The Library Store	1000	4,727.42
Total				11,827.42
Check #	Date	Payee	Cash Account	Amount
1059	4/15/25	Farnsworth Group, Inc.	1100	3,780.00
1060	4/15/25	S.M. Wilson & Co.	1100	252,574.88

Total				256,354.88
Check #	Date	Payee	Cash Account	Amount
13619	4/15/25	Ameren Illinois	1000	438.36
13620	4/15/25	Baker & Taylor	1000	2,663.92
13620a	4/15/25	VOID	1000	
13621	4/15/25	Brockman Co.	1000	154.48
13622	4/15/25	Central Technology, Inc	1000	167.76
13623	4/15/25	City of Jerseyville	1000	3,761.04
13624	4/15/25	City of Jerseyville- Loan Repayment	1000	80,000.00
13625	4/15/25	City of Jerseyville- Storage Rental	1000	93.00
13626	4/15/25	City of Jerseyville- IMRF/FICA	1000	2,457.53
13627	4/15/25	Demco	1000	90.93
13628	4/15/25	Egyptian Workspace Partners	1000	744.28
13629	4/15/25	Facilitec	1000	27,391.53
13630	4/15/25	Grafton Technologies, Inc	1000	2,243.09
13631	4/15/25	Illinois American Water	1000	297.00
13632	4/15/25	Illinois American Water	1000	142.49
13633	4/15/25	Illinois Library Association	1000	1,236.27
13634	4/15/25	Julie's Graphics	1000	284.00
13635	4/15/25	Kanopy, Inc.	1000	23.00
13636	4/15/25	Lazerware Inc.	1000	2,086.51
13637	4/15/25	Chris Maness	1000	400.00
13638	4/15/25	Midwest Tape LLC	1000	1,429.25
13639	4/15/25	Nevlin Plumbing & Electric, Inc.	1000	250.00
13640	4/15/25	Payroll	1000	23,141.19
13641	4/15/25	Petty Cash	1000	68.65
13642	4/15/25	Elizabeth Smilack	1000	25.00
13643	4/15/25	Smith's Pest Control	1000	70.00
13644	4/15/25	Tricounty FS, Inc.	1000	59.12
13645	4/15/25	VISA	1000	5,229.38
13645a	4/15/25	VOID	1000	
13645b	4/15/25	VOID	1000	
13645c	4/15/25	VOID	1000	
13645d	4/15/25	VOID	1000	
13645e	4/15/25	VOID	1000	
13646	4/15/25	Wall Street Journal	1000	756.24
13647	4/15/25	Watts Copy Systems, Inc.	1000	195.90
13629V	4/15/25	Facilitec	1000	-27,391.53
13634V	4/15/25	Julie's Graphics	1000	-284.00
Total				128,224.39

On motion by J. Schleper, 2nd by K. Weber, the check registers were approved. Motion carried unanimously.

Technology Committee

Director Pruitt reported that at the end of April we will transition from Lazerware to TecSrv. Equipment has been ordered for the transition, for the technology integration of the old and new spaces, and to begin to assemble our new fleet of security cameras.

Librarian Report

Librarian Pruitt reported on statistics, programming, staff development, and upcoming events. Ribbon cutting 4/25 at noon. Celebration events 4/25 and 4/26.

Friends of the Library

The Friends book sale room and the sheds have been relocated. The Friends change for change fundraiser raised 1831.67, and they presented 8000.00 to the library to meet the \$60K goal for the Discovery Zone.

CORRESPONDENCE

Beth Smilack's resignation letter.
Board directed H. Gubser to send invitation to grand opening to Judy Mundy and daughter.

OLD BUSINESS

None.

NEW BUSINESS

BUSINESS FOR DISCUSSION ONLY

NO PUBLIC COMMENT

Meeting was adjourned at 7:12 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary