

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 16, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Helen Gubser, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Michelle Hopper and Matt Derrick were absent.

NO PUBLIC COMMENT

On motion by K. Weber, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Adams, 2nd by J. Schleper, the consent agenda, including minutes of the March 19 meeting and the treasurer’s report for March, was approved. Motion carried unanimously.

**TREASURER’S REPORT
FOR MARCH 2024**

BUDGET ACCOUNT

\$492,625.11 Balance February 29, 2024
1,865.24 Corporate Replacement Tax
10,000.00 Other Grants
2,087.41 Interest
1,480.00 Non-Resident Fees
740.00 Non-Resident Fees-Epay
337.32 Fines
97.74 Fines-Epay
364.20 Copies
74.30 Copies-Epay
130.00 Meeting Room Fees
121.65 Lost items
93.50 Fax
16.50 Fax-Epay
50.00 Gifts & Memorials
100.00 Gifts & Memorials-Epay
50.00 Storywalk Sponsorship
1.20 Book/Magazine Sales-Epay
4.00 Miscellaneous
510,238.17 Balance + MTD Income
49,511.69 Less Expenses
*460,726.48 Balance March 31, 2024

*352,998.06 Checking Account
140.00 Cash on Hand
29,505.69 Illinois Funds-Epay
78,082.73 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03 Checking
543.92 Illinois Funds

SPECIAL RESERVE

\$370,046.08 Checking
550.19 Illinois Funds

Librarian J. Pruitt presented the April check registers.

Check #	Date	Payee	Cash Account	Amount
1031	4/16/24	Farnsworth Group, Inc.	1100	9,450.00
1032	4/16/24	S.M. Wilson & Co.	1100	15,865.86
Total				25,315.86
Check #	Date	Payee	Cash Account	Amount
13327	4/16/24	Baker & Taylor	1000	2,539.91
13328	4/16/24	Brockman Co.	1000	33.92
13329	4/16/24	Cavendish Square Publishing	1000	186.03
13330	4/16/24	Cengage Learning Inc / Gale	1000	183.68
13331	4/16/24	Central Technology, Inc	1000	167.76
13332	4/16/24	Daugherty Public Library	1000	20.00
13333	4/16/24	Demco	1000	329.58
13334	4/16/24	Fairfield Public Library	1000	20.99
13335	4/16/24	Farm & Home Publishers, LTD.	1000	206.50
13336	4/16/24	Grafton Technologies, Inc	1000	190.04
13337	4/16/24	Illinois Power Marketing dba	1000	822.44
13338	4/16/24	Illinois American Water	1000	114.38
13339	4/16/24	Rusty Ingram	1000	548.00
13340	4/16/24	Julie's Graphics	1000	98.00
13341	4/16/24	Kanopy, Inc.	1000	10.00
13342	4/16/24	Lazerware Inc.	1000	898.74
13343	4/16/24	Chris Maness	1000	400.00
13344	4/16/24	Midwest Tape LLC	1000	1,445.16
13345	4/16/24	Nevlin Plumbing & Electric, Inc.	1000	995.00
13346	4/16/24	Payroll	1000	21,473.50
13347	4/16/24	Peg's Flower Cottage	1000	99.95
13348	4/16/24	Judy Pruitt	1000	280.06
13349	4/16/24	Smith's Pest Control	1000	45.00
13350	4/16/24	Tricounty FS, Inc.	1000	16.06
13351	4/16/24	VISA	1000	1,368.45
13351a	4/16/24	VOID	1000	
13351b	4/16/24	VOID	1000	
13352	4/16/24	Wall Street Journal	1000	756.24
13353	4/16/24	Watts Copy Systems, Inc.	1000	202.87
Total				33,452.26

On motion by J. Schleper, 2nd by L. Woodring, the check register was approved. Motion carried unanimously.

Librarian Pruitt reported on statistics, professional development, programming, and upcoming events.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

The groundbreaking ceremony for our expansion will be at 10am Friday, June 28, and mobilization will begin Monday, July 1.

Finance Committee

On motion by J. Schleper, 2nd by M. Adams, the board entered into closed session. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by J. Schleper, the closed session was ended. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by K. Weber, the 2024-2025 salary schedule proposed by the Finance Committee with amendments was approved. Motion carried unanimously.

Technology Committee

J. Pruitt reported that we have received updated quotes from Lazerware for equipment that must be replaced for Windows 11 compatibility.

Friends of the Library

No report.

CORRESPONDENCE

Thank you from Anita Driver for the basket donated to the Trivia Night fundraiser. Total proceeds \$5,249,

OLD BUSINESS

None.

NEW BUSINESS

None.

BUSINESS FOR DISCUSSION ONLY

Discussed community inquiry about a time capsule as part of the expansion.

The library will present a wreath as part of the Memorial Day ceremony.

NO PUBLIC COMMENT

Meeting was adjourned at 7:16 p.m.

Josh Hileman, President

Helen Gubser, Secretary