

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, AUGUST 16, 2022 AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Helen Gubser, Steve LeBlanc, Juan Lingow, Judy Pruitt, Jerry Schleper, and Laura Woodring. Matt Derrick and Michelle Hopper were absent.

NO PUBLIC COMMENT

On motion by J. Lingow, 2nd by M. Adams, the agenda was approved. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by L. Woodring, the consent agenda, including minutes of the July 19, 2022 meeting, the July 2022 Treasurer's Report, and the minutes of the July 27 Buildings and Grounds Committee, was approved. Motion carried unanimously.

The following Treasurer's Report was presented by J. Pruitt:

BUDGET ACCOUNT

\$134,419.67 Reported Balance June 30, 2022
5,535.83 Corporate Replacement Tax
4,162.36 Other Grants (Hotspots & Laptops)
96.47 Interest
2,206.00 Non-Resident Fees
1,388.00 Non-Resident Fees Epay
674.25 Fines
70.89 Fines-Epay
419.25 Copies
61.25 Copies-Epay
18.75 Scans to Email
137.03 Lost Items
100.25 Fax
50.00 Fax-Epay
252.00 Program Fees
200.00 Storywalk Sponsorship
12.00 Book/Magazine Sales-Epay
93.65 Miscellaneous

149,897.65 Balance + MTD Income

39,302.92 Less Expenses
\$110,594.73 Balance July 31, 2022*

*\$97,795.24 Checking Account
140.00 Cash on Hand
11,914.11 Illinois Funds-Epay
745.38 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 10,605.04 Checking
503.52 Illinois Funds

SPECIAL RESERVE

\$ 379,176.36 Checking
509.48 Illinois Funds

The following check register was presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
12799	8/16/22	Baker & Taylor	1000	2,138.16
12800	8/16/22	Brockman Co.	1000	30.93
12801	8/16/22	Cengage Learning Inc / Gale	1000	262.80
12802	8/16/22	City of Jerseyville	1000	4,201.56
12803	8/16/22	Demco	1000	116.52
12804	8/16/22	Diamond Lake Book Co.	1000	61.98
12805	8/16/22	Grafton Technologies, Inc	1000	197.50
12806	8/16/22	Illinois Power Marketing dba	1000	1,075.51
12807	8/16/22	IHLS-OCLC	1000	1,092.28
12808	8/16/22	Illinois American Water	1000	128.63
12809	8/16/22	Illinois Heartland Library System	1000	10,770.01
12810	8/16/22	Illinois Library Association	1000	75.00
12811	8/16/22	Rusty Ingram	1000	330.00
12812	8/16/22	Kanopy, Inc.	1000	32.00
12813	8/16/22	Lazerware Inc.	1000	912.37
12814	8/16/22	Library Ideas LLC	1000	25.00
12815	8/16/22	Chris Maness	1000	500.00
12816	8/16/22	Midwest Tape	1000	1,349.32
12817	8/16/22	Payroll	1000	26,631.67
12818	8/16/22	River County News	1000	90.68
12819	8/16/22	Robert (Bob) Sanders Waste Systems, Inc	1000	78.89
12820	8/16/22	Elizabeth Smilack	1000	25.00
12821	8/16/22	Smith's Pest Control	1000	45.00
12822	8/16/22	Steckel Produce	1000	71.37
12823	8/16/22	TcaDesigns, LLC	1000	20.00
12824	8/16/22	Telegraph	1000	437.84
12825	8/16/22	Tricounty FS, Inc.	1000	223.63
12826	8/16/22	VISA	1000	2,519.09
12826a	8/16/22	VOID	1000	
12826b	8/16/22	VOID	1000	
12826c	8/16/22	VOID	1000	
12826d	8/16/22	VOID	1000	
12826e	8/16/22	VOID	1000	
12826f	8/16/22	VOID	1000	
12827	8/16/22	Watts Copy Systems, Inc.	1000	309.77
Total				53,752.51

On motion by J. Schleper, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on July statistics, programming, and library operations.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

S. LeBlanc brought the board up to date on the expansion project.

The board agreed that we need

- An exact cost for our revised project

- Written loan terms from the city

S. LeBlanc is scheduled to meet with the mechanical contractors to determine their amended costs.

Finance Committee

No report.

Technology Committee

No report.

Friends of the Library

No report.

Correspondence

None.

OLD BUSINESS

Reminder that next two board meeting dates have changed to September 27 and October 25.

NEW BUSINESS

The copier will be replaced and the current one saved to be used as a backup.

On motion by J. Schleper, 2nd by J. Lingow, Beth Smilack will attend the ILA annual conference in Chicago on October 18 – 20 with her expenses coming under continuing education.

NO PUBLIC COMMENT

Meeting was adjourned at 7:15 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary