

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, AUGUST 19, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Steve LeBlanc Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Michelle Hopper was absent.

NO PUBLIC COMMENT

On motion by K. Weber, 2nd by M. Adams, the agenda was approved. Motion carried unanimously.

On motion by M. Derrick, 2nd by L. Woodring, the consent agenda, including minutes of the July 15 meeting and the treasurer's report for July, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR JULY 2025**

BUDGET ACCOUNT

\$321,876.97 Balance June 30, 2025
2,457.11 Corporate Replacement Tax
10,796.08 Other Grants
837.26 Interest
3,444.22 Non-Resident Fees
1,576.00 Non-Resident Fees-Epay
375.91 Fines
174.09 Fines-Epay
563.18 Copies
108.85 Copies-Epay
88.98 Lost items
63.96 Lost items-Epay
168.00 Fax
21.50 Fax-Epay
88.98 Coffee House (vending machine)
50.00 Storywalk Sponsorship
50.00 Storywalk Sponsorship-Epay
5.00 Book/Magazine Sales-Epay

331.63 Miscellaneous
 343,077.72 Balance + MTD Income
80,336.84 Less Expenses
 \$262,740.88 Balance July 31, 2025*

*\$182,721.78 Checking Account
 140.00 Cash on Hand
 4,564.67 Illinois Funds-Epay
 75,314.43 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 61,731.51 Checking
 580.24 Illinois Funds

SPECIAL RESERVE

\$150,477.15 Checking
 586.77 Illinois Funds

Building and Grounds

S. LeBlanc and J. Pruitt reported on warranty-covered maintenance and adjustments in the new space and the completion of the repair of the 2nd floor AC units from the July 8 lightning strike.

Director's office furniture and furniture for Reading Room have been ordered.

Rearrangement of audiobook shelving is underway.

Materials, Bylaws and Policy Committee

The proposed amendment of the Tuition Reimbursement policy was tabled until the Treasurer can be present for the discussion.

Finance Committee

Librarian J. Pruitt presented the July check registers.

Check #	Date	Payee	Cash Account	Amount
1064	8/19/25	S.M. Wilson & Co.	1100	274,748.24
Total				274,748.24
Check #	Date	Payee	Cash Account	Amount
1221	8/19/25	Lilliput Play Homes, Inc	1000	11,214.00

Total				11,214.00
Check #	Date	Payee	Cash Account	Amount
13731	8/4/25	Facilitec	1000	4,567.93
13732	8/19/25	Baker & Taylor	1000	3,400.01
13733	8/19/25	Eric Bowker	1000	235.00
13734	8/19/25	Brockman Co.	1000	125.71
13735	8/19/25	City of Jerseyville	1000	3,601.56
13736	8/19/25	City of Jerseyville- IMRF/FICA	1000	3,315.34
13737	8/19/25	Clendenen & Clendenen Handyman Services	1000	470.00
13738	8/19/25	Facilitec	1000	314.35
13739	8/19/25	Grafton Technologies, Inc	1000	247.64
13740	8/19/25	Chris Griffin	1000	2,340.00
13741	8/19/25	Illinois Power Marketing dba	1000	2,545.49
13742	8/19/25	IHLS-OCLC	1000	1,176.26
13743	8/19/25	Illinois American Water	1000	433.55
13744	8/19/25	Illinois American Water	1000	144.55
13745	8/19/25	Illinois Heartland Library System	1000	13,685.56
13746	8/19/25	Illinois Library Association	1000	85.00
13747	8/19/25	Julie's Graphics	1000	44.00
13748	8/19/25	Kanopy, Inc.	1000	17.00
13749	8/19/25	Kelly Grizzle Construction	1000	300.00
13750	8/19/25	Chris Maness	1000	450.00
13751	8/19/25	Midwest Tape LLC	1000	1,922.76
13752	8/19/25	Payroll	1000	21,737.33
13753	8/19/25	Peg's Flower Cottage	1000	109.95
13754	8/19/25	Republic Services	1000	344.59
13755	8/19/25	Smith's Pest Control	1000	45.00
13756	8/19/25	VISA	1000	3,202.46
13756a	8/19/25	VOID	1000	
13756b	8/19/25	VOID	1000	
13756c	8/19/25	VOID	1000	
13756d	8/19/25	VOID	1000	
13756e	8/19/25	VOID	1000	
13757	8/19/25	Watts Copy Systems, Inc.	1000	223.41
Total				65,084.45

On motion by J. Schleper, 2nd by S. LeBlanc, the check register was approved. Motion carried unanimously.

Technology Committee

Equipment has arrived for the new catalog kiosks. M. Derrick will install.

Librarian Report

Librarian Pruitt reported on statistics, programming, staff development, and upcoming events.

Friends of the Library

There will be a book sale October 9-11.

CORRESPONDENCE

Notification of project completion, certification and close-out with Illinois Works Apprenticeship Initiative.

OLD BUSINESS

None.

NEW BUSINESS

BUSINESS FOR DISCUSSION ONLY

Marcia Adams expressed appreciation to S. LeBlanc for contracting with SM Wilson as our construction manager. The board was in agreement that this partnership was a complete success.

NO PUBLIC COMMENT

Meeting was adjourned at 7:00 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary