

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, DECEMBER 17, 2024, 6:30 p.m.  
Meeting room at 105 North Liberty Street**

**MINUTES**

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Caleb Goode and Lillie Knesel were also present.

Caleb and Lillie took all present on a walk-through of the expansion project and explained the current status of the project.

**NO PUBLIC COMMENT**

**On motion by** M. Hopper, 2<sup>nd</sup> by K. Weber, the agenda was approved. Motion carried unanimously.

**On motion by** M. Hopper, 2<sup>nd</sup> by L. Woodring, the consent agenda, including minutes of the November 19 board meeting and the treasurer's report for November, was approved. Motion carried unanimously.

**TREASURER'S REPORT  
FOR NOVEMBER 2024**

**BUDGET ACCOUNT**

\$739,870.80	Balance October 31, 2024
2,671.12	Interest
388.00	Non-Resident Fees
109.27	Fines
34.40	Fines-Epay
190.35	Copies
19.00	Copies-Epay
40.95	Lost items
49.00	Fax
36.50	Fax-Epay
33.95	Book/Magazine Sales-Epay
22.30	Miscellaneous
743,465.64	Balance + MTD Income
55,182.32	Less Expenses
\$688,283.32	Balance November 30, 2024

\*\$571,850.54 Checking Account  
 140.00 Cash on Hand  
 35,405.34 Illinois Funds-Epay  
 80,887.44 Illinois Funds-Working Cash

### **GIFTS AND MEMORIALS**

\$ 37,016.23 Checking  
 563.35 Illinois Funds

### **SPECIAL RESERVE**

\$514,840.07 Checking  
 569.84 Illinois Funds

### **Building and Grounds/Expansion Project Committee**

The ad hoc furnishings committee report was presented by Director Pruitt. A proposal for shelving was received, value-engineered by Director Pruitt and vendor rep, and revised. Once receiving an updated installation quote, the shelving will be ordered.

### **Materials, Bylaws and Policy Committee**

No report.

### **Finance Committee**

Librarian J. Pruitt presented the December check registers.

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
1049	12/17/24	Farnsworth Group, Inc.	1100	5,292.00
1050	12/17/24	S.M. Wilson & Co.	1100	538,979.46
<b>Total</b>				<b>544,271.46</b>
<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
13530	12/17/24	Baker & Taylor	1000	1,683.32
13531	12/17/24	City of Jerseyville	1000	3,761.04
13532	12/17/24	City of Jerseyville-Storage Rental	1000	93.00
13533	12/17/24	City of Jerseyville-IMRF/FICA	1000	2,639.39
13534	12/17/24	Demco	1000	106.38
13535	12/17/24	Grafton Technologies, Inc	1000	192.12
13536	12/17/24	Haddock Corporation	1000	8,918.00

13537	12/17/24	Illinois Power Marketing dba	1000	1,215.09
13538	12/17/24	Illinois American Water	1000	195.40
13539	12/17/24	Rusty Ingram	1000	90.00
13540	12/17/24	Jen Mechanical	1000	639.00
13541	12/17/24	Kanopy, Inc.	1000	18.00
13542	12/17/24	Lazerware Inc.	1000	898.74
13543	12/17/24	Library Ideas LLC	1000	15.50
13544	12/17/24	Chris Maness	1000	400.00
13545	12/17/24	Midwest Tape LLC	1000	1,479.10
13546	12/17/24	Pass Security	1000	660.00
13547	12/17/24	Payroll	1000	25,106.52
13548	12/17/24	Scheffel Boyle	1000	4,330.00
13549	12/17/24	Schindler Elevator Corporation	1000	1,246.44
13550	12/17/24	Elizabeth Smilack	1000	25.00
13551	12/17/24	Smith's Pest Control	1000	45.00
13552	12/17/24	VISA	1000	1,903.21
13552a	12/17/24	VOID	1000	
13552b	12/17/24	VOID	1000	
13552c	12/17/24	VOID	1000	
13553	12/17/24	Watts Copy Systems, Inc.	1000	222.17
13554	12/17/24	World Book, Inc.	1000	1,259.00
<b>Total</b>				<b>57,141.42</b>

**On motion by J. Schleper, 2<sup>nd</sup> by S. LeBlanc,** the check registers were approved. Motion carried unanimously.

The audit was completed by Scheffel Boyle for 2024. Copies were available for board members.

### **Technology Committee**

Director Pruitt reported that TecSrv and Utilitra have been interviewed to provide IT support.

### **Librarian Report**

Librarian Pruitt reported on statistics, programming, and upcoming events.

### **Friends of the Library**

They are planning a Disney Trivia fundraiser for February 22, 2025, at DJ's.

### **CORRESPONDENCE**

None.

**OLD BUSINESS**

**None.**

**NEW BUSINESS**

None.

**BUSINESS FOR DISCUSSION ONLY**

Then annual meeting will be changed from May 20 to May 27, 2025.

**NO PUBLIC COMMENT**

Meeting was adjourned at 7:30 p.m.

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Helen Gubser, Secretary

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Judy Pruitt, Assistant Secretary