

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, DECEMBER 20, 2022 AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Vice-President Jerry Schleper called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Steve LeBlanc, Juan Lingow, Judy Pruitt, Laura Woodring. Josh Hileman and Michelle Hopper were absent.

NO PUBLIC COMMENT

On motion by M. Derrick, 2nd by J. Lingow, the agenda was approved. Motion carried unanimously.

On motion by L. Woodring, 2nd by M. Adams, the consent agenda, including minutes of the November 14, 2022 regular meeting, the minutes of the November 14 committee meetings (Materials, Bylaws, & Policy; Finance) and the Treasurer's report for November 2022, was approved. Motion carried unanimously.

The following Treasurer's Report was presented by J. Pruitt:

BUDGET ACCOUNT

\$454,850.40 Reported Balance October 31, 2022

- 22,456.60 Real Estate Taxes
- 15.99 Other Grants
- 273.75 Interest
- 712.00 Non-Resident Fees
- 712.00 Non-Resident Fees Epay
- 532.76 Fines
- 67.80 Fines-Epay
- 351.00 Copies
- 4.00 Copies-Epay
- 94.98 Lost Items
- 87.00 Fax
- 14.00 Fax-Epay
- 100.00 Gifts & Memorials
- 50.00 Storywalk Sponsorship
- 29.00 Book/Magazine Sales-Epay
- 9.50 Miscellaneous
- 2.22 Miscellaneous Income-Epay

480,363.00 Balance + MTD Income

22,687.31 Less Expenses

\$ 457,675.69 Balance November 30, 2022*

* 441,055.50 Checking Account

- 140.00 Cash on Hand
- 15,515.65 Illinois Funds-Epay
- 72,964.54 Illinois Funds-Working Cash
- (72,000.00)Due from General Fund

GIFTS AND MEMORIALS

\$ 510.03 Checking

- 508.24 Illinois Funds

SPECIAL RESERVE

\$ 385,435.53 Checking
514.24 Illinois Funds

The following check register was presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
12910	12/20/22	Baker & Taylor	1000	1,988.80
12911	12/20/22	Brockman Co.	1000	54.13
12912	12/20/22	Cavendish Square Publishing	1000	186.03
12913	12/20/22	Cengage Learning Inc / Gale	1000	441.84
12914	12/20/22	City of Jerseyville	1000	12,893.21
12915	12/20/22	Demco	1000	281.86
12916	12/20/22	Grafton Technologies, Inc	1000	191.72
12917	12/20/22	Illinois Power Marketing dba	1000	1,235.04
12918	12/20/22	Illinois American Water	1000	117.76
12919	12/20/22	Illinois Tollway	1000	25.30
12920	12/20/22	Ingram Library Services	1000	554.79
12921	12/20/22	Rusty Ingram	1000	132.00
12922	12/20/22	Kanopy, Inc.	1000	43.00
12923	12/20/22	Kids Reference Company	1000	213.15
12924	12/20/22	Lazerware Inc.	1000	912.37
12925	12/20/22	Library Ideas LLC	1000	13.50
12926	12/20/22	Chris Maness	1000	625.00
12927	12/20/22	Midwest Tape	1000	1,577.93
12928	12/20/22	Pass Security	1000	318.00
12929	12/20/22	Payroll	1000	28,979.34
12930	12/20/22	Peg's Flower Cottage	1000	58.95
12931	12/20/22	RAILS	1000	150.00
12932	12/20/22	Republic Services	1000	78.89
12933	12/20/22	River County News	1000	501.90
12934	12/20/22	Schindler Elevator Corporation	1000	1,091.09
12935	12/20/22	Elizabeth Smilack	1000	25.00
12936	12/20/22	Smith's Pest Control	1000	45.00
12937	12/20/22	Tricounty FS, Inc.	1000	52.23
12938	12/20/22	VISA	1000	1,684.40
12938a	12/20/22	VOID	1000	
12938b	12/20/22	VOID	1000	
12938c	12/20/22	VOID	1000	
12939	12/20/22	Watts Copy Systems, Inc.	1000	208.03
12940	12/20/22	World Book, Inc.	1000	1,199.00
Total				55,879.26

On motion by J. Lingow, 2nd by S. LeBlanc, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on November statistics, collection development, programming, staff professional development, and the library's laptop grant (granted 10 retired laptops to needy patrons).

Materials, Bylaws and Policy Committee

S. LeBlanc moved, M. Derrick 2nd, to make Juneteenth a paid/closed holiday for the library. The motion was not accepted. The board prefers to follow the city's calendar of observed holidays.

Building and Grounds/Expansion Project Committee

S. LeBlanc reported on the expansion plan. An advertisement has been placed in the Jersey County Journal for a Construction Manager. It will be advertised twice, per the recommendation of Farnsworth.

The pursuit of bids for roof waterproofing will be delayed until spring 2023.

S. LeBlanc reported on the need to replace the handle/lock on the library shed, a possible leak in one of the first floor bathrooms causing damage to the drywall, and the need to find the cause of damage to the interior of the dome.

Finance Committee

On motion by S. LeBlanc, 2nd by J. Lingow, an equalization assessment of 1% will be paid to each library employee. Motion carried unanimously.

Technology Committee

No report.

Friends of the Library

Director Pruitt reported on recent fundraising efforts of the Friends group, as well as planned consolidation and reorganization of Friends' space in the library.

OLD BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

An email from a patron regarding Kirk Cameron's request to present at various public libraries was discussed.

NO PUBLIC COMMENT

Meeting was adjourned at 7:17 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary