

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, JANUARY 16, 2024, AT 6:30 p.m.  
Meeting room at 105 North Liberty Street**

**MINUTES**

Board President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Steve LeBlanc, Judy Pruitt, Keven Weber, and Laura Woodring. Helen Gubser, Michelle Hopper, and Jerry Schleper were absent.

**NO PUBLIC COMMENT**

**On motion by** L. Woodring, 2<sup>nd</sup> by M. Derrick, the agenda was approved. Motion carried unanimously.

**On motion by** K. Weber, 2<sup>nd</sup> by L. Woodring, the consent agenda, including minutes of the November 21, 2023 meeting, the treasurer's reports for November and December 2023, and the December 2023 check register, was approved. Motion carried unanimously.

**TREASURER'S REPORT  
FOR NOVEMBER 2023**

**BUDGET ACCOUNT**

\$637,389.14 Balance October 31, 2023  
2,816.47 Interest  
2,021.00 Non-Resident Fees  
740.00 Non-Resident Fees-Epay  
771.30 Fines  
269.43 Fines-Epay  
822.78 Copies  
121.50 Copies-Epay  
276.18 Lost items  
152.25 Fax  
35.00 Fax-Epay  
48.00 Program Fees  
3.00 Coffee House  
150.00 Storywalk Sponsorship  
.50 Book/Magazine Sales-Epay  
23.00 Miscellaneous  
2.25 Miscellaneous Income-Epay  
645,641.80 Balance + MTD Income  
52,083.91 Less Expenses  
\*593,557.89 Balance November 30, 2023  
  
\*490,913.88 Checking Account  
140.00 Cash on Hand  
25,818.68 Illinois Funds-Epay  
76,685.33 Illinois Funds-Working Cash

**GIFTS AND MEMORIALS**

\$ 510.03 Checking  
534.16 Illinois Funds

**SPECIAL RESERVE**

\$394,899.92 Checking  
540.43 Illinois Funds

**TREASURER’S REPORT  
FOR DECEMBER 2023**

**BUDGET ACCOUNT**

\$593,557.89 Balance November 30, 2023  
 10,973.84 Real Estate Taxes  
 1,430.39 Corporate Replacement Tax  
 2,493.44 Interest  
 925.00 Non-Resident Fees  
 185.00 Non-Resident Fees-Epay  
 356.38 Fines  
 83.50 Fines-Epay  
 467.55 Copies  
 160.15 Lost items  
 19.99 Lost items-Epay  
 127.00 Fax  
 11.50 Fax-Epay  
 85.00 Program Fees  
 2.00 Miscellaneous  
 610,878.63 Balance + MTD Income  
 44,680.38 Less Expenses  
 \*566,198.25 Balance December 31, 2023

\*462,623.42 Checking Account  
 140.00 Cash on Hand  
 26,393.76 Illinois Funds-Epay  
 77,041.07 Illinois Funds-Working Cash

**GIFTS AND MEMORIALS**

\$ 510.03 Checking  
 536.64 Illinois Funds

**SPECIAL RESERVE**

\$410,201.50 Checking  
 542.91 Illinois Funds

The following check registers were presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
1026	1/16/24	Farnsworth Group, Inc.	1100	42,525.00
1027	1/16/24	Heneghan and Associates, P.C.	1100	1,580.00
<b>Total</b>				<b>44,105.00</b>

Check #	Date	Payee	Cash Account	Amount
13259	1/16/24	Baker & Taylor	1000	2,083.19
13260	1/16/24	Cengage Learning Inc / Gale	1000	207.67
13261	1/16/24	City of Jerseyville	1000	3,761.04
13262	1/16/24	Demco	1000	591.11

13263	1/16/24	Grafton Technologies, Inc	1000	191.79
13264	1/16/24	Illinois Power Marketing dba	1000	1,423.01
13265	1/16/24	Illinois American Water	1000	109.82
13266	1/16/24	Rusty Ingram	1000	152.00
13267	1/16/24	Jen Mechanical	1000	996.00
13268	1/16/24	Kanopy, Inc.	1000	16.00
13269	1/16/24	Kids Reference Company	1000	129.33
13270	1/16/24	Lazerware Inc.	1000	898.74
13271	1/16/24	Liberty Office Products	1000	224.00
13272	1/16/24	Chris Maness	1000	400.00
13273	1/16/24	Midwest Tape LLC	1000	1,248.67
13274	1/16/24	Payroll	1000	21,572.99
13275	1/16/24	Scholastic Inc.	1000	158.55
13276	1/16/24	Elizabeth Smilack	1000	25.00
13277	1/16/24	Swank Movie Licensing USA	1000	227.00
13278	1/16/24	Tricounty FS, Inc.	1000	966.16
13279	1/16/24	VISA	1000	1,716.55
13279a	1/16/24	VOID	1000	
13279b	1/16/24	VOID	1000	
13279c	1/16/24	VOID	1000	
13280	1/16/24	Watts Copy Systems, Inc.	1000	204.73
<b>Total</b>				<b>37,303.35</b>

**On motion by S. LeBlanc, 2<sup>nd</sup> by M. Derrick,** the payment of the bills was approved. Motion carried unanimously.

Librarian Pruitt shared reported on statistics, professional development, programming, and upcoming events. The library will be closed on 4/19 for staff development.

**Materials, Bylaws and Policy Committee**

Librarian Pruitt reported on the Paid Leave for All Workers Act. Our policy is more generous than the act requires, so no change to library policy is necessary.

**Building and Grounds/Expansion Project Committee**

- S. LeBlanc presented an expansion update.
- subcontractors out to bid—1/18 prebid, 2/1 bid opening at library
- builder’s risk coverage obtained

**Finance Committee**

Librarian Pruitt met with City about release of grant and loan funds. City will release funds as invoices are submitted.

**Technology Committee**

No report.

**Friends of the Library**

No report.

**CORRESPONDENCE**

Thank-yous from Friends for Christmas gifts.

**OLD BUSINESS**

**None.**

**NEW BUSINESS**

None

**BUSINESS FOR DISCUSSION ONLY**

Dolly Parton Imagination Library – want to be involved, but need partner agency

Trivia Night at DJ's 3/23

**NO PUBLIC COMMENT**

Meeting was adjourned at 7:15 p.m.

---

Marcia Adams

---

Judy Pruitt, Assistant Secretary