JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, JANUARY 17, 2023, AT 6:30 p.m.
Meeting room at 105 North Liberty Street

MINUTES

Board President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Laura Woodring. Juan Lingow was absent.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd by M. Derrick, the agenda was approved. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by M. Derrick, the consent agenda, including minutes of the December 20, 2022 regular meeting and the Treasurer’s report for December 2022, was approved. Motion carried unanimously.

The following Treasurer’s Report was presented by J. Pruitt:

BUDGET ACCOUNT

$457,675.69 Reported Balance November 30, 2022
   2,441.83 Corporate Replacement Tax
   310.98 Interest
   1,068.00 Non-Resident Fees
   534.00 Non-Resident Fees Epay
   574.39 Fines
   58.05 Fines-Epay
   522.82 Copies
   13.50 Copies-Epay
   94.95 Lost Items
   76.25 Fax
   120.00 Program Fees
   44.00 Gifts & Memorials
   50.00 Storywalk Sponsorship-Epay
   80.25 Book/Magazine Sales-Epay
   5.00 Miscellaneous

463,669.71 Balance + MTD Income
   55,866.12 Less Expenses
$407,803.59 Balance December 31, 2022*

*318,166.34 Checking Account
  140.00 Cash on Hand
  16,289.12 Illinois Funds-Epay
  73,208.13 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

$  510.03 Checking
   509.94 Illinois Funds

SPECIAL RESERVE

$386,768.34 Checking
   515.95 Illinois Funds

The following check register was presented by J. Pruitt:
<table>
<thead>
<tr>
<th>Check #</th>
<th>Date</th>
<th>Payee</th>
<th>Cash Account</th>
<th>Amount</th>
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<tbody>
<tr>
<td>12941</td>
<td>1/17/23</td>
<td>Baker &amp; Taylor</td>
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<td>12942</td>
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<td>City of Jerseyville</td>
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<td>18,989.50</td>
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<td>12944</td>
<td>1/17/23</td>
<td>Demco</td>
<td>1000</td>
<td>262.62</td>
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<td>12945</td>
<td>1/17/23</td>
<td>Elizabeth Titus Memorial Library</td>
<td>1000</td>
<td>15.00</td>
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<td>12946</td>
<td>1/17/23</td>
<td>Grafton Technologies, Inc</td>
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<td>12947</td>
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<td>History in Print</td>
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<td>12948</td>
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<td>Library Ideas LLC</td>
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<td>12954</td>
<td>1/17/23</td>
<td>Chris Maness</td>
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<td>1/17/23</td>
<td>Midwest Tape</td>
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<td>12960b</td>
<td>1/17/23</td>
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<td>12960c</td>
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<td>1000</td>
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<td>Illinois American Water</td>
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<td><strong>Total</strong></td>
<td></td>
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<td><strong>51,007.55</strong></td>
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</table>

On motion by M. Derrick, 2nd by L. Woodring, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on December statistics, collection development, programming, staff professional development and news, and Per Capita Grant updates.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

Applications for Construction Manager were opened by S. LeBlanc and reviewed by the Board. Neither application (S.M. Wilson and P.J. Hoerr) included bid amounts. Both companies will be contacted and asked for a concrete fee or percentage that they will charge.

The Board discussed next steps in securing funding for the expansion project.

S. LeBlanc has ordered a replacement handle/lock for the library shed, and gave an update on the possible leak in one of the first floor bathrooms causing damage to the drywall, and the repair to the damage of the dome’s interior.
Finance Committee

No report.

Technology Committee

No report.

Friends of the Library

Director Pruitt reported that the Friends of the Library closed out their eBay account and sold remaining inventory in a single lot for $300.

OLD BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

The resignation of Chassedy Pratt was shared.

NO PUBLIC COMMENT

Meeting was adjourned at 7:33 p.m.

_____________________________________
Helen Gubser, Secretary

_____________________________________
Judy Pruitt, Assistant Secretary