

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, JANUARY 17, 2023, AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Laura Woodring. Juan Lingow was absent.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd by M. Derrick, the agenda was approved. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by M. Derrick, the consent agenda, including minutes of the December 20, 2022 regular meeting and the Treasurer's report for December 2022, was approved. Motion carried unanimously.

The following Treasurer's Report was presented by J. Pruitt:

BUDGET ACCOUNT

\$457,675.69 Reported Balance November 30, 2022
2,441.83 Corporate Replacement Tax
310.98 Interest
1,068.00 Non-Resident Fees
534.00 Non-Resident Fees Epay
574.39 Fines
58.05 Fines-Epay
522.82 Copies
13.50 Copies-Epay
94.95 Lost Items
76.25 Fax
120.00 Program Fees
44.00 Gifts & Memorials
50.00 Storywalk Sponsorship-Epay
80.25 Book/Magazine Sales-Epay
5.00 Miscellaneous

463,669.71 Balance + MTD Income

55,866.12 Less Expenses
\$407,803.59 Balance December 31, 2022*

*318,166.34 Checking Account
140.00 Cash on Hand
16,289.12 Illinois Funds-Epay
73,208.13 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03 Checking
509.94 Illinois Funds

SPECIAL RESERVE

\$386,768.34 Checking
515.95 Illinois Funds

The following check register was presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
12941	1/17/23	Baker & Taylor	1000	1,135.01
12942	1/17/23	Cengage Learning Inc / Gale	1000	263.60
12943	1/17/23	City of Jerseyville	1000	18,989.50
12944	1/17/23	Demco	1000	262.62
12945	1/17/23	Elizabeth Titus Memorial Library	1000	15.00
12946	1/17/23	Grafton Technologies, Inc	1000	193.56
12947	1/17/23	History in Print	1000	19.00
12948	1/17/23	Illinois Power Marketing dba	1000	1,748.31
12949	1/17/23	Illinois Heartland Library System	1000	190.00
12950	1/17/23	Ingram Library Services	1000	534.42
12951	1/17/23	Kanopy, Inc.	1000	41.00
12952	1/17/23	Lazerware Inc.	1000	912.37
12953	1/17/23	Library Ideas LLC	1000	7.50
12954	1/17/23	Chris Maness	1000	500.00
12955	1/17/23	Midwest Tape	1000	1,170.91
12956	1/17/23	Payroll	1000	22,524.99
12957	1/17/23	Republic Services	1000	83.89
12958	1/17/23	Elizabeth Smilack	1000	25.00
12959	1/17/23	Swank Movie Licensing USA	1000	208.00
12960	1/17/23	VISA	1000	1,888.89
12960a	1/17/23	VOID	1000	
12960b	1/17/23	VOID	1000	
12960c	1/17/23	VOID	1000	
12961	1/17/23	Watts Copy Systems, Inc.	1000	176.99
12962	1/17/23	Illinois American Water	1000	116.99
Total				51,007.55

On motion by M. Derrick, 2nd by L. Woodring, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on December statistics, collection development, programming, staff professional development and news, and Per Capita Grant updates.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

Applications for Construction Manager were opened by S. LeBlanc and reviewed by the Board. Neither application (S.M. Wilson and P.J. Hoerr) included bid amounts. Both companies will be contacted and asked for a concrete fee or percentage that they will charge.

The Board discussed next steps in securing funding for the expansion project.

S. LeBlanc has ordered a replacement handle/lock for the library shed, and gave an update on the possible leak in one of the first floor bathrooms causing damage to the drywall, and the repair to the damage of the dome's interior.

Finance Committee

No report.

Technology Committee

No report.

Friends of the Library

Director Pruitt reported that the Friends of the Library closed out their eBay account and sold remaining inventory in a single lot for \$300.

OLD BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

The resignation of Chasseddy Pratt was shared.

NO PUBLIC COMMENT

Meeting was adjourned at 7:33 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary