

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 19 at 6:30 p.m.
Meeting room at 105 North Liberty or via
Google Hangout Meet**

MINUTES

President Josh Hileman called to order a regular meeting of the Jerseyville Public Library at 6:30 p.m. Others present: Laura Woodring, Steve LeBlanc, Jerry Schleper, Marcia Adams, Helen Gubser, Matt Derrick, and Anita Driver. Michelle Lyons arrived at 7:10 p.m. Juan Lingow reported he would be absent.

No public comment

On motion by M. Adams, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by J. Schleper, 2nd by M. Derrick, the consent agenda was approved. Motion carried unanimously.

The following check register as presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
12259	1/19/21	Amateur Sports Promotion	1000	129.00
12260	1/19/21	Baker & Taylor	1000	624.02
12261	1/19/21	Better Containers Mfg. Co, Inc.	1000	22.15
12262	1/19/21	Campbell Publications	1000	62.91
12263	1/19/21	Card Services VISA	1000	2,001.08
12263a	1/19/21	VOID	1000	
12263b	1/19/21	VOID	1000	
12264	1/19/21	Cengage Learning Inc / Gale	1000	249.34
12265	1/19/21	Church's Lawn Care	1000	126.00
12266	1/19/21	City of Jerseyville	1000	24,974.63
12267	1/19/21	EnvisionWare, Inc.	1000	430.85
12268	1/19/21	Grafton Technologies, Inc	1000	192.00
12269	1/19/21	Illinois American Water	1000	108.08
12270	1/19/21	Illinois Heartland Library System	1000	123.00
12271	1/19/21	Jersey County Business Association	1000	25.00
12272	1/19/21	Lazerware Inc.	1000	2,163.34
12273	1/19/21	Library Ideas LLC	1000	1,598.00
12274	1/19/21	Midwest Tape	1000	989.59
12275	1/19/21	Payroll	1000	21,796.26
12276	1/19/21	Robert (Bob) Sanders Waste Systems, Inc	1000	70.88
12277	1/19/21	Elizabeth Smilack	1000	25.00
12278	1/19/21	Swank Movie Licensing USA	1000	208.00
12279	1/19/21	Twin L Clean	1000	625.00
12280	1/19/21	Wall Street Journal	1000	539.88
12281	1/19/21	Watts Copy Systems, Inc.	1000	232.56
12282	1/21/21	Direct Energy Business	1000	1,022.83
12283	1/22/21	Illinois Power Marketing dba	1000	1,407.18
Total				59,746.58

On motion by M. Adams, 2nd by S. LeBlanc, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Statistics for November: 4,716 circulation; 1,299 holds placed; 1,118 holds satisfied; 281 items added to the collection; 2,709 visits
- Statistics for December: 4,577 circulation; 1,064 holds placed; 1,156 holds satisfied; 228 items added to the collection; 2,888 visits
- Storywalk out on December 31
- Evaluated Freegal for renewal. Cost: \$1,590. 2020 Stats: 8,791 songs streamed; 1,590 songs downloaded. Renewed
- Evaluated Gale digital resources for renewal: kept legal forms and Chilton car repair (\$497.09 each); dropped Peterson's Test and Career Prep—0 use!
- Worked on Cards for Kids, communicated with Unit 100
- Youth Services Librarian Laurie Ingram reports that Take & Make Crafts, her Covid replacement passive programming, is a big hit
- Beth Tittle completed an adult fiction weeding project in preparation for the expansion move. With help from the part time staff, Beth deleted almost 1,000 books.
- Reports were shared from full time staff.

Committees:

Materials, Bylaws and Policy

The following proposed policy additions (new text highlighted in yellow) regarding non-resident cards and the proposed addition of Cards for Kids was presented by H. Gubser.

NON-RESIDENT CARDS

(in compliance with Illinois Compiled Statutes)

Revised 07/19/2005

1. Non-resident cards may be purchased for a fee of at least the average cost paid by residents of the City as per Illinois Compiled Statutes.
2. A prorated refund may be given to a non-resident cardholder upon their move to within the city limits **or out of the JPL non-resident service area. Section C-2.4**

COURTESY CARDS

In following State Law, Public Act 84-0770, Sec. 4-7 (12), Jerseyville Public Library does not grant courtesy cards.

CARDS FOR KIDS

1. **Upon request, in accordance with State Law, JPL will issue library cards to non-resident students, K-12, who qualify for the free or reduced school lunch program. Said cards will be for use by the student only, not other non K-12 household members. Until administrative rules are established in reference to homeschool K-12 students, household income must be given to show that the homeschool student would qualify for the free or reduced school lunch program in Jersey County Unit 100 School District.**

On motion by M. Derrick, 2nd by L. Woodring, the proposals were accepted and will be added to our policy. Motion carried unanimously.

Building and Grounds

- S. LeBlanc reported on the progress of the expansion program.
- A. Driver reported that she had been contacted by an Ameren representative about a study they had conducted on our energy use. S. LeBlanc said he will meet with the rep to discuss system setbacks.

Finance

No report

Technology

- M. Derrick instructed Anita to get net cost estimates for computer upgrades.
- There was a short discussion about beginning to look at upgrading our internet access.

Friends

Anita reported that the Friends are currently selling the Library withdrawn books for 10 cents each and that from February 1-February 13, 2021 they will give away what has not sold of those books

Correspondence -- None

Old Business -- None

New Business

- Jerseyville Public Library will apply for an IHLS grant for a surplus van.
- An Expansion fund raising committee will be formed from the board, staff, Friends and the Community.

No public comment

On motion by J. Schleper the meeting was adjourned at 7:35 p.m.

Helen Gubser, Secretary

Anita Driver, Assistant Secretary