

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 21, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Caleb Goode and Lillie Knesel were also present.

Caleb and Lillie took all present on a walk-through of the expansion project and explained the current status of the project, improvements in the existing areas of the library, and a tentative completion timeline. They presented the shingle and metal samples for the new roof for the 1987 addition, and the board approved of the colors.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by K. Weber, 2nd by S. LeBlanc, the consent agenda, including minutes of the December 17 board meeting and the treasurer's report for December, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR DECEMBER 2024**

BUDGET ACCOUNT

\$688,283.32 Balance November 30, 2024

858.63 Corporate Replacement Tax

2,652.12 Interest

582.00 Non-Resident Fees

582.00 Non-Resident Fees-Epay

322.72 Fines

55.20 Fines-Epay

389.05 Copies

3.00 Copies-Epay

20.00 Meeting Room Fees

89.86 Lost items

95.50 Fax

3.00 Fax-Epay

50.00 Storywalk Sponsorship
 374.96 Miscellaneous
4.28 Miscellaneous Income-Epay
 694,365.64 Balance + MTD Income
58,894.02 Less Expenses
 \$635,471.62 Balance December 31, 2024*

*\$517,971.33 Checking Account
 140.00 Cash on Hand
 36,171.91 Illinois Funds-Epay
 81,188.38 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 37,110.54 Checking
 565.40 Illinois Funds

SPECIAL RESERVE

\$521,057.46 Checking
 571.90 Illinois Funds

Building and Grounds/Expansion Project Committee

S. LeBlanc discussed the condition of the 1987 addition's roof. It will be replaced with a shingle roof and new sheathing.

Director Pruitt reported on the remodeling of the Children's Discovery Zone and gave an update on the shelving order and anticipated delivery and installation.

Materials, Bylaws and Policy Committee

The committee will meet on Tuesday, February 4, and will present new and revised policies at the February board meeting.

Finance Committee

Librarian J. Pruitt presented the January check registers.

Check #	Date	Payee	Cash Account	Amount
1051	1/21/25	Farnsworth Group, Inc.	1100	3,780.00
1052	1/21/25	S.M. Wilson & Co.	1100	538,320.21

Total				542,100.21
Check #	Date	Payee	Cash Account	Amount
13557	1/21/25	ATIS Elevator Inspections, LLC	1000	395.00
13558	1/21/25	Baker & Taylor	1000	1,891.09
13559	1/21/25	Brockman Co.	1000	50.42
13560	1/21/25	City of Jerseyville	1000	3,761.04
13561	1/21/25	City of Jerseyville-Storage Rental	1000	93.00
13562	1/21/25	City of Jerseyville-IMRF/FICA	1000	3,508.68
13563	1/21/25	Demco	1000	486.47
13564	1/21/25	Grafton Technologies, Inc	1000	190.60
13565	1/21/25	Illinois Power Marketing dba	1000	574.60
13566	1/21/25	Illinois American Water	1000	117.91
13567	1/21/25	Rusty Ingram	1000	20.00
13568	1/21/25	Kanopy, Inc.	1000	10.00
13569	1/21/25	Lazerware Inc.	1000	898.74
13570	1/21/25	Chris Maness	1000	400.00
13571	1/21/25	Midwest Tape LLC	1000	1,535.23
13572	1/21/25	Payroll	1000	33,407.98
13573	1/21/25	River County News	1000	90.00
13574	1/21/25	Elizabeth Smilack	1000	25.00
13575	1/21/25	Swank Movie Licensing USA	1000	227.00
13576	1/21/25	Watts Copy Systems, Inc.	1000	201.77
Total				47,884.53

On motion by M. Derrick, 2nd by S. LeBlanc, the check registers were approved. Motion carried unanimously.

Chairperson Hopper reported on the meeting of the finance committee to discuss needs to staff the new space.

Technology Committee

M. Derrick reported that we have received quotes from two IT support providers, and we will begin the process of switching to TecSrv.

Librarian Report

Librarian Pruitt reported on statistics, programming, and upcoming events.

Friends of the Library

The Friends of the Library submitted their annual report for 2024, reporting that their ending balance is \$20,665.82.

They are planning a Disney Trivia fundraiser for February 22, 2025, at the KC Hall.

CORRESPONDENCE

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

BUSINESS FOR DISCUSSION ONLY

NO PUBLIC COMMENT

Meeting was adjourned at 7:32 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary