

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, February 18, 2020
Meeting room at 105 North Liberty Street**

MINUTES

The meeting was called to call to order at 6:41pm by President Jerry Schleper. Other present: Steve LeBlanc, Michelle Lyons, Laura Woodring and Josh Hileman. Staff present: Anita Driver and Chris Maness. Farnsworth team present: Brian Paul and Josh Goodman.

J. Hileman was appointed to record the minutes of the meeting.

Public comment – none

New business was moved to accommodate our guests from Farnsworth. They presented their proposal for expansion. The following were discussions pertaining to the presentation:

- schematic layout of spaces
- verified we can build up on existing structure
- A: Carnegie, B: 1980s addition, C: proposed new space
- new entrance where old and new additions meet
- meeting area in new addition to seat 200 and accessible after hours
- parking aisles and spaces are a little bigger than standard
- current plan has 26 parking spaces
- would like book drop integrated into the design
- budget of \$2.8 million
 - o \$1.2 million from us, \$1.67 million from state
- plans were reviewed and suggestions were made
- several meetings between now and March 31 – Josh from Farnsworth will send schedule
- Farnsworth will take our requests for change into consideration and return with an updated plan.

On motion by M. Lyons, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by L. Woodring, the consent agenda including minutes of the January 21, 2020 regular meeting and the January 24, 2020 special meeting were approved. Motion carried unanimously.

The following Treasurer’s report was presented by A. Driver:

BUDGET ACCOUNT

\$285,151.91	Reported balance December 31, 2019
127.31	Interest
852.50	Non-resident fees
620.00	Non-resident fees—E-pay
465.48	Fines
51.30	Fines—E-pay
898.84	Copies
15.65	Copies—E-pay
32.50	Scans to email
100.00	Meeting room fees
93.85	Lost items
225.00	FAX
18.00	Program fees
53.00	Gifts & Memorials
50.00	Storywalk sponsorship
31.35	Book/Magazine Sales—E-pay
<u>5.80</u>	Miscellaneous fees
288,792.49	Total balance and MTD income

72,127.59 Less expenses for January 2020
 \$216,664.90 Balance January 31, 2020*

*\$131,907.66 Checking
 140.00 On Hand
 10,873.03 Illinois Funds—E-pay
 73,744.21 Illinois Funds—Working Cash

GIFTS & MEMORIALS

\$22,413.01 Checking
 37,884.60 Illinois Funds

SPECIAL RESERVE

\$429,847.51 Illinois Funds
 34,729.48 Checking

On motion by M. Lyons, 2nd by L. Woodring, the report was approved. Motion carried unanimously.

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
11994	2/18/20	Watts Copy Systems, Inc.	1000	250.77
11993	2/18/20	Wall Street Journal	1000	599.88
11992	2/18/20	Twin L Clean	1000	500.00
11991	2/18/20	Tricounty FS, Inc.	1000	10.53
11990	2/18/20	Robert (Bob) Sanders Waste Systems, Inc	1000	67.50
11989	2/18/20	Payroll	1000	18,721.82
11988	2/18/20	Midwest Tape	1000	1,592.96
11987	2/18/20	Lazerware Inc.	1000	3,295.97
11986	2/18/20	Kids Reference Company	1000	123.75
11985	2/18/20	Kavanagh Scully	1000	100.00
11984	2/18/20	Julie's Graphics	1000	40.00
11983	2/18/20	Jerseyville Water Department	1000	74.92
11982	2/18/20	Grafton Technologies, Inc	1000	205.25
11981	2/18/20	Gardner Media LLC	1000	299.52
11980	2/18/20	Gale/CENGAGE Learning	1000	324.86
11979	2/18/20	Diamond Lake Book Co.	1000	273.82
11978	2/18/20	Demco	1000	188.48
11977	2/18/20	Kenneth Conrady	1000	90.00
11976	2/18/20	City of Jerseyville	1000	4,260.00
11975	2/18/20	Charleston Carnegie Public Library	1000	35.00
11974	2/18/20	Campbell Publications	1000	34.44
11973	2/18/20	Brockman Co.	1000	23.16
11972	2/18/20	Better Containers Mfg. Co, Inc.	1000	147.60
11971	2/18/20	Baker & Taylor	1000	1,141.63
11995	2/18/20	Rex Encore Media	1000	86.76
11996	2/18/20	Card Services VISA	1000	1,706.70
11996a	2/18/20	VOID	1000	
11996b	2/18/20	VOID	1000	
11996c	2/18/20	VOID	1000	
Total				34,195.32

On motion by S. LeBlanc, 2nd by L. Woodring, the bills will be paid. Motion carried unanimously.

Librarian Driver presented January statistics: 6,099 check outs, 2,008 holds placed, 1,708 hold satisfied, 270 items added to the data base. There were 5,164 visits to the Library and 209 uses of the Wi-Fi connection.

Anita reported sales of \$180 for January 2020 for the Friends EBay. Chris Maness donated her aunt's postage stamp collection that made \$215 on EBay this month.

There has been no reply from the Mayor and Council concerning our request for funding for the expansion project. A. Driver will call to set up a meeting with Commissioner of Finance Kevin Stork.

Business for discussion only – None

Public comment – None

On motion by S. LeBlanc, 2nd by L. Woodring, the meeting adjourned at 8:45 p.m.

Secretary Pro Tem

Assistant Secretary