

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, JULY 15, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Judy Pruitt, , Kevin Weber, and Laura Woodring. Michelle Hopper, Steve LeBlanc, and Jerry Schleper were absent.

NO PUBLIC COMMENT

On motion by L. Woodring, 2nd by M. Adams, the agenda was approved. Motion carried unanimously.

On motion by K. Weber, 2nd by M. Derrick, the consent agenda, including minutes of the June 17 meeting and June 24 Materials, Bylaws, and Policy Committee meeting and the treasurer's report for June, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR JUNE 2025**

BUDGET ACCOUNT

\$378,306.84 Balance May 31, 2025

1,350.30 Interest
776.00 Non-Resident Fees-Epay
395.56 Fines
85.03 Fines-Epay
603.59 Copies
77.20 Copies-Epay
94.72 Lost items
53.79 Lost items-Epay
107.00 Fax
20.50 Fax-Epay
1,000.00 Gifts & Memorials
<u>3.00 Miscellaneous</u>
382,873.53 Balance + MTD Income
<u>60,996.56 Less Expenses</u>
\$321,876.97 Balance June 30, 2025*

*\$194,323.28 Checking Account

140.00 Cash on Hand
 44,412.48 Illinois Funds-Epay
 83,001.21 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 61,571.66 Checking
 578.07 Illinois Funds

SPECIAL RESERVE

\$150,312.89 Checking
 584.59 Illinois Funds

Building and Grounds/Expansion Project Committee

J. Pruitt reported on issues with the soap dispensers and water heater in the new space as well as steps taken to resolve them. She also reported on the July 8 lightning strike which damaged the AC units on the 2nd floor of the library.

Materials, Bylaws and Policy Committee

On motion by M. Derrick, 2nd by L. Woodring, the proposed revision to the Nepotism policy will be accepted. Motion carried unanimously.

The proposed amendment of the Tuition Reimbursement policy was tabled until the Treasurer can be present for the discussion.

Finance Committee

Librarian J. Pruitt presented the June check registers.

Check #	Date	Payee	Cash Account	Amount
13706	7/15/25	Baker & Taylor	1000	1,934.73
13707	7/15/25	Bradford Systems Corporation	1000	9,298.57
13708	7/15/25	City of Jerseyville	1000	3,281.04
13709	7/15/25	City of Jerseyville-IMRF/FICA	1000	3,275.77
13710	7/15/25	Demco	1000	44.21
13711	7/15/25	Grafton Technologies, Inc	1000	247.64
13712	7/15/25	Illinois Power Marketing dba	1000	2,627.71
13713	7/15/25	Illinois American Water	1000	185.15
13714	7/15/25	Illinois American Water	1000	141.41

13715	7/15/25	Illinois Heartland Library System	1000	19.99
13716	7/15/25	Rusty Ingram	1000	570.00
13717	7/15/25	Kelly Grizzle Construction	1000	400.00
13718	7/15/25	Liberty Office Products	1000	230.80
13719	7/15/25	Chris Maness	1000	450.00
13720	7/15/25	Midwest Tape LLC	1000	1,561.36
13721	7/15/25	Nevlin Plumbing & Electric, Inc.	1000	485.00
13722	7/15/25	Payroll	1000	21,443.18
13723	7/15/25	ProQuest LLC	1000	1,080.77
13724	7/15/25	Republic Services	1000	84.29
13725	7/15/25	Royal Papers	1000	124.87
13726	7/15/25	Safeguard Business Systems	1000	256.82
13727	7/15/25	TecSrv	1000	24,383.75
13728	7/15/25	VISA	1000	7,192.89
13728a	7/15/25	VOID	1000	
13728b	7/15/25	VOID	1000	
13728c	7/15/25	VOID	1000	
13729	7/15/25	Watts Copy Systems, Inc.	1000	259.59
Total				79,579.54

On motion by M. Adams, 2nd by L. Woodring, the check register was approved. Motion carried unanimously.

Technology Committee

Security camera installation has been completed.

Librarian Report

Librarian Pruitt reported on statistics, programming, staff development, and upcoming events.

Friends of the Library

CORRESPONDENCE

Illinois American Water will be replacing our water meter.

The Illinois Secretary of State will be awarding our per capita grant of \$12,297.08.

JCHS Step Work Program presented a check of \$1216.83 to subsidize the wages of our student employee.

OLD BUSINESS

None.

NEW BUSINESS

BUSINESS FOR DISCUSSION ONLY

We have hired Melissa Poletti as our new Assistant Director. Her first day of employment will be August 25.

Julie's Graphics will provide the plaque to be placed in the vestibule announcing the funding sources for our expansion.

NO PUBLIC COMMENT

Meeting was adjourned at 7:19 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary