

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 16, 2024, 6:30 p.m.  
Meeting room at 105 North Liberty Street**

**MINUTES**

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Helen Gubser, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Michelle Hopper was absent.

**NO PUBLIC COMMENT**

**On motion by** M. Adams, 2<sup>nd</sup> **by** L. Woodring, the agenda was approved. Motion carried unanimously.

**On motion by** K. Weber, 2<sup>nd</sup> **by** M. Derrick, the consent agenda, including minutes of the June 18 meeting and the treasurer’s report for June, was approved. Motion carried unanimously.

**TREASURER’S REPORT  
FOR JUNE 2024**

**BUDGET ACCOUNT**

\$376,794.18 Balance May 31, 2024  
1,550.32 Interest  
1,295.00 Non-Resident Fees  
370.00 Non-Resident Fees-Epay  
333.31 Fines  
28.60 Fines-Epay  
393.82 Copies  
146.10 Copies-Epay  
40.00 Meeting Room Fees  
161.90 Lost items  
19.49 Lost items-Epay  
75.50 Fax  
40.00 Fax-Epay  
20.00 Gifts & Memorials  
150.00 Storywalk Sponsorship  
25.85 Book/Magazine Sales-Epay  
2.00 Miscellaneous  
3.13 Miscellaneous Income-Epay  
381,449.20 Balance + MTD Income  
47,490.65 Less Expenses  
\*333,958.55 Balance June 30, 2024  
  
\*223,232.34 Checking Account  
140.00 Cash on Hand  
31,442.63 Illinois Funds-Epay  
79,143.58 Illinois Funds-Working Cash

**GIFTS AND MEMORIALS**

\$ 1,010.03 Checking  
551.22 Illinois Funds

**SPECIAL RESERVE**

\$339,708.79 Checking  
557.58 Illinois Funds

Building and Grounds/Expansion Project Committee

Caleb Goode, SM Wilson Project Superintendent, gave a construction update, informing the board that the dirt below the parking lot failed the compaction test. The site will need to be further excavated, backfilled with rock and dirt, and retested before the digging of footers can begin.

S. LeBlanc reported regarding conversations with the city about cost sharing for additional site work.

Materials, Bylaws and Policy Committee

Librarian Pruitt shared that, since we now circulate hotspots, and those hotspots have content filtering, we need to broaden our filtering policy to include all internet-abled devices provided by the library.

Finance Committee

Librarian J. Pruitt presented the July check registers.

Special Reserve				
Check #	Date	Payee	Cash Account	Amount
1036	7/16/24	Farnsworth Group, Inc.	1100	7,560.00
1037	7/16/24	Heneghan and Associates, P.C.	1100	10,247.50
1038	7/16/24	Jerseyville Public Library	1100	12,380.45
1039	7/16/24	Julie's Graphics	1100	80.00
1040	7/16/24	S.M. Wilson & Co.	1100	205,605.26
Total				235,873.21
Budget Account				
Check #	Date	Payee	Cash Account	Amount
13405	7/16/24	Baker & Taylor	1000	2,516.95
13406	7/16/24	Brockman Co.	1000	33.92
13407	7/16/24	City of Jerseyville	1000	3,855.12
13408	7/16/24	City of Jerseyville-IMRF/FICA	1000	2,291.89
13409	7/16/24	Edwardsville Public Library	1000	3.95
13410	7/16/24	Grafton Technologies, Inc	1000	191.08
13411	7/16/24	Illinois American Water	1000	119.58
13412	7/16/24	Illinois Heartland Library System	1000	17.99
13413	7/16/24	Illinois Library Association	1000	85.00
13414	7/16/24	Rusty Ingram	1000	284.00
13415	7/16/24	Jerseyville Public Library	1000	91.36
13416	7/16/24	Kanopy, Inc.	1000	6.00
13417	7/16/24	Key Events	1000	200.00
13418	7/16/24	Kids Reference Company	1000	387.99

13419	7/16/24	Lazerware Inc.	1000	898.74
13420	7/16/24	Liberty Office Products	1000	679.00
13421	7/16/24	Library Ideas LLC	1000	6.50
13422	7/16/24	Chris Maness	1000	400.00
13423	7/16/24	Midwest Tape LLC	1000	1,479.40
13424	7/16/24	Kyle Mueller	1000	100.00
13425	7/16/24	Pass Security	1000	150.00
13426	7/16/24	Payroll	1000	22,595.95
13427	7/16/24	Rotary Club of Jerseyville	1000	200.00
13428	7/16/24	Elizabeth Smilack	1000	25.00
13429	7/16/24	MI Alton Telegraph	1000	546.00
13430	7/16/24	VISA	1000	2,093.12
13430a	7/16/24	VOID	1000	
13430b	7/16/24	VOID	1000	
13430c	7/16/24	VOID	1000	
13430d	7/16/24	VOID	1000	
13431	7/16/24	Watts Copy Systems, Inc.	1000	252.76
<b>Total</b>				<b>39,511.30</b>

**On motion by** J. Schleper, 2<sup>nd</sup> by S. LeBlanc, the check register was approved. Motion carried unanimously.

**Technology Committee**

M. Derrick reported about building security.

Librarian Pruitt reported on statistics, professional development, programming, and upcoming events.

**Friends of the Library**

No report.

**CORRESPONDENCE**

A letter from the Secretary of State has been received congratulating JPL on our expansion.

An note from Denise Hayes informed us that our trustee reappointment requests have been approved by City Council.

State Senator Jil Tracy sent a note of congratulations regarding the partnership award we received from the U of I Extension.

**OLD BUSINESS**

**None.**

**NEW BUSINESS**

None.

**BUSINESS FOR DISCUSSION ONLY**

Helen is doing research on possible contents for time capsule as part of the expansion. SM Wilson needs a final decision from us by October. Total cost less than \$1000.

**NO PUBLIC COMMENT**

Meeting was adjourned at 7:11 p.m.

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Helen Gubser, Secretary

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Judy Pruitt, Assistant Secretary