

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, July 20, 2021 at 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President Josh Hileman called to order a regular meeting of the Jerseyville Public Library at 6:30 p.m. Others present: Helen Gubser, Juan Lingow, Matt Derrick, Michelle Hopper, Marcia Adams and Librarian Anita Driver. Laura Woodring, Steve LeBlanc and Jerry Schleper reported they would be absent.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd by J. Lingow, the agenda was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by M. Adams, the consent agenda including minutes of the May 25, 2021 and June 24, 2021 meetings was approved. Motion carried unanimously.

On motion by M. Hopper, 2nd by M. Derrick, the following treasurer's report was approved:

BUDGET ACCOUNT

\$132,979.16 Reported balance May 31, 2021

3.49 Interest

310.00 Non-resident fees

396.11 Fines

46.20 Fines—E-pay

142.25 Copies

14.60 Copies—E-pay

19.00 Scans to email

111.62 Lost items

50.98 Lost items—E-pay

76.00 FAX

108.00 FAX—E-pay

1.75 Gifts

100.00 Storywalk sponsorship

33.10 Book/Magazine sales—E-pay

40.00 Miscellaneous income

9.31 Miscellaneous income—E-pay

134,441.57 Total balance and MTD income

33,068.14 Less expenses for June 2021

\$101,373.43 Balance May 31, 2021*

*\$ 99,115.72 Checking

140.00 On Hand

1,616.55 Illinois Funds—E-pay

501.16 Illinois Funds—Working Cash

GIFTS & MEMORIALS

\$479.40 Checking

501.69 Illinois Funds

SPECIAL RESERVE

\$574,859.00 Special Reserve Fund/Construction Account

506.67 Illinois Funds

Due to a software issue printing the checks, the bill list was not able to be presented.

On motion by M. Hopper, 2nd by J. Lingow, the regular and usual bills as well as the Farnsworth bill of \$75,256.06 and the Heneghan bill for \$4,287.50 will be paid. Motion carried unanimously.

Librarian's report:

- All three Summer Reading Clubs will wrap up next week and that all have been a success.
- Anita reported that she joined Digital Libraries of Illinois which is an OverDrive product. We had lost digital magazines when RBDigital went out of business. The advantage to joining DLI as opposed to purchasing individual magazine titles from Ebsco was that with DLI we get not only magazines but e-books and e-audiobooks for not much more than the cost of the magazines alone. Our digital library continues to grow and is in Anita's opinion very good for a library our size.

MATERIALS, BYLAWS AND POLICY COMMITTEE

The policy regarding Sunday pay, charge card use, vehicle use and (employee) acknowledgement and disclaimer which were reviewed in June 2021 presented for vote.

On motion by J. Lingow, 2nd by M. Derrick, the new policies were approved. Motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE

S. LeBlanc updated the Board on the expansion project.

Anita announced a meeting will be held tomorrow, July 21, at 4:00 p.m. with Farnsworth to discuss the expansion floor plan.

Anita explained a juvenile fund drive. We will launch it in conjunction with the Color Run on Thursday, July 22.

FINANCE COMMITTEE

Presentation of a 2022/23 levy request and the 2021/22 salary schedule was tabled.

TECHNOLOGY COMMITTEE

There was a discussion of purchasing a hot spot (and plan) for the van. M. Derrick will forward information to A. Driver about current grants that may assist with that purchase.

FRIENDS OF THE LIBRARY

Anita reported that the Friends currently have a good core group of workers and that Chris Maness has taken over EBay sales while Terry Wood is out.

CORRESPONDENCE—NONE

OLD BUSINESS—NONE

NEW BUSINESS—NONE

PUBLIC COMMENT—NONE

On motion by M. Adams, 2nd by J. Lingow, the meeting was adjourned at 7:26 p.m. Motion carried unanimously.

Helen Gubser, Secretary

Anita Driver, Assistant Secretary

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