

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 18, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Helen Gubser was absent.

NO PUBLIC COMMENT

On motion by K. Weber, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Hopper, 2nd by L. Woodring, the consent agenda, including minutes of the May 21 annual meeting and the treasurer’s report for May, was approved. Motion carried unanimously.

**TREASURER’S REPORT
FOR MAY 2024**

BUDGET ACCOUNT

\$404,709.39	Balance April 30, 2024
4,022.10	Corporate Replacement Tax
1,849.19	Interest
1,295.00	Non-Resident Fees
355.52	Fines
32.80	Fines-Epay
379.85	Copies
41.55	Copies-Epay
100.00	Meeting Room Fees
71.60	Lost items
17.99	Lost items-Epay
63.23	Fax
10.00	Fax-Epay
1,000.00	Gifts & Memorials
100.00	Gifts & Memorials-Epay
30.00	Book/Magazine Sales-Epay
<u>1.50</u>	Miscellaneous
414,079.72	Balance + MTD Income
<u>37,285.54</u>	Less Expenses
*376,794.18	Balance May 31, 2024
*267,176.19	Checking Account
140.00	Cash on Hand
30,686.18	Illinois Funds-Epay
78,791.81	Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$	510.03	Checking
	548.81	Illinois Funds

SPECIAL RESERVE

\$332,054.44	Checking
555.13	Illinois Funds

Librarian J. Pruitt presented the June check registers.

Check #	Date	Payee	Cash Account	Amount
1035	6/18/24	S.M. Wilson & Co.	1100	6,581.35
Total				6,581.35
Check #	Date	Payee	Cash Account	Amount
13379	6/18/24	Baker & Taylor	1000	2,912.54
13380	6/18/24	City of Jerseyville	1000	3,762.12
13381	6/18/24	Demco	1000	130.88
13382	6/18/24	EBSCO Information Services	1000	2,506.50
13383	6/18/24	Grafton Technologies, Inc	1000	195.68
13384	6/18/24	Brandon Hayes	1000	75.00
13385	6/18/24	Illinois American Water	1000	123.41
13386	6/18/24	Rusty Ingram	1000	614.00
13387	6/18/24	Jen Mechanical	1000	1,954.00
13388	6/18/24	Kanopy, Inc.	1000	22.00
13389	6/18/24	Lazerware Inc.	1000	898.74
13390	6/18/24	Chris Maness	1000	400.00
13391	6/18/24	Midwest Tape LLC	1000	1,315.76
13392	6/18/24	Pass Security	1000	330.00
13393	6/18/24	Payroll	1000	24,713.23
13394	6/18/24	Peg's Flower Cottage	1000	98.90
13395	6/18/24	ProQuest LLC	1000	1,044.22
13396	6/18/24	RAILS	1000	1,787.51
13397	6/18/24	Royal Banks of Missouri	1000	35.00
13398	6/18/24	Schindler Elevator Corporation	1000	1,306.43
13399	6/18/24	Scholastic Inc.	1000	93.40
13400	6/18/24	Six Mile Regional Library District	1000	19.99
13401	6/18/24	Smith's Pest Control	1000	45.00
13402	6/18/24	VISA	1000	2,148.08
13402a	6/18/24	VOID	1000	
13402b	6/18/24	VOID	1000	
13402c	6/18/24	VOID	1000	
13403	6/18/24	Watts Copy Systems, Inc.	1000	242.40
13404	6/18/24	Whitworth-Horn-Goetten	1000	705.00
Total				47,479.79

On motion by J. Schleper, 2nd by K. Weber, the check register was approved. Motion carried unanimously.

Librarian Pruitt reported on statistics, professional development, programming, and upcoming events. Judy will be assuming the presidency of the Rotary Club of Jerseyville as of 7/1. Over \$1000 was collected in a plastic jug at the circulation desk to be used toward library expansion.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

S. LeBlanc reported that the building permit has been secured. He will be talking with the fire chief for inspections. He is working with Bob Manns and the city on various issues. Every other Wednesday, there will be a status meeting with SM Wilson, contractor, J. Pruitt, S. LeBlanc, etc.

Finance Committee

Auditors now want reimbursement to the City each month for IMRF and FICA, rather than quarterly.

Technology Committee

Issues with security camera and building alarm being addressed.

Friends of the Library

The items from the Friends' shed have been temporarily moved to a City unit at Graham Storage.

CORRESPONDENCE

A letter from the Secretary of State has been received confirming that JPL has been issued a per capita grant for 2024-2025.

OLD BUSINESS

None.

NEW BUSINESS

A letter will be sent to Mayor Stork and the City Council requesting the reappointment of Marcia Adams, Matt Derrick, and Laura Woodring to the board.

BUSINESS FOR DISCUSSION ONLY

Helen is doing research on possible contents for time capsule as part of the expansion. SM Wilson needs a final decision from us by October. Total cost less than \$1000.

Pertinent to the Freelance Worker Protection Act recently enacted in IL, we will present contracts to our groundskeeper and janitor upon their request.

NO PUBLIC COMMENT

Meeting was adjourned at 7:01 p.m.

Marcia Adams

Judy Pruitt, Assistant Secretary