

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 18, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Lillie Knesel was also present.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by L. Woodring, 2nd by S. LeBlanc, the consent agenda, including minutes of the February 18 board meeting and the treasurer's report for February, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR FEBRUARY 2025**

BUDGET ACCOUNT

\$596,974.09 Balance January 31, 2025
1,957.59 Interest
388.00 Non-Resident Fees
776.00 Non-Resident Fees-Epay
263.15 Fines
25.40 Fines-Epay
342.60 Copies
6.15 Copies-Epay
34.99 Lost items
9.99 Lost items-Epay
48.00 Fax
5.00 Fax-Epay
905.98 Miscellaneous
5.50 Miscellaneous-Epay
601,742.44 Balance + MTD Income
68,164.92 Less Expenses
\$533,577.52 Balance February 28, 2025*

*\$413,424.95 Checking Account
 140.00 Cash on Hand
 38,228.56 Illinois Funds-Epay
 81,784.01 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 47,293.68 Checking
 569.53 Illinois Funds

SPECIAL RESERVE

\$2,497.78 Checking
 576.05 Illinois Funds

Building and Grounds/Expansion Project Committee

L. Knesel of SM Wilson provided a construction update, saying that the EIFS is the last major project being completed. Final walkthroughs and final inspection have occurred, and certificate of occupancy has been granted.

J. Pruitt reported on the updates in the existing building and the furniture and shelving orders.

S. LeBlanc reported that the fire alarm notification system is working.

Materials, Bylaws and Policy Committee

No report.

Finance Committee

Librarian J. Pruitt presented the March check registers.

Check #	Date	Payee	Cash Account	Amount
13569V	3/6/25	Lazerware Inc.	1000	-898.74
13598-1	3/6/25	Facilitec	1000	27,391.53
13599	3/18/25	Baker & Taylor	1000	1,479.87
13600	3/18/25	BayScan Technologies	1000	380.50
13601	3/18/25	Brockman Co.	1000	36.08
13602	3/18/25	City of Jerseyville	1000	3,581.56
13603	3/18/25	City of Jerseyville-Storage Rental	1000	93.00

13604	3/18/25	City of Jerseyville-IMRF/FICA	1000	2,378.95
13605	3/18/25	Grafton Technologies, Inc	1000	189.01
13606	3/18/25	Illinois American Water	1000	292.43
13607	3/18/25	Julie's Graphics	1000	284.00
13608	3/18/25	Kanopy, Inc.	1000	15.00
13609	3/18/25	Keil's Clock Shop	1000	645.00
13610	3/18/25	Lazerware Inc.	1000	1,797.48
13611	3/18/25	Chris Maness	1000	400.00
13612	3/18/25	Midwest Tape LLC	1000	1,367.59
13613	3/18/25	Nevlin Plumbing & Electric, Inc.	1000	635.00
13614	3/18/25	Payroll	1000	22,441.88
13615	3/18/25	Elizabeth Smilack	1000	25.00
13616	3/18/25	Tricounty FS, Inc.	1000	277.56
13617	3/18/25	VISA	1000	4,478.46
13617a	3/18/25	VOID	1000	
13617b	3/18/25	VOID	1000	
13617c	3/18/25	VOID	1000	
13617d	3/18/25	VOID	1000	
13618	3/18/25	Watts Copy Systems, Inc.	1000	189.52
13607V	3/18/25	Julie's Graphics	1000	-284.00
Total				67,196.68
Check #	Date	Payee	Cash Account	Amount
1216	3/18/25	Science Kinetics	1000	7,100.00
1217	3/18/25	The Library Store	1000	4,727.42
Total				11,827.42
Check #	Date	Payee	Cash Account	Amount
1056	3/18/25	Farnsworth Group, Inc.	1100	3,780.00
1057	3/18/25	Heneghan and Associates, P.C.	1100	743.75
1058	3/18/25	S.M. Wilson & Co.	1100	196,264.75
Total				200,788.50

On motion by J. Schleper, 2nd by K. Weber, the check registers were approved. Motion carried unanimously.

Technology Committee

Director Pruitt reported on the library's future IT support provider. Security camera options were discussed. M. Derrick described in detail the available options.

Librarian Report

Librarian Pruitt reported on statistics, programming, and upcoming events. Ribbon cutting 4/25 at noon. Celebration events 4/25 and 4/26.

Friends of the Library

The Friends will host a dance party with Pete the Cat and Bluey Friday, March 21, 6 – 7:30pm

CORRESPONDENCE

None.

OLD BUSINESS

None.

NEW BUSINESS

The Friends' shed will be donated to the City. The library shed will be given to the Friends. The City will move both sheds to their new locations.

BUSINESS FOR DISCUSSION ONLY

How to express the board's appreciation to Caleb Goode, Site Superintendent.

NO PUBLIC COMMENT

Meeting was adjourned at 7:21 p.m.

Helen Gubser, Secretary

March 18, 2025

Judy Pruitt, Assistant Secretary