

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, MARCH 21, 2023, AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:34 p.m. Others present: Matt Derrick, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Laura Woodring.

NO PUBLIC COMMENT

On motion by J. Schleper, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Derrick, 2nd by S. LeBlanc, the consent agenda including minutes of the January 17, 2023 regular meeting, the February 21, 2023 meeting, the March 2, 2023 special meeting, the Treasurer's reports for January and February 2023, and the February check register, was approved. Motion carried unanimously.

The following Treasurer's Report was presented by J. Pruitt:

**TREASURER'S REPORT
FOR FEBRUARY 2023**

BUDGET ACCOUNT

\$364,846.48 Reported Balance January 31, 2023

319.62 Interest

534.00 Non-Resident Fees

356.00 Non-Resident Fees Epay

514.48 Fines

71.29 Fines-Epay

420.79 Copies

49.70 Copies-Epay

40.00 Meeting Room Fees

39.98 Lost Items

80.00 Fax

50.00 Storywalk Sponsorship

102.20 Book/Magazine Sales-Epay

2.00 Miscellaneous

.51 Miscellaneous-Epay

367,427.05 Balance + MTD Income

84,004.59 Less Expenses (39,092.07 legitimate expenses; 44,922.52 fraudulent charges to be reimbursed)

\$283,422.46 Balance February 28, 2023*

*192,194.91 Checking Account

140.00 Cash on Hand

17,364.60 Illinois Funds-Epay

73,722.95 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03 Checking

513.49 Illinois Funds

SPECIAL RESERVE

\$390,446.11 Checking

519.56 Illinois Funds

The following check register was presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
13000	3/20/23	Baker & Taylor	1000	2,258.41
13001	3/20/23	Brockman Co.	1000	31.70
13002	3/20/23	Cengage Learning Inc / Gale	1000	378.76
13003	3/20/23	City of Jerseyville	1000	3,101.56
13004	3/20/23	Demco	1000	362.12
13005	3/20/23	Fire Safety Inc.	1000	654.00
13006	3/20/23	Grafton Technologies, Inc	1000	191.01
13007	3/20/23	Illinois Power Marketing dba	1000	966.81
13008	3/20/23	Illinois American Water	1000	111.04
13009	3/20/23	Illinois Library Association	1000	1,081.02
13010	3/20/23	Rusty Ingram	1000	66.00
13011	3/20/23	Kanopy, Inc.	1000	34.00
13012	3/20/23	Lazerware Inc.	1000	912.37
13013	3/20/23	Chris Maness	1000	500.00
13014	3/20/23	Midwest Tape	1000	1,418.72
13015	3/20/23	Painting Bee, The	1000	325.00
13016	3/20/23	Payroll	1000	19,158.18
13017	3/20/23	Pointer Electric	1000	307.50
13018	3/20/23	Republic Services	1000	83.89
13019	3/20/23	Elizabeth Smilack	1000	25.00
13020	3/20/23	Tricounty FS, Inc.	1000	325.67
13021	3/20/23	VISA	1000	1,561.52
13021a	3/20/23	VOID	1000	
13021b	3/20/23	VOID	1000	
13021c	3/20/23	VOID	1000	
13021d	3/20/23	VOID	1000	
13022	3/20/23	Watts Copy Systems, Inc.	1000	205.51
Total				34,059.79

On motion by L. Woodring, 2nd by J. Schleper, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on library staffing, performance evaluations, and training, programming, building activity, and statistics.

Materials, Bylaws and Policy Committee

There will be a committee meeting in early April to discuss revision/update of our meeting room policy.

Building and Grounds/Expansion Project Committee

SM Wilson is currently checking on the ISL grant to make sure we're maintaining eligibility as we progress in our project.

Judy will confirm loan disbursement dates with Mark Shafer.

We have loan and site work commitments from the City.

Finance Committee

Enrolled in Positive Pay with Royal Banks so checks will be cleared by the bank based on Judy's approval.

Finance meeting to come in April to discuss 2023-24 salary schedule.

Technology Committee

M. Derrick presented the concept of a shared Google Drive for board documents. Judy will share access with trustees.

Friends of the Library

Director Pruitt presented the Friends' 2022 Annual Report.

Beginning balance 7660.57.

7137.93 raised.

2989.91 spent.

11808.59 ending balance.

OLD BUSINESS

The board would like to recognize Juan Lingow for his many years of dedicated service to the library board. Judy will arrange for a gift card and a card for trustees to sign.

NEW BUSINESS

On motion by J. Schleper, 2nd by L. Woodring, Kevin Weber will be recommended to the mayor to fill Juan's unexpired term. Motion carried unanimously.

2023-2024 board meeting dates tabled until April meeting.

NO PUBLIC COMMENT

Meeting was adjourned at 7:25 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary