

**JERSEYVILLE PUBLIC LIBRARY
MATERIALS, BYLAWS AND POLICY COMMITTEE MEETING
Tuesday, January 18, 2022 at 6:00 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Materials, Bylaws and Policy meeting was called to order by Chair Helen Gubser at 6:00 on January 18th 2022.

Those present were Marcia Adams, Michelle Hopper, Laura Woodring and Director Anita Driver. Juan Lingow was out of town and Josh Hileman was quarantined.

The following items were approved to present to the JPL Board of Directors for their consideration.

A. PUBLIC RELATIONS, Section A-4.1, SOCIAL MEDIA POLICY:

The Jerseyville public Library invites you to post your thoughts on our web site and social networking pages. But before you comment, please read these basic rules:

- **BE APPROPRIATE.** Comments with abusive, obscene, sexually explicit, sexist, hate speech, racist or otherwise derogatory or hateful language or images will be deleted. Comments should not endorse candidates or a particular stance on current ballot measures; encourage illegal activity; compromise the safety and/or security of public or public systems; or violate copyright, trademark or other legal ownership interest of any other party.
- **BE KIND.** Comments that promote, foster or perpetuate discrimination on the basis of race, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation will be deleted.
- **BE POLITE.** Comments containing personal attacks, insults or threats will be deleted.
- **BE HONEST.** Potentially libelous comments will be deleted.
- **BE ON TOPIC.** Comments not related to the topic of discussion in the post will be deleted.
- **DON'T SPAM.** Comments advertising or promoting commercial products and services will be deleted.

We reserve the right to delete, reject or hide any comment or ban any user who violates the stated guidelines. Community comments do not reflect the views of the Jerseyville Public Library or its employees unless stated otherwise. Any comments that are deleted will be saved offline in order to comply with public record requirements.

B. EMPLOYEE BENEFITS, E 11, HOLIDAYS: (insert) Thanksgiving Eve

C. EMPLOYEE BENEFITS, E 11, SICK AND MATERNITY LEAVE: (insert) If an employee is quarantined by order of the Illinois Department of Public Health or their designee, such employee is entitled to be paid for the time ordered up to 10 days per calendar year.

The next committee meeting is scheduled for February 15, 2022 at 6:00 preceding the regular board meeting where we will discuss:

- Type of presence at board meetings which should be allowed/remote policy
- Bereavement leave
- Vacation, sick leave or paid time off

The committee meeting was adjourned at 6:28.

Helen Gubser, Secretary

Anita Driver, Assistant Secretary