

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES ANNUAL MEETING
TUESDAY, MAY 21, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order the annual meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Matt Derrick was absent.

NO PUBLIC COMMENT

On motion by J. Schleper, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Adams, 2nd by K. Weber, the consent agenda, including minutes of the April 15 Finance Committee meeting and the April 16 regular meeting, the April 30 check register, and the treasurer's report for April, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR APRIL 2024**

BUDGET ACCOUNT

\$460,726.48 Balance March 31, 2024
1,663.67 Corporate Replacement Tax
2,083.40 Interest
555.00 Non-Resident Fees-Epay
451.80 Fines
118.48 Fines-Epay
704.29 Copies
10.80 Copies-Epay
200.00 Meeting Room Fees
167.95 Lost items
172.50 Fax
31.50 Fax-Epay
9.00 Book/Magazine Sales-Epay
1.50 Miscellaneous
466,896.37 Balance + MTD Income
62,186.98 Less Expenses
*404,709.39 Balance April 30, 2024

*195,807.17 Checking Account
140.00 Cash on Hand
30,331.57 Illinois Funds-Epay
78,430.65 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03 Checking
546.32 Illinois Funds

SPECIAL RESERVE

\$345,244.85 Checking
552.61 Illinois Funds

Librarian J. Pruitt presented the May check registers.

Check #	Date	Payee	Cash Account	Amount
1033	5/21/24	Farnsworth Group, Inc.	1100	7,560.00
1034	5/21/24	S.M. Wilson & Co.	1100	5,749.12
Total				13,309.12
Check #	Date	Payee	Cash Account	Amount
13358	5/21/24	Baker & Taylor	1000	6,286.73
13358a	5/21/24	VOID	1000	
13359	5/21/24	American Library Association	1000	235.00
13360	5/21/24	Brockman Co.	1000	33.92
13361	5/21/24	City of Jerseyville	1000	14,341.87
13362	5/21/24	Demco	1000	258.01
13363	5/21/24	Glen Carbon Centennial Library District	1000	7.99
13364	5/21/24	Grafton Technologies, Inc	1000	196.81
13365	5/21/24	Illinois Power Marketing dba	1000	543.90
13366	5/21/24	Illinois American Water	1000	121.59
13367	5/21/24	Rusty Ingram	1000	774.00
13368	5/21/24	Jerseyville Public Library	1000	50.00
13369	5/21/24	Key Events	1000	150.00
13370	5/21/24	Lazerware Inc.	1000	898.74
13371	5/21/24	Library Ideas LLC	1000	11.00
13372	5/21/24	Chris Maness	1000	400.00
13373	5/21/24	Midwest Tape LLC	1000	1,215.19
13374	5/21/24	Payroll	1000	10,934.96
13375	5/21/24	River County News	1000	96.08
13376	5/21/24	Elizabeth Smilack	1000	52.80
13377	5/21/24	Tumbleweed Press Inc.	1000	425.00
13378	5/21/24	Watts Copy Systems, Inc.	1000	238.66
Total				37,272.25

On motion by J. Schleper, 2nd by S. LeBlanc, the check register was approved. Motion carried unanimously.

Librarian Pruitt reported on statistics, professional development, programming, and upcoming events.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

Librarian Pruitt reported on details of the upcoming start of construction.

- Parking lot and main entrance will be closed from first day
- Meeting room entrance will be main entrance for duration of project
- Book drop will be moved to Lafayette St. entrance
- Sheds will be moved to grassy area
- County Annex and FBC have offered use of their parking lots
- Addition enclosed and tie-in to current facility expected by November

- Heneghan has increased the amount of their proposal in response to requirements by the City. S. LeBlanc to meet with City about sharing these additional costs.

The groundbreaking ceremony for our expansion will be at 10am Friday, June 28, and mobilization will begin Monday, July 1.

Finance Committee

The 2023-2024 Financial Annual Report was presented. On motion by M. Hopper, 2nd by J. Schleper, the report was approved. Motion carried unanimously.

On motion by K. Weber, 2nd by L. Woodring, the appropriations request will be sent to the City of Jerseyville. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by J. Schleper, the new non-resident fee for 2024-2025 will be \$194, beginning July 1. Motion carried unanimously.

Technology Committee

J. Pruitt reported that we are exploring the feasibility of applying for federal E-rate funding to cover some costs of providing internet to the public.

Friends of the Library

The Friends will move the contents of their shed to Graham Storage temporarily while SM Wilson relocates the shed.

CORRESPONDENCE

The board agreed not to pursue Centennial Award offered by the Illinois State Historical Society.

OLD BUSINESS

None.

NEW BUSINESS

None.

BUSINESS FOR DISCUSSION ONLY

Discussed community inquiry about a time capsule as part of the expansion. SM Wilson needs a final decision from us by October. Total cost less than \$1000.

The library will present a wreath as part of the Memorial Day ceremony.

NO PUBLIC COMMENT

Meeting was adjourned at 7:25 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary