

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
ANNUAL MEETING
TUESDAY, MAY 24, 2022 AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President Josh Hileman called to order the Annual Meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Laura Woodring, Marcia Adams, Helen Gubser, Steve LeBlanc and Anita Driver. Juan Lingow, Matt Derrick, Michelle Hopper and Jerry Schleper reported they would be absent.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by S. LeBlanc, 2nd by M. Adams, the consent agenda including minutes of the April 19, 2022 regular meeting, April 19, 2022 special meeting, April 28, 2022 special meeting and May 5, 2022 special meeting was approved. Motion carried unanimously.

The following Treasurer's Report was presented by A. Driver:

BUDGET ACCOUNT

\$251,765.75 Reported balance March 31, 2022
5,742.90 Corporate Replacement Tax
38.23 Interest
640.00 Non-Resident Fees
764.82 Fines
66.95 Fines—E-pay
531.06 Copies
102.90 Copies—E-pay
36.00 Scans
40.00 Meeting Room Fees
50.95 Lost Items
28.89 Lost Items—E-pay
245.50 FAX
22.00 FAX—E-pay
52.50 Program Fees
47.65 Gifts & Memorials
50.00 Storywalk Sponsorship
5.00 Book/Magazine Sale—E-pay
1.00 Miscellaneous
41.22 Miscellaneous Income—Epay (correcting entries)
260,273.32 Total Balance and MTD Income
62,142.06 Less Expenses for April 2022
\$198,131.26 Balance April 30, 2022*

*\$116,207.17 Royal Bank Checking
140.00 On hand
9,220.42 Illinois Funds—E-pay
72,563.67 Illinois Funds—Working Cash Fund

GIFTS & MEMORIALS

\$ 485.03 Jerseyville Banking Center Checking
502.09 Illinois Funds

SPECIAL RESERVE

\$373,684.65 Jersey State Bank Checking
508.04 Illinois Funds

On motion by L. Woodring, 2nd by M. Adams, the report was accepted. Motion carried unanimously.

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
12706	5/20/22	Card Services VISA	1000	16.00
12707	5/20/22	VISA	1000	1,410.43
12708	5/24/22	Amateur Sports Promotion	1000	129.00
12709	5/24/22	Baker & Taylor	1000	1,805.88
12710	5/24/22	Brockman Co.	1000	49.27
12711	5/24/22	Cavendish Square Publishing	1000	183.33
12712	5/24/22	Cengage Learning Inc / Gale	1000	280.44
12713	5/24/22	Center for American Archeology	1000	266.73
12714	5/24/22	Center Point Large Print	1000	23.37
12715	5/24/22	Central Technology, Inc	1000	251.64
12716	5/24/22	Church's Lawn Care	1000	264.00
12717	5/24/22	City of Jerseyville	1000	3,452.34
12718	5/24/22	Demco	1000	129.86
12719	5/24/22	Grafton Technologies, Inc	1000	195.36
12720	5/24/22	Illinois Power Marketing dba	1000	635.15
12721	5/24/22	Illinois American Water	1000	120.95
12722	5/24/22	Illinois Library Association	1000	200.00
12723	5/24/22	Kanopy, Inc.	1000	31.00
12724	5/24/22	Lazerware Inc.	1000	927.63
12725	5/24/22	Library Ideas LLC	1000	34.00
12726	5/24/22	Chris Maness	1000	625.00
12727	5/24/22	Midwest Tape	1000	1,293.88
12728	5/24/22	Mike Anderson	1000	325.00
12729	5/24/22	Payroll	1000	17,751.10
12730	5/24/22	River County News	1000	90.68
12731	5/24/22	Royal Banks of Missouri	1000	35.00
12732	5/24/22	Elizabeth Smilack	1000	25.00
12733	5/24/22	Spark Joy Charlotte	1000	500.00
12734	5/24/22	Tricounty FS, Inc.	1000	183.25
12735	5/24/22	Tumbleweed Press Inc.	1000	425.00
12736	5/24/22	Wall Street Journal	1000	599.88
12737	5/24/22	Watts Copy Systems, Inc.	1000	273.69
12738	5/24/22	Whitworth-Horn-Goetten	1000	705.00
Total				33,238.86

On motion by S. LeBlanc, 2nd by L. Woodring, the bills will be paid. Motion carried unanimously.

Librarian's Report was delayed.

Materials, Bylaws and Policy Committee

On motion by H. Gubser, 2nd by M. Adams, the revision to Personnel, Section E-8, Residency presented at the April 19, 2022 meeting was approved. Motion carried unanimously.

The Board discussed the new law allowing Illinois libraries to extend free service to all nonresident children, birth through grade 12. We will wait for guidance from the State Library before we consider action to be taken. A. Driver will check with our boarding libraries to see what action they intend to take, if any.

The Board discussed the new Federal holiday, Juneteenth (June 19). It is too late to add this to our policy for this year.

Building and Grounds/Expansion Project Committee

- S. LeBlanc and A. Driver updated us on the status of the project.
- The Board will meet with the Mayor and Council on June 14, 2022 at 6:00 p.m. at city hall to discuss the status of the expansion project. President Hileman has prepared a presentation.
- A. Driver passed to S. LeBlanc a proposed HVAC agreement for maintenance. He will study prior to the next meeting.
- There was a discussion of who will be contacts for Pass Security following A. Driver's retirement.

Finance Committee

No report

Search Committee

The Search Committee was disbanded by order of the President.

Technology Committee

A. Driver updated the status of the Hotspots and Laptops Grant. She gave a proposed patron agreement to H. Gubser for review at the June meeting.

Friends of the Library

Dr. Jim and Marcia Adams have offered to rent a storage room for the Friends of the Library so they can resume and continue having sales even after construction may begin.

CORRESPONDENCE

Librarian Driver shared a few of the thank you notes received from St. Francis/Holy Ghost School grade 5. They have visited weekly during the school year.

NEW BUSINESS

The annual financial report for the City of Jerseyville was presented by A. Driver.

On motion by M. Adams, 2nd by S. LeBlanc, the report will be sent to the City. Motion carried unanimously.

On motion by M. Adams, 2nd by L. Woodring, the 2022/23 meeting dates were established.
Motion carried unanimously.

Committee changes were announced:

- M. Hopper to Technology from Policy
- M. Adams to Policy from Technology

All other assignments will remain the same.

Meeting was adjourned at 8:16 p.m.

Helen Gubser, Secretary

Anita Driver, Assistant Secretary