

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES ANNUAL MEETING
TUESDAY, MAY 27, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Lillie Knesel was also present.

PUBLIC COMMENT

Becky Hein presented her request to be considered for the Marketing and Communications Specialist position vacated by Beth Smilack.

On motion by L. Woodring, 2nd by S. LeBlanc, the agenda was approved. Motion carried unanimously.

On motion by M. Adams, 2nd by J. Schleper, the consent agenda, including minutes of the April 15 board meeting and the May 12 Finance Committee meeting and the treasurer's report for April, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR APRIL 2025**

BUDGET ACCOUNT

\$499,153.24 Balance March 31, 2025
46,865.84 Real Estate Taxes
891.09 Corporate Replacement Tax
3,000.00 Other Grants
1,406.65 Interest
2,045.18 Non-Resident Fees
1,552.00 Non-Resident Fees-Epay
561.69 Fines
93.20 Fines-Epay
340.90 Copies
148.60 Copies-Epay
98.92 Lost items
58.18 Lost items-Epay
111.20 Fax
5.00 Fax-Epay

32.00 Coffee House
 11.55 Gifts & Memorials
 550.00 Gifts & Memorials-Epay
 50.00 Storywalk Sponsorship
 19.55 Book/Magazine Sales-Epay
56.50 Miscellaneous
 557,051.29 Balance + MTD Income
142,963.12 Less Expenses
 \$414,088.17 Balance April 30, 2025*

*\$290,012.88 Checking Account
 140.00 Cash on Hand
 41,544.12 Illinois Funds-Epay
 82,391.17 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 62,072.23 Checking
 573.80 Illinois Funds

SPECIAL RESERVE

\$250,848.63 Checking
 580.32 Illinois Funds

Building and Grounds/Expansion Project Committee

L. Knesel of SM Wilson provided a construction update, saying that a few details need to be taken care of, such as the installation of the guard for the roof ladder, the roof inspection, and a final clean by the masons.

J. Pruitt reported on the updates in the existing building and the furniture delivery and installation of some canopy tops for the shelving.

Materials, Bylaws and Policy Committee

No report.

Finance Committee

Librarian J. Pruitt presented the May check registers.

Check #	Date	Payee	Cash Account	Amount
13651	5/12/25	VISA	1000	5,531.09
13651a	5/12/25	VOID	1000	

13651b	5/12/25	VOID	1000	
13651c	5/12/25	VOID	1000	
13651d	5/12/25	VOID	1000	
13652	5/27/25	Baker & Taylor	1000	3,414.03
13652a	5/27/25	VOID	1000	
13653	5/27/25	Gary Banks	1000	115.00
13654	5/27/25	Breese Public Library	1000	10.00
13655	5/27/25	Brockman Co.	1000	67.72
13656	5/27/25	City of Jerseyville	1000	3,281.04
13657	5/27/25	City of Jerseyville- IMRF/FICA	1000	1,546.81
13658	5/27/25	Demco	1000	1,411.88
13659	5/27/25	Facilitec	1000	17,792.60
13660	5/27/25	Grafton Technologies, Inc	1000	244.35
13661	5/27/25	Illinois Power Marketing dba	1000	5,399.31
13662	5/27/25	Illinois American Water	1000	369.02
13663	5/27/25	Illinois American Water	1000	154.38
13664	5/27/25	Rusty Ingram	1000	400.00
13665	5/27/25	Julie's Graphics	1000	55.00
13666	5/27/25	Kelly Grizzle Construction	1000	950.00
13667	5/27/25	Lazerware Inc.	1000	897.59
13668	5/27/25	Liberty Office Products	1000	440.24
13669	5/27/25	Chris Maness	1000	450.00
13670	5/27/25	Midwest Tape LLC	1000	1,672.74
13671	5/27/25	Payroll	1000	9,929.64
13672	5/27/25	Peg's Flower Cottage	1000	100.00
13673	5/27/25	Petty Cash	1000	40.00
13674	5/27/25	River County News	1000	444.50
13675	5/27/25	Royal Banks of Missouri	1000	35.00
13676	5/27/25	Tumbleweed Press Inc.	1000	425.00
13677	5/27/25	Watts Copy Systems, Inc.	1000	225.30
Total				55,402.24
Check #	Date	Payee	Cash Account	Amount
1061	5/27/25	Heneghan and Associates, P.C.	1100	387.50
1062	5/27/25	S.M. Wilson & Co.	1100	457,972.31

Total				458,359.81

On motion by M. Derrick, 2nd by L. Woodring, the check registers were approved. Motion carried unanimously.

The financial annual report was presented by J. Pruitt. **On motion by** M. Derrick, 2nd by M. Adams, the report will be sent to the City. Motion carried unanimously.

The FY2025-2026 salary schedule was presented by M. Hopper, including a new salary range for the 40-hour open position, which will be posted as an Assistant Director position. **On motion by** S. LeBlanc, 2nd by K. Weber, the salary schedule was approved. Motion carried unanimously.

The appropriation request was presented by J. Pruitt and will be sent to the City.

Technology Committee

New IT support provider, Nick Iaconetti of TecSrv, is working on the transition. Security monitoring is being planned.

Librarian Report

Librarian Pruitt reported on statistics, programming, staff development, and upcoming events.

Friends of the Library

The Friends will hold a yard sale at the Municipal Parking Lot on May 30 and 31.

CORRESPONDENCE

Thank you cards were prepared to thank the staff for their continued hard work during construction. Each trustee signed each note, and \$25 JCBA gift certificates were included.

OLD BUSINESS

None.

NEW BUSINESS

The 2025-2026 board meeting dates were announced.

BUSINESS FOR DISCUSSION ONLY

NO PUBLIC COMMENT

Meeting was adjourned at 7:27 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary