

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MONDAY, NOVEMBER 14, 2022 AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President J. Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Juan Lingow, Judy Pruitt, Jerry Schleper, and Laura Woodring. Marcia Adams was absent.

NO PUBLIC COMMENT

On motion by J. Lingow, 2nd by J. Schleper, the agenda, including change in date from 11/15 to 11/14, was approved. Motion carried unanimously.

On motion by M. Derrick, 2nd by L. Woodring, the consent agenda, including minutes of the October 25, 2022 regular meeting and Materials, Bylaws and Policy Committee meeting, and the October 2022 Treasurer's Report, was approved. Motion carried unanimously.

The following Treasurer's Report was presented by J. Pruitt:

BUDGET ACCOUNT

\$338,269.64 Reported Balance September 30, 2022

223,010.41 Real Estate Taxes
7,456.42 Corporate Replacement Tax
57.55 Interest
890.00 Non-Resident Fees
178.00 Non-Resident Fees Epay
468.68 Fines
173.70 Fines-Epay
411.38 Copies
21.35 Copies-Epay
15.50 Scans to Email
70.00 Meeting Room Fees-Epay
222.52 Lost Items
75.50 Fax
11.00 Fax-Epay
1,025.00 Gifts & Memorials
28.65 Book/Magazine Sales-Epay
1.00 Miscellaneous
9.96 Miscellaneous Income-Epay

572,396.26 Balance + MTD Income

117,545.86 Less Expenses

\$454,850.40 Balance October 31, 2022*

*439,303.58 Checking Account
140.00 Cash on Hand
14,656.56 Illinois Funds-Epay
72,750.26 Illinois Funds-Working Cash
(72,000.00)Due from General Fund

GIFTS AND MEMORIALS

\$ 510.03 Checking
506.75 Illinois Funds

SPECIAL RESERVE

\$ 384,833.87 Checking
 512.73 Illinois Funds

The following check register was presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
12886	11/14/22	Babaloo	1000	400.00
12887	11/14/22	Baker & Taylor	1000	2,095.52
12888	11/14/22	BookPage	1000	390.00
12889	11/14/22	Cengage Learning Inc / Gale	1000	234.92
12890	11/14/22	City of Jerseyville	1000	3,281.04
12891	11/14/22	Demco	1000	387.86
12892	11/14/22	Grafton Technologies, Inc	1000	193.72
12893	11/14/22	Illinois Power Marketing dba	1000	542.41
12894	11/14/22	Illinois American Water	1000	135.47
12895	11/14/22	Rusty Ingram	1000	396.00
12896	11/14/22	Jersey County Business Association	1000	25.00
12897	11/14/22	Kanopy, Inc.	1000	27.00
12898	11/14/22	Lazerware Inc.	1000	912.37
12899	11/14/22	Library Ideas LLC	1000	22.00
12900	11/14/22	Chris Maness	1000	375.00
12901	11/14/22	Midwest Tape	1000	780.21
12902	11/14/22	Payroll	1000	9,832.35
12903	11/14/22	Republic Services	1000	78.89
12904	11/14/22	River County News	1000	90.68
12905	11/14/22	Elizabeth Smilack	1000	25.00
12906	11/14/22	Beth Tittle	1000	17.23
12907	11/14/22	Tricounty FS, Inc.	1000	70.16
12908	11/14/22	VISA	1000	2,025.15
12908a	11/14/22	VOID	1000	
12908b	11/14/22	VOID	1000	
12908c	11/14/22	VOID	1000	
12908d	11/14/22	VOID	1000	
12909	11/14/22	Watts Copy Systems, Inc.	1000	337.97
Total				22,675.95

On motion by J. Schleper, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on October statistics, programming, and library operations.

Materials, Bylaws and Policy Committee

A change to computer policy sections D.8.1.8 and D.8.2.7 was read and adjusted after discussion. On motion by H. Gubser, 2nd by M. Derrick, the proposed change to now read

As an additional service, the first 15 black and white copies of a school assignment for K-12 students and college students, as well as job-search related documents, are free. Color copies will be charged at the regular rate.

Change was accepted. Motion carried unanimously.

The Board discussed the implications of Illinois House Bill HB3867 declaring Juneteenth a State Holiday. They will take into consideration the City’s practice regarding this holiday.

Building and Grounds/Expansion Project Committee

S. LeBlanc reported on the expansion plan. An advertisement will be placed in the Jersey County Journal for a Construction Manager. It will be advertised three times.

Finance Committee

M. Hopper presented the library's proposed levy request for 2023-2024. On motion by M. Hopper, Finance Committee Chair, 2nd by S. LeBlanc, the request will be submitted to the City. Motion carried unanimously.

Technology Committee

A new copier was installed on Friday, October 28, 2022.

Friends of the Library

No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

NO PUBLIC COMMENT

Meeting was adjourned at 7:15 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary