

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, NOVEMBER 19, 2024, 6:30 p.m.  
Meeting room at 105 North Liberty Street**

**MINUTES**

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Caleb Goode and Lillie Knesel were also present.

**NO PUBLIC COMMENT**

**On motion by J. Schleper, 2<sup>nd</sup> by M. Adams,** the agenda was approved. Motion carried unanimously.

**On motion by M. Derrick, 2<sup>nd</sup> by L. Woodring,** the consent agenda, including minutes of the October 15 board meeting and the treasurer's report for October, was approved. Motion carried unanimously.

**TREASURER'S REPORT  
FOR OCTOBER 2024**

**BUDGET ACCOUNT**

\$542,477.18 Balance September 30, 2024

232,410.64 Real Estate Taxes

2,744.49 Corporate Replacement Tax

2,977.44 Interest

970.00 Non-Resident Fees

388.00 Non-Resident Fees-Epay

476.30 Fines

31.10 Fines-Epay

621.94 Copies

46.80 Copies-Epay

20.00 Meeting Room Fees

181.23 Lost items

98.90 Fax

17.50 Fax-Epay

800.00 Gifts & Memorials

50.00 Storywalk Sponsorship

13.85 Book/Magazine Sales-Epay

1,045.00 Miscellaneous

3.81 Miscellaneous-Epay  
 785,374.18 Balance + MTD Income  
45,503.38 Less Expenses  
 \$739,870.80 Balance October 31, 2024

\*624,027.91 Checking Account  
 140.00 Cash on Hand  
 35,154.05 Illinois Funds-Epay  
 80,548.84 Illinois Funds-Working Cash

### **GIFTS AND MEMORIALS**

\$ 11,974.38 Checking  
 561.00 Illinois Funds

### **SPECIAL RESERVE**

\$ 3,394.51 Checking  
 567.47 Illinois Funds

### **Building and Grounds/Expansion Project Committee**

Caleb Goode, SM Wilson Site Superintendent, gave a construction update.

S. LeBlanc reported regarding ongoing plans for possible updates to existing library spaces, to possibly include roof replacement. He also reported on options for modernizing or replacing the elevator.

An ad hoc furnishings committee was appointed: M. Adams, M. Hopper, K. Weber, L. Woodring. They are reviewing and discussing plans for shelving and furnishings for the new space.

### **Materials, Bylaws and Policy Committee**

No report.

### **Finance Committee**

Librarian J. Pruitt presented the November check registers.

Check #	Date	Payee	Cash Account	Amount
1046	11/19/24	Heneghan and Associates, P.C.	1100	1,462.50
1047	11/19/24	Quality Testing & Engineering	1100	3,267.30

1048	11/19/24	S.M. Wilson & Co.	1100	629,826.01
<b>Total</b>				<b>634,555.81</b>
<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
13507	11/19/24	Baker & Taylor	1000	4,337.78
13507a	11/19/24	VOID	1000	
13508	11/19/24	Bethalto Public Library District	1000	24.09
13509	11/19/24	Brockman Co.	1000	33.92
13510	11/19/24	City of Jerseyville	1000	17,049.61
13511	11/19/24	City of Jerseyville-Storage Rental	1000	93.00
13512	11/19/24	City of Jerseyville-IMRF/FICA	1000	4,626.63
13513	11/19/24	Demco	1000	149.89
13514	11/19/24	First Baptist Church	1000	30.00
13515	11/19/24	Grafton Technologies, Inc	1000	193.16
13516	11/19/24	Illinois Power Marketing dba	1000	600.85
13517	11/19/24	Illinois American Water	1000	200.87
13518	11/19/24	Rusty Ingram	1000	195.00
13519	11/19/24	Jersey County Historical Society	1000	110.00
13520	11/19/24	Kanopy, Inc.	1000	8.00
13521	11/19/24	Lazerware Inc.	1000	898.74
13522	11/19/24	Chris Maness	1000	400.00
13523	11/19/24	Midwest Tape LLC	1000	1,733.27
13524	11/19/24	ILL Dulaney-Browne Library	1000	24.99
13525	11/19/24	Payroll	1000	22,402.42
13526	11/19/24	Elizabeth Smilack	1000	92.94
13527	11/19/24	Smith's Pest Control	1000	45.00
13528	11/19/24	VISA	1000	1,662.76
13528a	11/19/24	VOID	1000	
13528b	11/19/24	VOID	1000	
13529	11/19/24	Watts Copy Systems, Inc.	1000	252.96
<b>Total</b>				<b>55,165.88</b>

**On motion by J. Schleper, 2<sup>nd</sup> by K. Weber,** the check registers were approved. Motion carried unanimously.

On motion by J. Schleper, 2<sup>nd</sup> by S. LeBlanc, a 1% equalization assessment will be paid to library employees. Motion carried unanimously.

### **Technology Committee**

M. Derrick reported on necessary equipment needed for the expansion as well as alternative options for IT support.

### **Librarian Report**

Librarian Pruitt reported on statistics, programming, and upcoming events.

**Friends of the Library**

The Friends of the Library continue to repaint the bathrooms, hallway, and meeting room.

They are planning a Disney Trivia fundraiser for Spring 2025.

**CORRESPONDENCE**

We have been notified by Jersey County that Walgreens is appealing for a reduction of their assessed property value.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**BUSINESS FOR DISCUSSION ONLY**

None.

**NO PUBLIC COMMENT**

Meeting was adjourned at 7:28 p.m.

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Helen Gubser, Secretary

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Judy Pruitt, Assistant Secretary