

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, NOVEMBER 21, 2023, AT 6:30 p.m.  
Meeting room at 105 North Liberty Street**

**MINUTES**

Board Vice-President Jerry Schleper called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, and Laura Woodring. Josh Hileman and Keven Weber were absent.

**NO PUBLIC COMMENT**

**On motion by** L. Woodring, 2<sup>nd</sup> **by** S. LeBlanc, the agenda was approved. Motion carried unanimously.

**On motion by** M. Derrick, 2<sup>nd</sup> **by** M. Adams, the consent agenda, including the minutes of the October 17 meeting and the treasurer’s report for October 2023, was approved. Motion carried unanimously.

**TREASURER’S REPORT  
FOR OCTOBER 2023**

**BUDGET ACCOUNT**

\$548,783.31 Balance September 30, 2023  
220,643.16 Real Estate Taxes  
4,608.94 Corporate Replacement Tax  
874.00 Other Grants  
2,773.72 Interest  
185.00 Non-Resident Fees-Epay  
410.58 Fines  
17.60 Fines-Epay  
430.80 Copies  
61.85 Copies-Epay  
113.80 Lost items  
18.99 Lost items-Epay  
46.50 Fax  
5.00 Fax-Epay  
775.00 Gifts & Memorials  
779,748.25 Balance + MTD Income  
142,359.11 Less Expenses  
\*637,389.14 Balance October 31, 2023

\*536,357.78 Checking Account  
140.00 Cash on Hand  
24,552.36 Illinois Funds-Epay  
76,339.00 Illinois Funds-Working Cash

**GIFTS AND MEMORIALS**

\$ 510.03 Checking  
531.76 Illinois Funds

**SPECIAL RESERVE**

\$402,731.58 Checking  
538.00 Illinois Funds

The following check registers were presented by J. Pruitt:

Check #	Date	Payee	Cash Account	Amount
1025	11/21/23	Heneghan and Associates, P.C.	1100	8,426.25
Total				8,426.25

Check #	Date	Payee	Cash Account	Amount
13208	11/15/23	VISA	1000	4,221.03
13208a	11/15/23	VOID	1000	
13208b	11/15/23	VOID	1000	
13208c	11/15/23	VOID	1000	
13208d	11/15/23	VOID	1000	
13209	11/21/23	Baker & Taylor	1000	5,171.33
13210	11/21/23	Gary Banks	1000	110.00
13211	11/21/23	Breese Public Library	1000	26.00
13212	11/21/23	Cengage Learning Inc / Gale	1000	479.82
13213	11/21/23	City of Jerseyville	1000	14,188.57
13214	11/21/23	Demco	1000	533.63
13215	11/21/23	Enfold Systems, Inc.	1000	472.00
13216	11/21/23	Grafton Technologies, Inc	1000	194.74
13217	11/21/23	Herrin City Library	1000	31.00
13218	11/21/23	Illinois Power Marketing dba	1000	572.88
13219	11/21/23	Illinois American Water	1000	136.97
13220	11/21/23	Rusty Ingram	1000	482.00
13221	11/21/23	Jerseyville Public Library	1000	33.83
13222	11/21/23	Kanopy, Inc.	1000	25.00
13223	11/21/23	Kids Reference Company	1000	280.26
13224	11/21/23	Lazerware Inc.	1000	887.22
13225	11/21/23	Library Ideas LLC	1000	7.50
13226	11/21/23	Chris Maness	1000	400.00
13227	11/21/23	Midwest Tape LLC	1000	1,531.42
13228	11/21/23	Payroll	1000	21,488.45
13229	11/21/23	RAILS	1000	135.00
13230	11/21/23	Elizabeth Smilack	1000	25.00
13231	11/21/23	Thomas Reuters - West	1000	294.20
13232	11/21/23	Tricounty FS, Inc.	1000	96.55
13233	11/21/23	Watts Copy Systems, Inc.	1000	248.66
Total				52,073.06

On motion by M. Adams, 2<sup>nd</sup> by L. Woodring, the payment of the bills was approved. Motion carried unanimously.

Librarian Pruitt shared reported on statistics, professional development, programming, and upcoming events.

### **Materials, Bylaws and Policy Committee**

No report.

### **Building and Grounds/Expansion Project Committee**

S. LeBlanc presented an expansion update, including a recap of meeting with architect and CM.

### **Finance Committee**

On motion by M. Derrick, 2<sup>nd</sup> by M. Adams, a 1% equalization adjustment will be awarded to library employees. Motion carried unanimously.

### **Technology Committee**

Chair M. Derrick reported on meeting with IT service provider Lazerware. He will continue to search out and compare other vendors who provide this service.

### **Friends of the Library**

The Friends are currently working on the Cards for Caring project. They will also have a booth at the Christmas Craft Bazaar on 11/25.

### **CORRESPONDENCE**

None.

### **OLD BUSINESS**

No board meeting in December. Next board meeting is 1/16/24.

### **NEW BUSINESS**

None

### **NO PUBLIC COMMENT**

Meeting was adjourned at 7:22 p.m.

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Helen Gubser, Secretary

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Judy Pruitt, Assistant Secretary