

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, OCTOBER 15, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Steve LeBlanc, Judy Pruitt, Kevin Weber, and Laura Woodring. Caleb Goode and Lillie Knesel were also present. Michelle Hopper and Jerry Schleper were absent.

NO PUBLIC COMMENT

On motion by M. Adams, 2nd **by** M. Derrick, the agenda was approved. Motion carried unanimously.

On motion by L. Woodring, 2nd **by** K. Weber, the consent agenda, including minutes of the September 17 board and finance committee meetings and the treasurer’s report for September, was approved. Motion carried unanimously.

**TREASURER’S REPORT
FOR SEPTEMBER 2024**

BUDGET ACCOUNT

\$617,432.87	Balance August 31, 2024
2,563.58	Interest
742.00	Non-Resident Fees
422.00	Non-Resident Fees-Epay
339.08	Fines
18.80	Fines-Epay
395.42	Copies
25.50	Copies-Epay
20.00	Meeting Room Fees
51.97	Lost items
22.39	Lost items-Epay
84.00	Fax
6.50	Fax-Epay
55.00	Program Fees
7.50	Miscellaneous
622,186.61	Balance + MTD Income
79,709.43	Less Expenses
* 542,477.18	Balance September 30, 2024
*427,605.18	Checking Account
140.00	Cash on Hand
34,520.68	Illinois Funds-Epay
80,211.32	Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 11,943.95	Checking
558.57	Illinois Funds

SPECIAL RESERVE

\$425,252.38	Checking
565.03	Illinois Funds

Building and Grounds/Expansion Project Committee

Caleb Goode, SM Wilson Project Superintendent, gave a construction update, concluding with a tour of the new space.

S. LeBlanc reported regarding plans for possible updates to existing library spaces.

Materials, Bylaws and Policy Committee

No report.

Finance Committee

Librarian J. Pruitt presented the October check registers.

Check #	Date	Payee	Cash Account	Amount
1045	10/15/24	Farnsworth Group, Inc.	1100	2,268.00
1044	10/15/24	Julie's Graphics	1100	21.00
1043	10/15/24	S.M. Wilson & Co.	1100	419,723.97
Total				422,012.97
Check #	Date	Payee	Cash Account	Amount
13479	10/15/24	Baker & Taylor	1000	3,294.31
13480	10/15/24	City of Jerseyville	1000	3,761.04
13481	10/15/24	City of Jerseyville-Storage Rental	1000	93.00
13482	10/15/24	City of Jerseyville-IMRF/FICA	1000	2,367.26
13483	10/15/24	Demco	1000	442.49
13484	10/15/24	Elite Event Services	1000	625.00
13485	10/15/24	EnvisionWare, Inc.	1000	504.95
13486	10/15/24	Grafton Technologies, Inc	1000	191.57
13487	10/15/24	Halpin Music Company	1000	390.00
13488	10/15/24	Illinois Power Marketing dba	1000	948.99
13489	10/15/24	Illinois American Water	1000	120.49
13490	10/15/24	Rusty Ingram	1000	355.00
13491	10/15/24	Jen Mechanical	1000	3,070.00
13492	10/15/24	Jerseyville Public Library	1000	520.00
13493	10/15/24	Kanopy, Inc.	1000	15.00
13494	10/15/24	Lazerware Inc.	1000	898.74
13495	10/15/24	Liberty Office Products	1000	226.00
13496	10/15/24	Library Ideas LLC	1000	15.50
13497	10/15/24	Chris Maness	1000	400.00
13498	10/15/24	Midwest Tape LLC	1000	1,640.98
13499	10/15/24	Nevlin Plumbing & Electric, Inc.	1000	645.00
13500	10/15/24	Nolan's Exotic Petting Zoo	1000	400.00
13501	10/15/24	Payroll	1000	22,574.72
13502	10/15/24	Safeguard Business Systems	1000	234.11
13503	10/15/24	Schindler Elevator Corporation	1000	1,634.61
13504	10/15/24	Elizabeth Smilack	1000	25.00
13505	10/15/24	VISA	1000	1,663.71
13505a	10/15/24	VOID	1000	
13505b	10/15/24	VOID	1000	
13505c	10/15/24	VOID	1000	
13506	10/15/24	Watts Copy Systems, Inc.	1000	191.68
13461V	10/15/24	City of Jerseyville-IMRF/FICA	1000	-2,276.33

Total				44,972.82

On motion by S. LeBlanc, 2nd by M. Adams, the check register was approved. Motion carried unanimously.

The 2025/2026 budget and levy request were presented by Librarian Pruitt.
On motion by M. Adams, 2nd by M. Derrick, the budget and levy request were approved and will be submitted to the City of Jerseyville. Motion carried unanimously.

Technology Committee

M. Derrick will meet with construction manager and electrical contractor about placement of technology in the new space.

Librarian Report

Librarian Pruitt reported on statistics, programming, and upcoming events.

Friends of the Library

The fundraiser Color Run at Wock Lake, organized by the Friends of the Library on Saturday, October 12, raised \$3,215.

The Friends of the Library have been repainting the bathrooms, hallway, and meeting room, and helped relocate the Large Print collection and shelving to the meeting room.

CORRESPONDENCE

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

BUSINESS FOR DISCUSSION ONLY

We will schedule a walk-through of the new space for our neighbors.

NO PUBLIC COMMENT

Meeting was adjourned at 7:33 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary