

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, SEPTEMBER 17, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Caleb Goode was also present.

NO PUBLIC COMMENT

On motion by M. Derrick, 2nd by L. Woodring, the agenda was approved. Motion carried unanimously.

On motion by M. Adams, 2nd by K. Weber, the consent agenda, including minutes of the August 20 meeting and the treasurer’s report for August, was approved. Motion carried unanimously.

**TREASURER’S REPORT
FOR AUGUST 2024**

BUDGET ACCOUNT

\$315,326.44	Balance July 31, 2024
368,316.60	Real Estate Taxes
671.25	Corporate Replacement Tax
1,000.00	Other Grants
1,586.20	Interest
1,719.00	Non-Resident Fees
582.00	Non-Resident Fees-Epay
444.55	Fines
86.50	Fines-Epay
528.00	Copies
75.40	Copies-Epay
20.00	Meeting Room Fees
67.98	Lost items
91.50	Fax
5.50	Fax-Epay
4.50	Gifts & Memorials
50.00	Storywalk Sponsorship
24.10	Book/Magazine Sales-Epay
128.07	Miscellaneous
690,727.59	Balance + MTD Income
73,294.72	Less Expenses
* 617,432.87	Balance August 31, 2024
*503,522.07	Checking Account
140.00	Cash on Hand
33,902.66	Illinois Funds-Epay
79,868.14	Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 11,914.57	Checking
556.19	Illinois Funds

SPECIAL RESERVE

\$ 70,635.69	Checking
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562.62 Illinois Funds

Building and Grounds/Expansion Project Committee

Caleb Goode, SM Wilson Project Superintendent, gave a construction update, informing the board that the structural steel is completed and framing will now begin. JPL is required by Illinois American Water to install a manhole in Pearl St. Sheds will be relocated to property owned by the Sheriff’s office. Large Print collection must be relocated within two weeks. Stone order is 30 days out.

S. LeBlanc reported regarding conversation with the city about hauling off dirt and that, due to minimal cost recovery, concrete (6 inches) will be used for the parking lot rather than asphalt.

To date, overages have increased the total cost of the project from \$3,833,151 to \$3,959,289.09.

Materials, Bylaws and Policy Committee

No report.

Finance Committee

Librarian J. Pruitt presented the September check registers.

Check #	Date	Payee	Cash Account	Amount
1042	9/17/24	Quality Testing & Engineering	1100	5,127.10
Total				5,127.10
Check #	Date	Payee	Cash Account	Amount
13458	9/17/24	Baker & Taylor	1000	3,565.31
13459	9/17/24	Brockman Co.	1000	135.92
13460	9/17/24	City of Jerseyville	1000	3,674.56
13461	9/17/24	City of Jerseyville-IMRF/FICA	1000	2,276.33
13462	9/17/24	Fairfield Public Library	1000	33.00
13463	9/17/24	Grafton Technologies, Inc	1000	192.49
13464	9/17/24	Illinois Power Marketing dba	1000	1,026.70
13465	9/17/24	Illinois American Water	1000	114.29
13466	9/17/24	Jersey CUSD 100	1000	500.00
13467	9/17/24	Jerseyville Public Library	1000	40,000.00
13468	9/17/24	Kanopy, Inc.	1000	25.00
13469	9/17/24	Lazerware Inc.	1000	898.74
13470	9/17/24	Library Ideas LLC	1000	9.50
13471	9/17/24	Chris Maness	1000	400.00
13472	9/17/24	Midwest Tape LLC	1000	1,286.13
13473	9/17/24	Payroll	1000	22,629.34
13474	9/17/24	Elizabeth Smilack	1000	25.00
13475	9/17/24	St. Louis Post-Dispatch	1000	1,144.00
13476	9/17/24	VISA	1000	1,519.16
13476a	9/17/24	VOID	1000	
13476b	9/17/24	VOID	1000	
13476c	9/17/24	VOID	1000	
13477	9/17/24	Watts Copy Systems, Inc.	1000	214.65
13478	9/17/24	Jerseyville Public Library	1000	20.00
Total				79,690.12

On motion by S. LeBlanc, 2nd by L. Woodring, the check register was approved. Motion carried unanimously.

The library has exhausted our Special Reserve, so we now need to submit invoices to the City for disbursements from the loan and grant. Due to these additional procedures, this month’s payment to SM Wilson will be delayed.

Technology Committee

No report.

Librarian Report

Librarian Pruitt reported on statistics, programming, and upcoming events.

Friends of the Library

The Friends of the Library are organizing a fundraiser Color Run at Wock Lake on Saturday, October 12.

CORRESPONDENCE

Communication from Illinois American Water regarding the required manhole.

OLD BUSINESS

None.

NEW BUSINESS

None.

BUSINESS FOR DISCUSSION ONLY

The library’s Neighborhood Block Party is 4:30-6:30pm Thursday, September 26. Need volunteers.

NO PUBLIC COMMENT

Meeting was adjourned at 7:15 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary