

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, NOVEMBER 28, 2017 @ 6:30 P.M.  
MEETING ROOM @ 105 NORTH LIBERTY STREET**

**MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Other present: Jerry Schleper, Andy Thomas, Michelle Lyons, Steve LeBlanc, Beth Smilack, Helen Gubser, Juan Lingow, and Anita Driver.

**On motion** by M. Lyons, 2<sup>nd</sup> by J. Lingow, the agenda was approved. Motion carried unanimously.

**On motion** by B. Smilack, 2<sup>nd</sup> by S. LeBlanc, the consent agenda, minutes of the October 17, 2017 meeting, was approved. Motion carried unanimously.

No treasurer's report.

The bills were presented by Anita:

Check #	Date	Payee	Cash Account	Amount
11037	11/24/17	Card Services	1000	2,483.67
11039	11/28/17	Anita Driver	1000	100.00
11040	11/28/17	Baker & Taylor, Inc.	1000	1,699.79
11041	11/28/17	BookPage	1000	324.00
11042	11/28/17	Brockman Co.	1000	88.14
11043	11/28/17	Church's Lawn Care	1000	222.00
11044	11/28/17	City of Jerseyville	1000	4,260.00
11045	11/28/17	Demco	1000	282.80
11046	11/28/17	Diamond Lake Book Co	1000	140.06
11047	11/28/17	Direct Energy Business	1000	764.57
11048	11/28/17	Anita Driver	1000	100.00
11049	11/28/17	Enfold Systems, Inc	1000	445.00
11050	11/28/17	Gale/CENGAGE Learning	1000	410.07
11051	11/28/17	Gardner Media LLC	1000	447.89
11052	11/28/17	Grafton Technologies, Inc.	1000	200.42
11053	11/28/17	Greene/Jersey Shoppers	1000	246.92
11054	11/28/17	GRP Mechanical Company, Inc.	1000	793.00
11055	11/28/17	Ingram Library Services	1000	26.94
11056	11/28/17	JCHS	1000	160.00
11057	11/28/17	Jerseyville Water Department	1000	102.40
11058	11/28/17	Julie's Graphics	1000	228.00
11059	11/28/17	Know Buddy Resources	1000	208.38
11060	11/28/17	Library Store	1000	62.88
11061	11/28/17	Chris Maness	1000	100.00
11062	11/28/17	Sandy Meyer	1000	50.00
11063	11/28/17	Midwest Tape	1000	1,211.49
11064	11/28/17	Payroll	1000	17,452.14
11065	11/28/17	Penguin Random House LLC	1000	159.00
11066	11/28/17	Reader Service Robert (Bob) Sanders Waste	1000	82.26
11067	11/28/17	Systems	1000	62.50
11068	11/28/17	Chelsea Sams	1000	157.50
11069	11/28/17	Six Mile Regional Library District	1000	15.00
11070	11/28/17	Smith's Pest Control	1000	45.00
11071	11/28/17	The Telegraph	1000	120.00
11072	11/28/17	Tonsor Custom Awards & Decals	1000	60.00
11073	11/28/17	Tricounty FS, Inc.	1000	58.44
11074	11/28/17	Watts Copy Systems, Inc.	1000	95.79
11075	11/28/17	Williams Office Products, Inc.	1000	309.66
<b>Total</b>				<b>33,775.71</b>

**On motion** by J. Schleper, 2<sup>nd</sup> by J. Lingow, the bills will be paid. Motion carried unanimously.

Librarian's report:

- Anita reported that the Downtown Country Christmas Festival went very well. She thanked J. Schleper for helping the Friends break down their book sale table.
- October 2017 statistics were presented.

A letter was read from the Supervisor of Assessments regarding a request for lower assessment.

**On motion** by H. Gubser, 2<sup>nd</sup> by B. Smilack, the computer policy revision was approved as presented at the October 2017 meeting (text in minutes of the October 17, 2017 special meeting). Motion carried unanimously.

**On motion** by S. LeBlanc, 2<sup>nd</sup> by J. Schleper, permission was given to hire Breanna Wock for 18 hours per week. Motion carried unanimously.

**On motion** by J. Schleper, 2<sup>nd</sup> by M. Lyons, Colleen Dooley's hours will be increased to 28 from 18 hours per week. Motion carried unanimously.

**On motion** by J. Lingow, 2<sup>nd</sup> by S. LeBlanc, a 1% bonus will be paid to all employees. Motion carried unanimously.

**On motion** by A. Thomas, 2<sup>nd</sup> by J. Lingow, a gift of appreciation of a \$100 JCBA gift certificate will be given to Friends workers Wanda Ridenbark and Terry Wood. Motion carried unanimously.

**On motion** by J. Schleper, the meeting was adjourned at 7:25 p.m.

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Secretary

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Assistant Secretary