

**Jerseyville Public Library
Board of Trustees meeting
Tuesday, October 21, 2014 @ 6:30 p.m.
Meeting room @ 105 North Liberty Street
MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees. Others present included: Juan Lingow, Ruth Ficker, Andy Thomas, Beth Smilack and Anita Driver. Jerry Schleper, Helen Gubser, and Michele Lyons reported they would be absent.

Beth Smilack was appointed acting secretary.

On motion by J. Lingow, 2nd by B. Smilack, the agenda was approved. Motion carried unanimously.

On motion by J. Lingow, 2nd by A. Thomas, the consent agenda including minutes of the September 16, 2014 meeting and the following treasurer's report was approved. Motion carried unanimously.

BUDGET ACCOUNT

\$ 11,807.27 Reported balance 08/31/2014
304,406.16 Real Estate Taxes
11.68 Interest
980.00 Non-resident fees
280.00 Non-resident fees—e-pay
632.34 Fines
54.70 Fines—e-pay
306.00 Copies
6.50 Copies—e-pay
22.00 Scans to email
80.00 Meeting room fees
80.00 Meeting room fees—epay
39.99 Lost books
122.50 FAX
-19,984.50 Miscellaneous Income (transferred \$20,000 back to special reserve)
298,844.64 Total balance and MTD income
52,806.75 Less expenses for September 2014
\$246,037.89 Balance September 30, 2014*

*\$236,707.31 Checking
140.00 Cash on hand
9,122.30 Illinois Funds—E-pay
68.28 Illinois Funds

GIFTS & MEMORIALS

\$21,342.23 Checking
2,640.61 Illinois Funds

SPECIAL RESERVE

\$115,200.61 Illinois Funds

On motion by J. Lingow, 2nd by R. Ficker, the following bills were paid:

Check #	Date	Payee	Cash Account	Amount
9591	10/5/14	Chris Maness	1000	200.00
9592	10/5/14	Payroll	1000	7,798.89
9593	10/5/14	Chelsea Sams	1000	85.00
9594	10/21/14	Baker & Taylor, Inc.	1000	1,372.68
9595	10/21/14	Better Containers MFG. CO., IN	1000	187.63
9596	10/21/14	Campbell Publications	1000	75.00
9597	10/21/14	Church's Lawn Care	1000	105.00
9598	10/21/14	City of Jerseyville	1000	3,780.00
9599	10/21/14	Diamond Lake Book Co	1000	665.78
9600	10/21/14	Direct Energy Business	1000	1,247.87
9601	10/21/14	Anita Driver	1000	200.00

9602	10/21/14	Gale/CENGAGE Learning	1000	504.76
9603	10/21/14	Gardner Media LLC	1000	324.92
9604	10/21/14	GC Lorton Inc.	1000	1,900.00
9605	10/21/14	Grafton Technologies, Inc.	1000	171.28
9606	10/21/14	Greene/Jersey Shoppers	1000	48.84
9607	10/21/14	Illinois Heartland Library System	1000	3,040.00
9609	10/21/14	Ingram Library Services	1000	21.55
9610	10/21/14	Jerseyville Water Department	1000	69.45
9611	10/21/14	Kids Reference Company	1000	1,040.02
9612	10/21/14	Midwest Tape	1000	1,937.21
9613	10/21/14	Payroll	1000	7,939.10
9614	10/21/14	Random House, Inc.	1000	136.25
9615	10/21/14	Reader Service	1000	75.26
9616	10/21/14	Robert (Bob) Sanders Waste Systems	1000	35.50
9617	10/21/14	Sentimental Productions	1000	95.00
9618	10/21/14	Smart-Apple Media	1000	667.68
9619	10/21/14	St. Louis Post-Dispatch	1000	321.68
9620	10/21/14	Card Services	1000	991.56
9621	10/21/14	VOID	1000	
9622	10/21/14	William F. Brockman Co.	1000	26.15
9623	10/21/14	Williams Office Products, Inc.	1000	305.61
Total				35,369.67

Librarian's report:

- Weeding the adult non-fiction collection is almost complete. The microfilm reader printer and the local history collection has been moved to the second floor to make room for the new study rooms.
- Halloween carnival is Saturday, October 25. Any help will be appreciated.
- Anita attended the IHLS members meeting in Effingham.
- A teen anime club was started by JCHS student Catherine Rethorn. The group meets Monday & Tuesday from 3:00 to 6:00 p.m.
- The Polaris stat sheet for September was distributed.

Building and Grounds reported that the roof repairs held up to the recent heavy rains and the study rooms are almost complete.

Finance Committee clarified shift leader pay. Adam Hurley with receive the shift leader raise retroactive to when Christie Meyer left.

Technology Committee agreed with the director on not adding the two new receipt printer to the maintenance contract with Lazerware. Receipt printers are inexpensive and rarely have something go wrong. Also reported by Anita, CASS was bought out by New Wave. She has contacted them to see if our Internet service will continue to be free. So far she hasn't had a reply.

The Friends of the Library made a record \$2,119.51 before expenses on the October book sale.

The Library received a letter from City Hall concerning a TIFF meeting at City Hall on October 30. The proposed new TIFF area is north of Oak Grove Cemetery.

As required by the State Library to receiver our Per Capita Grant, Helen Gubser was the board representative to watch the Edge Initiative online training. She gave a written report to the Board since she would be out-of-town. Helen outlined the four benefits of the Initiative and the steps we need to take.

On motion by R. Ficker, 2nd by J. Lingow, the meeting was adjourned @ 7:10 p.m.

Secretary Pro-Tem

Assistant Secretary