

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, OCTOBER 16, 2018 at 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees. Others present: Helen Gubser, Jerry Schlepfer, Ruth Ficker, Steve LeBlanc, Andy Thomas, Michelle Lyons and Anita Driver.

No public comment.

On motion by R. Ficker, 2nd by S. LeBlanc, the agenda was approved. Motion carried unanimously.

On motion by J. Schlepfer, 2nd by J. Lingow, the consent agenda including minutes of the September 18, 2018 meeting, was approved. Motion carried unanimously.

Librarian Driver presented the following treasurer's report:

BUDGET ACCOUNT

\$ (5,563.74) Balance August 31, 2018
331,549.36 Real estate taxes
18.73 Interest
310.00 Non-resident fees
465.00 Non-resident fees—E-pay
680.60 Fines
11.40 Fines—E-pay
328.65 Copies
16.60 Copies—E-pay
5.50 Scans to email
20.00 Meeting room
100.00 Meeting room—E-pay
98.91 Lost items
17.30 Lost items—E-pay
5.00 Gifts & memorials
268.50 Program income
270.50 FAX income
50.00 FAX income—E-pay
250.00 Storywalk sponsorship
<u>2.00</u> Miscellaneous income
328,912.31 Total balance and MTD income
<u>64,255.36</u> Less expense for September 2018
\$264,656.95 Balance September 30, 2018*

*\$259,561.35 Checking
140.00 On hand
3,744.05 Illinois Funds—E-pay
1,211.55 Illinois Funds

GIFTS & MEMORIALS ACCOUNT

\$16,774.42 Checking
22,194.94 Illinois Funds

SPECIAL RESERVE

\$299,384.38 Illinois Funds
7,206.13 Jersey State Bank

On motion by J. Lingow, 2nd by J. Schleper, the report was accepted. Motion carried unanimously.

On motion by A. Thomas, 2nd by M. Lyons, the usual and customary bills for October 2018 will be paid. Motion carried unanimously.

Librarian's report:

- Beth Tittle, Chris Maness, and Anita Driver attended the exhibits only at the annual ILA conference to look at microfilm reader/printers and digital reference products.
- Halloween festival is coming up and any help will be appreciated.
- A. Driver is conducting interviews.
- Stats for September 2018: circulation-7,365; holds placed-1,948; holds filled-1,838; 290 items added to the DB; 6,275 patron visits.

The Building and Grounds Committee reported on the progress of the house demolition and that tuck pointing needs to be done on the Carnegie building especially the stair area.

The Finance Committee reported that the audit for 2017-18 is complete so we can now transfer unspent money to special reserve.

On motion by M. Lyons, 2nd by J. Lingow, \$50,000 will be moved. Motion carried unanimously.

Anita reported that the Friends made \$92.50 on Ebay in September and the October booksale brought in \$1,321.00.

Correspondence from U.S. Bank on collateral and a thank you from Beth Smilack were read.

No public comment

On motion by J. Schleper, 2nd by J. Lingow, the meeting adjourned at 7:20 p.m.

Secretary

Assistant Secretary