

**JERSEYVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
TUESDAY, SEPTEMBER 20, 2016 @ 6:30 P.M.  
MEETING ROOM @ 105 NORTH LIBERTY STREET**

**MINUTES**

President Kent Hake called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present included: Beth Smilack, Juan Lingow, Jerry Schleper, Andy Thomas, and Anita Driver.

**On motion** by A. Thomas, 2<sup>nd</sup> by J. Schleper, the agenda was approved. Motion carried unanimously.

**On motion** by J. Lingow, 2<sup>nd</sup> by B. Smilack, the consent agenda including minutes of the August 16, 2016 meeting and the following Treasurer's report was approved. Motion carried unanimously.

**BUDGET ACCOUNT**

\$ 54,197.64 Balance July 31, 2016  
324,505.75 Real estate taxes  
214.89 Corporate replacement tax  
14.47 Interest income  
387.50 Non-resident fees  
310.00 Non-resident fees—E-pay  
1,028.80 Fines  
92.30 Fines—E-pay  
213.55 Copies  
7.25 Copies—E-pay  
11.50 Scans to email  
100.00 Meeting room  
87.95 Lost items  
293.00 Program income  
2.00 Coffee house income  
144.45 FAX  
27.50 FAX—E-pay  
26.00 Miscellaneous income  
381,664.55 Total balance and MTD income  
57,307.50 Less expenses for August 2016  
\$324,357.05 Balance August 31, 2016\*

\*\$303,949.78 checking  
140.00 on hand  
20,084.24 IL Funds—E-pay  
183.03 IL Funds

**GIFTS & MEMORIALS**

\$15,988.64 Checking  
21,686.70 Illinois Funds

**SPECIAL RESERVE**

\$281,663.38 Illinois Funds

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
10472	9/1/16	Anita Driver	1000	100.00
10473	9/1/16	Louise Gillikngham	1000	10.00

10474	9/1/16	The Illinois Funds	1000	141,844.00
10475	9/1/16	Jersey County Historical Society	1000	50.00
10476	9/1/16	Chris Maness	1000	100.00
10477	9/1/16	Payroll	1000	8,077.97
10478	9/1/16	Chelsea Sams	1000	100.00
10479	9/14/16	Anita Driver	1000	100.00
10480	9/14/16	Payroll	1000	7,932.62
10481	9/14/16	Chelsea Sams	1000	100.00
10300V	9/20/16	Baker & Taylor, Inc.	1000	-609.75
10482	9/20/16	Amateur Sports Promotion	1000	129.00
10483	9/20/16	Audio Editions	1000	32.94
10484	9/20/16	Baker & Taylor, Inc.	1000	1,673.17
10485	9/20/16	Cavendish Square	1000	452.29
10486	9/20/16	Church's Lawn Care	1000	148.00
10487	9/20/16	City of Jerseyville	1000	7,560.00
10488	9/20/16	Demco	1000	168.81
10489	9/20/16	Diamond Lake Book Co	1000	968.20
10490	9/20/16	Enfold Systems, Inc	1000	432.00
10491	9/20/16	Gale/CENGAGE Learning	1000	312.32
10492	9/20/16	Grafton Technologies, Inc.	1000	212.64
10493	9/20/16	Greene/Jersey Shoppers	1000	134.31
10494	9/20/16	Ingram Library Services	1000	13.77
10495	9/20/16	Jerseyville Water Department	1000	75.05
10496	9/20/16	Kids Reference Company	1000	67.27
10497	9/20/16	Lazenware, Inc.	1000	2,965.07
10498	9/20/16	Library Store	1000	119.80
10499	9/20/16	Chris Maness	1000	340.00
10500	9/20/16	Midwest Tape	1000	7,635.76
10501	9/20/16	Pass Security	1000	137.00
10502	9/20/16	Penguin Random House LLC	1000	56.25
10503	9/20/16	R.P. Lumber Co., Inc.	1000	17.35
10504	9/20/16	Reader Service	1000	78.76
		Robert (Bob) Sanders Waste		
10505	9/20/16	Systems	1000	47.50
10506	9/20/16	Smith's Pest Control	1000	45.00
10507	9/20/16	St. Louis Post-Dispatch	1000	399.56
10508	9/20/16	The Telegraph	1000	324.00
10509	9/20/16	The Buzz	1000	125.00
10510	9/20/16	Tricounty FS, Inc.	1000	58.44
10511	9/20/16	Williams Office Products, Inc.	1000	248.89
10512	9/20/16	Direct Energy Business	1000	1,605.16
<b>Total</b>				<b>184,388.15</b>

**On motion by R. Ficker, 2<sup>nd</sup> by S. LeBlanc, the bills will be paid with the addition of payroll deductions and VISA. Motion carried unanimously.**

S. LeBlanc reported for Building and Grounds that the contract with GRP to replace the 2<sup>nd</sup> floor HVAC has been signed.

**On motion by J. Lingow, 2<sup>nd</sup> by B. Smilack, the bid for demolition from Don's Mechanical was accepted. Motion carried with one abstention, S. LeBlanc.**

Anita reported that a 4<sup>th</sup> telephone line was added so the fire alarm was on a dedicated line. This will be reflected in the monthly telecommunications bill.

The Board instructed Anita to have Pass Security replace the 6 outdated fire pulls in the building at an estimated cost of \$323.

Anita requested help for the Friends of the Library book sale October 5-8.

Anita reported that the Library received a FOIA request and that she had responded and filed for permanent record.

The Library staff will be participated in the JCBA Downtown Country Christmas. Anita offered barn stars for purchase to the members and said that she and Laurie would probably be asking for help for that event as well as the Halloween Festival on Saturday, October 29.

**On motion by S. LeBlanc, the meeting was adjourned at 7:45 p.m.**

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Secretary

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Assistant Secretary